

# Lincoln Land Community College New Student Orientation Waiver Request

LLCC is committed to promoting student success. All new students attending college for the first-time are required to attend New Student Orientation to register. Students seeking a waiver from this requirement must submit a waiver request. Once this waiver request has been received you will be contacted within 3 business days of a decision. If your waiver is approved, you will be allowed to register for classes. If your request is denied, you will be assigned a New Student Orientation date.

First, Middle & Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Preferred method of contact (circle one): Phone                      Email

Intended start term (circle one): Summer      Fall      Spring      Year: \_\_\_\_\_

Please explain why you are requesting a waiver:

Please make sure ***NSO Waiver Request*** is in the subject line.

You can fax this form to 217-786-2492 ATTN: Chris Barry, NSO Waiver Request

You may also deliver it to the mailbox outside Menard 1150

## For Office Use Only

Date Received: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_ Initials: \_\_\_\_\_

Decision:

- Waiver Not Accepted \_\_\_\_\_
- Temporary waiver approval \_\_\_\_\_
- Permanent waiver approval \_\_\_\_\_

Colleague Processing: Date Completed \_\_\_\_\_ Initials: \_\_\_\_\_