

Lincoln Land Community College

AQIP Steering Committee Meeting Agenda

Meeting Date: January 12, 2012 Location: Stephens Room

Meeting Time: 1:00 to 3:00 PM Chairs: Tricia Kujawa/Chris McDonald

Purpose: Review Categories 4 and 6

Required Materials: Agenda; Categories 4 and 6; Feedback Form

Preparation: Review Categories 4 & 6, identifying omissions; bring 2 copies of identified omissions

Membership: Full Committee

Item	Time	Desired Outcomes
1. Minutes from December 5th	5 min	Corrections/approval by steering team
2. HLC Annual Meeting	10 min	
3. Category 4 Discussion	50 min	List of omissions
4. Category 6 Discussion	50 min	List of omissions
5. Focus for Next Meeting	5 min	February 9 th , 1:00 to 3:00
Parking Lot		
Timeline for Completing Systems Portfol	io	
Process for keeping data in the System	ıs	
Portfolio up to date/current		