Co-op
The Employer Side
Benefits

• You have access to a pool of potential employees who are pre-screened and trained in a career field.
• You have the opportunity to hire students on a temporary basis before making a final commitment.
• You can use the Co-op position as a stepping stone to permanent employment.
• You interview only qualified students who have a minimum of 2.0 GPA and have completed at least 12 hours of course work at college level.
• You can hire Co-op students to handle one-time projects, positions covered by temporaries, or various entry-level tasks.
• You have the opportunity to provide valuable input to the academic community about careers.
Your Responsibilities as an Employer

• Inform the LLCC Career Development Services Office of work opportunities.
• Provide a suitable work environment for the Co-op experience.
• Sign a Work Experience Training Agreement committing to a specified number of student work hours for the semester.
• Interview and hire a referred student of your choice.
• Allow the Director of Career Development Services and/or the LLCC Co-op supervisor to visit the student on job two times during the semester.
• Designate a supervisor who will act as a mentor to the student at work site and assist the LLCC Co-op supervisor and student to develop realistic goals for the Co-op experience.
• Provide adequate supervision and feedback to the student about work progress.