# AGREEMENT BETWEEN MILLIKIN UNIVERSITY AND LINCOLN LAND COMMUNITY COLLEGE

# to offer a baccalaureate degree completion program in Springfield, Illinois

Millikin University and Lincoln Land Community College agree to collaborate to provide students in the Lincoln Land Community College service area with the opportunity to earn a Bachelor of Science Degree from Millikin University in the following major(s):

# Early Childhood Education

Millikin University, through the College of Professional Studies, Professional Adult Comprehensive Education (PACE) Department, will offer its degree completion program in the specified major(s) on the Lincoln Land Community College campus. In order to be admitted to the Millikin degree completion program, students will be expected to have completed clearly identified prerequisites available at Lincoln Land Community College.

Millikin University (hereafter referred to as Millikin) and Lincoln Land Community College (hereafter referred to as LLCC) agree to the following:

## **Facilities**

# Classroom Space

LLCC will provide classroom space for all PACE courses described within this document. It will be the responsibility of the Millikin PACE coordinator to inform LLCC of the anticipated classroom needs including number of seats, any special requirements, e.g. moveable chairs, equipment etc. in the manner and time frame specified by LLCC.

There will be no cost to Millikin for facilities used during evening hours and/or on weekends when Lincoln Land is in session. Millikin will work to schedule courses around the published LLCC academic calendar. LLCC

Millikin faculty teaching courses at LLCC in keeping with LLCC's own faculty assistance practices (i.e. Millikin faculty will have access to the IT helpdesk and the Director of Adjunct Services).

### **Supplies**

Millikin faculty and administrative staff will be permitted to use LLCC duplicating and mail facilities to prepare instructional and administrative materials and for miscellaneous mailings. LLCC will maintain records of supplies/postage used for these purposes and will bill Millikin on a quarterly basis for the use of these resources. Extensive printing and/or mailing projects will be planned for, negotiated, and charged on a case by case basis. A number for photocopying, printing, etc. will be issued to Millikin faculty and staff, with Millikin responsible for the account balance.

### Campus Facilities for Student Use

Millikin students will have access to parking, library, vending/food services, and computer labs on the same basis as LLCC students e.g., if LLCC students are charged, a similar charge will be levied on Millikin students choosing to use the service. The same policies for use will apply to Millikin students as to LLCC students. LLCC will make a good faith effort to ensure that library, computer lab and vending/food services are available during hours convenient for Millikin students.

Other LLCC student services, e.g. access to athletic events or facilities may be made available to Millikin students who request them at the same fee charged to LLCC students.

Millikin students will be responsible for adhering to LLCC rules for student conduct and will be subject to LLCC enforcement procedures. Millikin staff will be responsible for distributing relevant handbooks, and/or website information. All students admitted to the program will complete an orientation program including representatives of both Millikin and LLCC.

Administrative and fee collection for student use of any of the LLCC facilities will be the responsibility of Lincoln Land. It will be the

<sup>&</sup>lt;sup>1</sup> LLCC will charge Millikin for these supplies at cost.

### **General Education**

In addition to the courses in the major(s), Millikin will offer, at LLCC, those specific general education courses required for the Millikin degree--but not offered at LLCC. General education courses offered by LLCC shall not be duplicated by Millikin. Courses to fulfill these requirements will be offered at least once annually.

### **Articulation Agreement**

Millikin and LLCC agree to abide by the program and course articulation agreement developed for the major. These are listed in Attachment A. The articulation agreement will be reviewed and updated annually to reflect any changes in program requirements, courses or equivalencies.

Millikin will continue to review new and revised LLCC courses, as they are submitted, with the goal of increasing the number of pre-major and general education courses required for the specified majors that may be completed at LLCC.

# **Advising**

Millikin will be responsible for the academic advising for all students enrolled in the PACE program at LLCC. Millikin staff will provide regular face to face and/or electronic (i.e. telephone and email) advising to prospective and enrolled students. Millikin advisors will also provide current program information to LLCC advisors and will provide phone and email consultation for LLCC advisors working with prospective Millikin transfers.

# Registration and Orientation

Millikin will be responsible for all aspects of student registration, including adding and dropping courses, fee collection, placing of holds, etc. Millikin will also be responsible for providing an orientation to the program for new students.

operation. If this review leads to recommendations for revisions to the contract, the institutional leadership will be informed.

# Termination, Amendment of the Agreement

Millikin University and Lincoln Land Community College will implement the PACE at LLCC program with the first cohort admitted and courses offered beginning Spring 2007, pending Illinois Board of Higher Education and North Central Higher Learning Commission approvals.

The terms of this contract may be amended at any point by the written consent of both parties.

Either party may terminate this agreement through a written notice at any time, provided that all currently enrolled students are given the opportunity to complete the program as provided for under the original terms of this agreement.2

Doug Zemke

President, Millikin University

Jamie Comstock, Vice President Academic Affairs, Millikin

University

Charlotte Warren.

President, Lincoln Land

**Community College** 

Eileen Tepatti,

Vice President, Academic Services

**Lincoln Land Community College** 

<sup>&</sup>lt;sup>2</sup> For these purposes, "currently enrolled" is defined as a student who has been admitted to Millikin University/PACE program. Students enrolled at LLCC desiring elevation to the Millikin program, but not yet admitted as Millikin students are not included in this definition.

- 6. This agreement does not preclude either institution from making curriculum changes, as it may solely deem appropriate. In the event of curriculum change of any kind, prior notice will be given to the appropriate personnel at the cooperating institution.
- 7. Appropriate publications and promotional materials related to this agreement will be made available to all LLCC students.
- 8. Either Millikin or LLCC may dissolve this agreement by giving one year's advance notice to the cooperating institution's president or academic vice president.

9. This agreement is effective with the 2007-08 academic year and should be renewed biannually.

Doug Zemke

President, Millikin University

Jamie Comstock, Vice President

Academic Affairs, Millikin

University

Charlotte Warren,

President, Lincoln Land

**Community College** 

Eileen Tepatti,

Vice President, Academic Services

**Lincoln Land Community College** 

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MU Course	MU Course Title	MG.	LLCC Course	LLCC Course Title	LLCC
Tagnun'i		Credits	Number		Credits
ED 232	Early Childhood Development	60	ECE 122	Growth and Development in Early Childhood Years	3
ED 236	Development & Acquisition of Language	3	ECE 124	Language and Literature Development in Barly Childhood	2
ED 237	Health, Nutrition & Welfare for Young Children	3	ECE 123	Health, Safety, and Nutrition for Young Children and Their Families	2
ED 239	Characteristics Of Young Children With Special Needs	3			
ED 310		3			
ED 332	Teaching Language Arts & Social Studies in Early Childhood	3			
ED 339	Methods in Early Childhood Special Education	3			
ED 204	Children's Literature	3			
ED 335	Child, Family, & Schools	3	ECE 203	Home, School and Community Relations in Early Childhood	,,
ED 336	Teaching Math & Science in Early Childhood	3			,
ED 337	Creative Arts & Movement in Early Childhood	3			
ED 430	Leadership & Professionalism in Early Childhood Prog.	3			
ED 435	Reading Methods in Early Childhood	3			
ED 439	Assessment & Diagnosis of Children w/ Special Needs	3			
PROFESSIONAL	PROFESSIONAL EDUCATION COURSES (25 Credits)		,		
ED205	Portfolio	1	not part of A.A.		
ED 130	Introduction to Early Childhood Education	3	ECE 121	Introduction to Early Childhood Education	4
ED 170/172	Education Internship I & II	 			
ED 200	Human Development, PreK-Grade 6	3			
ED 218	Technology for Preschool & Elem. Classrooms	П			
ED 320	Exceptional Child	æ			
ED 476	Supervised Teaching in Elementary School (or ED 477)	12			
ED 488		2			
	Total ECE Hours	89		Total ECE Hours	13

Millikin's B.S. in Early Childhood requires 121 credits of coursework. Students complete elective requirements to total 121. LLCC Associate in Arts students can transfer with up to 66 hours of credit. LLCC's A.A. degree will exempt them from the Cultures Track requirement. They will still need one additional math course beyond MAT104. The IN350 course is a junior-level course and will be taken as part of the ECE cohort requirements. Entrance Requirements to School of Education: Pass the Illinois Test of Basic Skills (should be taken while at LLC); 2.7 cum. g.p.a. C or better in COM111; B or better in COM112.

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MICourse	MI Course MII Course Title	BATT	7.100	7 7 7 F	
Number	ATO COMISC TING	Credits	Number	LCC Course Title	Cradite
ED 232	Early Childhood Development	3			Creating
ED 236	Development & Acquisition of Language	3	CDV109	Language & Literacy with Young Children	3
ED 237	Health, Nutrition & Welfare for Young Children	er.	CDV107	Nutrition, Health & Safety in ECE Settings	60
ED 239	Characteristics Of Young Children With Special Needs	3			
ED 310	Creating Communities of Learners	3			
ED 332	Teaching Language Arts & Social Studies in Early Childhood	3			
ED 339	Methods in Early Childhood Special Education	3			
ED 204		3			
ED 335	Child, Family, & Schools	ET.	CDV209 1	The Child's Environment: Home and	
ED 336	Teaching Math & Science in Early Childhood	3		(40)	ر
ED 337	Creative Arts & Movement in Early Childhood	3			
ED 430	Leadership & Professionalism in Early Childhood Prog.	3			
ED 435	Reading Methods in Early Childhood	3			
ED 439	Assessment & Diagnosis of Children w/ Special Needs	3			
PROFESSIONAL	PROFESSIONAL EDUCATION COURSES (25 Credits)				
ED205	Portfolio	1	not part of A.A.		
ED 130	Introduction to Early Childhood Education	3	CDV101	Intro. to Early Childhood Care & Education	cr
ED 170/172	Education Internship I & II	-	CDV102	Child Observation	2
ED 200	Human Development, PreK-Grade 6	3	CDV106	Child Growth and Development	1 (1
ED 218	Technology for Preschool & Elem, Classrooms	1			,
ED 320	Exceptional Child	3	CDV110	Children with Special Needs	cr
ED 476	Supervised Teaching in Elementary School (or ED 477)	12			,
ED 488	Education Senior Seminar	2			
	Total ECE Hours	89		Total ECE Hours	20

Millikin's B.S. in Early Childhood requires 121 credits of coursework. Students complete elective requirements to total 121, LLC Associate in Arts students can transfer with up to 66 hours of credit. LL.C.'s A.A. degree will exempt them from the Cultures Track requirement. They will still need one additional math course beyond MAT104. The IN350 course is a junior-level course and will be taken as part of the ECE cohort requirements. Entrance Requirements to School of Education: Pass the Illinois Test of Basic Skills (should be taken while at LLC); 2.7 cum. g.p.a. C or better in COM111; B or better in COM112.

# A.A.S. - Child Development to B. S. in Early Childhood Education

MII Course	MII Course Title	MIII	TTO Council		/ (
March Course	TATO CONTROL TITLE	O.W.	LLC Course	LCC Course Title	TEC
Number		Credits	Number		Credits
ED 232	Early Childhood Development	က	ECE 122	Growth & Development for Early Childhood Years	3
ED 236	Development & Acquisition of Language	3	ECE 124	Language & Literacy Development in Early Childhood Education	2
ED 237	Health, Nutrition & Welfare for Young Children	3	ECE 123	Health, Safety & Nutrition for Young Children and their Families	2
ED 239	Characteristics Of Young Children With Special Needs	3			
ED 310	Creating Communities of Learners	3			
ED 332	Teaching Language Arts & Social Studies in Early Childhood	3			
ED 339	Methods in Early Childhood Special Education	3			
ED 204	Children's Literature	3			
ED 335	Child, Family, & Schools	3	ECE 203 1	Home, School & Community Relations in Early Childhood Education	7
ED 336	Teaching Math & Science in Early Childhood	3			
ED 337	Creative Arts & Movement in Early Childhood	3			
ED 430	Leadership & Professionalism in Early Childhood Prog.	3			
ED 435	Reading Methods in Early Childhood	3			
ED 439	Assessment & Diagnosis of Children w/ Special Needs	3			
PROFESSIONAL	PROFESSIONAL EDUCATION COURSES (25 Credits)				
ED205	Portfolio	ī	not part of A.A.S.		
ED 130	Introduction to Early Childhood Education	co	ECE 121	Intro. to Early Childhood Education	т
ED 170/172	Education Internship I & II	H	CDV102	Child Observation	2
ED 200	Human Development, PreK-Grade 6	£,			
ED 218	Technology for Preschool & Elem. Classrooms	1			
ED 320	Exceptional Child	ť	CDV110	Children with Special Needs	3
ED 476	Supervised Teaching in Elementary School (or ED 477)	12			
ED 488	Education Senior Seminar	2			
	Total ECE Hours	<b>%</b>		Total ECE Hours	18

Millikin's B.S. in Early Childhood requires 121 credits of coursework. Students complete elective requirements to total 121. Students with A.A.S. degrees must complete all Millikin Programs for Student Learning Coursework, including the Language/Cultures/Semiotics track. Entrance Requirements to School of Education: Pass the Illinois Test of Basic Skills (should be taken while at LLC); 2.7 cum. g.p.a. C or better in COM111; B or better in COM112.