

INSTRUCTOR'S NAME: \_\_\_\_\_

ESA LOCATION: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**Center for Academic Success Webinar Request Form  
(for faculty who teach at LLCC Education Service Centers)**

The LLCC Center for Academic Success strives to provide a coordinated and accessible array of services to promote individual learning and enhance in-class performance, with the intent of engaging students in their personal success.

	#1	#2	#3	#4
<b>Course(s):</b>				
<b>Preferred date of visit:</b>				
<b>Log on time:</b>				
<b>Duration of webinar (30 min., etc.):</b>				
<b># of students:</b>				

**NOTE:** Webinars are conducted via Microsoft Lync. Faculty are responsible for contacting the LLCC ITS department to make arrangements for personal Lync accounts to be set up and for any needed training on the use of MS Lync.

**Type of webinar requested:**

- Introduction to CAS services (20-25 minutes required)
- Presentation on Learning Style results (For best results, the Learning Style Assessment should be completed by students prior to the webinar date) (25-30 minutes required)
- Presentation on Time Management (20-35 minutes required)
- Presentation on Textbook Reading (20-35 minutes required)
- Presentation on Note Taking strategies (20-35 minutes required)
- Presentation on Memory techniques (20-35 minutes required)
- Presentation on Test Taking strategies (20-35 minutes required)
- Brief presentation on the five above study skills (30 min. required)
- Presentation on the above five study skills (50 minutes required)
- Presentation on effective study habits for the Online Learner (50 minutes required)
- Presentation on motivation for college (30 minutes required)
- ESL presentation on the following study skills: \_\_\_\_\_ and \_\_\_\_\_.  
(Please select up to **two** topics per 50 minute session. *ESL webinars will differ **only** in that the facilitator will slow the speed of the presentation to allow adequate time for these students to follow along. Webinar content will not change.*)
- Other: (describe below)

Please return this form to Julie Clevenger, Executive Director, Center for Academic Success, via email: [Julie.Clevenger@llcc.edu](mailto:Julie.Clevenger@llcc.edu)