

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Position Vacancies and Hires

DATE: October 25, 2023

POSITION VACANCIES

Classified

Administrative Assistant to the Dean, English & Humanities (FT)
Advancement Program Specialist (FT)
Child Development Assistant (FT) – 2
Course Materials Coordinator
Program Assistant, Center for Academic Success (FT)
Program Assistant, PATH (FT)

Professional

Compliance and Prevention Coordinator (FT)
Concurrent Enrollment Coordinator (FT)
Early Childhood Education Advocate (FT)
Instructional Designer (FT)
Program Navigator, WEI (FT)
Student Success Coach I – 2 (FT)
Truck Driver Training Specialist (FT)
Writing Center Specialist (FT)

Administrator

Dean, English & Humanities (FT)
Director, Community Education (FT)
Director, Faculty development (FT)
Director, Recruitment and Admissions (FT)
Registrar (FT)

Full-time Faculty

Integrated Media Design Instructor

RETIREMENTS

John Ryan

Building Custodian

10/31/2023

RESIGNATIONS

Crystal Parnell	Building Custodian	10/13/2023
Sierra Peterson	Program Navigator, WEI	10/13/2023
Andrew Veith	Building Custodian	10/17/2023

PROMOTIONS

Lindsey Weihmeir	Registration Manager	10/01/2023
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TRANSFERS

Robin Ackman	Curriculum Specialist	10/09/2023
Aleshia Bunting	Facilities Office Coordinator	10/30/2023

NEW HIRES

Adam Kurfman	Information Technology Specialist	10/16/2023
Johanna O'Brien	Marketing Manager	10/16/2023
Sarah Payne	Program Navigator, PATH	10/02/2023
Ronald Roy	Police Officer	10/09/2023
Sarah Beggs	Enrollment Services Representative	10/30/2023