LLCC
Board of Trustees
Regular Meeting
February 25, 2015

Justin Reichert, Chair
Craig Findley, Vice Chair
Jerry Wesley, Secretary
    Jeff Fulgenzi
    Kent Gray
    Wayne Rosenthal
    Dennis Shackelford
    Jefferson Gentry, Student Trustee
    Charlotte Warren, President
AGENDA
REGULAR MEETING

Wednesday, February 25, 2015
5:15 P.M.
Lincoln Land Community College
Robert H. Stephens Room

I. Preliminary Matters
   A. Roll Call
   B. Pledge of Allegiance
   C. Adoption of Agenda of the February 25, 2015 Meeting
   D. Introductions and Recognitions
   E. Hearing of Citizens

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E. Information Technology Systems Items
F. Workforce Development and Community Education Items
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D. Report from Faculty Association
E. Report from Classified Staff
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H. Chairman’s Report
I. Secretary’s Report
J. Foundation Report
K. Other Board Members’ Reports

V. Strategic Discussion

A. Informational Presentation on Department of Labor Employment and
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VI. Executive Session

VII. Actions from Open/Executive Session

VIII. Adjournment
I. Preliminary Matters
II. Consent Agenda
The regular meeting of the Board of Trustees of Lincoln Land Community College, Illinois Community College District #526 was held on Wednesday January 28, 2015 at 5:20 p.m. in the Robert H. Stephens Room of the main campus with Chairman Reichert presiding.

I. Preliminary Matters

   A. Roll Call

Members present were Mr. Gray, Mr. Findley, Mr. Gentry, Mr. Rosenthal, Mr. Wesley, Mr. Shackelford and Mr. Reichert. Mr. Fulgenzi was absent.

   B. Pledge of Allegiance

Chairman Reichert led the audience in the pledge of allegiance.

   C. Adoption of Agenda of the January 28, 2015 Meeting

MOTION NO. 01-28-15-1:

Mr. Findley moved to adopt the agenda of January 28, 2015 meeting. Mr. Wesley seconded.

Those members voting aye were Mr. Gray, Mr. Findley, Mr. Gentry, Mr. Rosenthal, Mr. Wesley, Mr. Shackelford and Mr. Reichert. PASSED

   D. Introductions and Recognitions

Dr. Warren acknowledged and wished Trustee Wesley Happy Birthday.
II. Consent Agenda

MOTION NO. 01-28-15-2:

Mr. Gray moved to:

• approve the minutes of the Regular Meeting of December 17, 2014;
• ratify payments of bi-monthly of checks issued during December 2014 and ratify, subject to audit, the December 31, 2014 Treasurer’s Report;
• approve ratification of out-of-state travel for the attached list of individuals;
• approve out-of-state travel for the attached list of employees;
• approve a purchase order to K.K. Stevens for the printing, mailing, and delivering of the 2015 Summer/Fall Schedules and 2016 Spring Class Schedules at the total estimated cost of $77,388.82 in accordance with the terms, conditions and specifications of Invitation to Bid #FY2015-6;
• approve the purchase of 99 computers from Dell at a total cost of $83,288.70;
• approve the Clinical Site Agreement with Vibra Hospital; approve the Clinical Site Agreement with Concordia Village Lutheran Senior Services; approve the Memorandum of Understanding with Lincoln College - Normal;
• ratify the agreement with the Illinois Department of Commerce and Economic Opportunity in the amount of $130,000; move to ratify the agreement with the Illinois Board of Higher Education in the amount of $15,000; approve the TRIO Grant application with the U.S. Department of Education in the amount of $1.1 Million;
• ratify the listed change orders in the amount of $30,762.73 for the Taylorville Code Compliance & Renovation as presented; and
• ratify the listed change orders in the amount of $16,035 for the Sangamon Hall Boiler Replacement project as presented.

Mr. Shackelford seconded.

Those members voting aye were Mr. Gray, Mr. Findley, Mr. Gentry, Mr. Rosenthal, Mr. Wesley, Mr. Shackelford and Mr. Reichert. PASSED

III. Action Agenda

A. Policies – None

B. Academic Services Division Items - None

C. Student Services Division Items – None
D. Administrative Services Division Items - None

E. Information Technology Systems Items - None

F. Workforce Development and Community Education Items – None

G. Executive Division Items - None

IV. Information Items

A. Staff Reports

1. Academic Services - None

2. Student Services – None

3. Administrative Services
   a. Position Vacancies and Hires

This item has been updated and stands as presented.

   b. Construction Progress Update

Dr. Warren stated the Masonry Repair project for Sangamon, Menard and Cass will commence at the conclusion of the spring semester, due to the extensive noise involved. The FY 2015 PHS Projects are currently in the fee negotiation phase.

4. Information Technology Systems – None

5. Workforce Development and Community Education - None

6. Executive Division
   a. Review of Agenda Master Calendar

Due to the continuing budget concerns the Sabbatical Leave requests, normally reviewed in February, will be postponed at least a month, allowing LLCC time to evaluate its fiscal position for FY 2016.
B. President’s Report

LLCC believes in access to education but remains neutral on President Obama’s proposal to offer free community college until the merits and funding of the proposal are revealed.

Governor Rauner has nominated LLCC Trustee, Wayne Rosenthal as the new Director of the Illinois Department of Natural Resources. Mr. Rosenthal will continue to serve on the LLCC Board of Trustees.

An LLCC Team has been selected to participate in the AACC National Summit on Redesign of Developmental Education, and hopes to return with new research and ideas to continue improvement of LLCC’s developmental studies.

LLCC participated in the January 19, 2015 Martin Luther King Prayer Breakfast, with Trustee Fulgenzi and Shackelford also attending.

In honor of the Martin Luther King Day of Service LLCC’s Student Life Office sponsored its annual Volunteer Fair and Blood Drive, with more than 20 non-profit organizations participating. Students pledge nearly 1,600 volunteer hours during the Volunteer Fair.

Another new initiative demonstrated LLCC’s student’s generous spirit of giving. During the holiday season, students set up a donation container in the LLCC Bookstore seeking contributions for the LLCC Foundation “Pay It Forward Fun”. They raised over $800 during the textbook buy back period. Their efforts were featured in the “Foreword Online”, e-newsletter for collegiate retailers.

LLCC-Jacksonville hosted Suicide Prevention week, with students wearing purple, writing encouraging notes to others, and attending presentations by local psychiatric experts.

The LLCC Police Department continues to offer “Practical Response to Active Shooters” training for faculty, staff and students throughout the spring semester.

LLCC now has a private lactation room, available for nursing mothers, located in the Millennium Center. Development of this room came through the Shared Governance process.

The Smoke-Free Campus Act requires all college campuses to become smoke free July 1, 2015. In preparation LLCC is offering smoking cessation presentations and assistance through the American Lung Association and Illinois Tobacco Quitline.
Former LLCC Athletic Director/Basketball Coach, Dick Dhabalt and LLCC’s 2000 NJCAA World Series Championship Baseball Team will be inducted into the this year’s Springfield Sports Hall Fame.

A new “Athlete of the Year Award” is being established in Dick Dhabalt’s honor and he will be recognized during halftime ceremonies of the Loggers Women’s Basketball Game on February 14th, which is LLCC’s Homecoming.

Nicole Ralph, Director of Employment and Benefits will serve as LLCC’s “Ethics Advisor”, working with LLCC’s Ethics Officer, Rick Grenzebach.

LLCC Student Amanda Monke was awarded a 2015 Illinois Community College Student Activities Association Scholarship based on her leadership essay. She is one of four students statewide to receive this scholarship; with this being the second consecutive year that an LLCC student is the recipient of this scholarship.

Andrew Blaylock, Director of Campus Services has been appointed Vice President of the Illinois Association of College Stores.

Jim Betts, instructor for the HIRE Education Construction Careers Program was recently inducted into the Central Illinois Film Commission Hall of Fame.

Renowned Poet, Stuart Kestenbaum worked with English classes and gave a reading of his works during a campus visit earlier this month.

An exhibit of photographs, curated by Rich Saal, Photo Editor of the State Journal-Register, which were published in the newspaper from 1929-1936 are currently on display in the James S. Murray Art Gallery.

The LLCC Recital Series featured the Celtic Music of Skibbereen on January 25, and will include a Bluegrass music performance by The River Ramblers on Sunday, February 1.

LLCC’s Bistro Verde will open January 29, serving lunch on Tuesdays and Thursdays throughout the semester. Casual bistro dining will be featured through March 3, followed by fine dining for the remainder of the semester.

LLCC hosted the Sangamon County Boys Basketball Tournament bringing approximately 3,500 people to the campus.

Campus Visit Day will be held on Monday, February 16, with morning and evening sessions offered.
Dr. Warren and Trustees discussed future off-campus Board of Trustees meetings and agreed the next off-campus meeting will be in July at the Taylorville campus, allowing Trustees and community members the opportunity to view the newly remodeled facility.

C. Report from Faculty Senate - None

D. Report from Faculty Association - None

E. Report from Classified Staff - None

F. Report from Professional Staff - None

G. Report from Facilities Services Council - None

H. Chairman’s Report - None

I. Secretary’s Report - None

J. Foundation Report

Ms. Sanders, Executive Director of the LLCC Foundation reported they welcomed four new Foundation Board members at this morning’s meeting. They are; Jim Hahn, Dave Voepel, Steve Mundhenke and Greg Harwood.

K. Other Board Members’ Reports - None

V. Strategic Discussion

A. Informational Presentation Regarding Goal 1 – Student Access and Success

Dr. Frederick, Vice President of Student Services provided a PowerPoint presentation highlighting Goal 1, Student Access and Success, of LLCC’s Strategic Planning Dashboard. Dr. Frederick reviewed the three components of Goal 1; Access, Student Success and Student Engagement & Satisfaction, detailing the metrics for each component, explaining how they are analyzed to evaluate LLCC’s success rate.
VI. Executive Session

MOTION NO. 01-28-15-3:

Mr. Gray moved to hold an executive session for the purposes of discussing personnel issues, collective bargaining, real estate, student discipline, pending or imminent legal issues. Mr. Findley seconded.

Those members voting aye were Mr. Gray, Mr. Findley, Mr. Gentry, Mr. Rosenthal, Mr. Wesley, Mr. Shackelford and Mr. Reichert. PASSED

MOTION NO. 01-28-15-4:

Mr. Gray moved to return to open session. Mr. Wesley seconded.

Those members voting aye were Mr. Gray, Mr. Findley, Mr. Gentry, Mr. Rosenthal, Mr. Wesley, Mr. Shackelford and Mr. Reichert. PASSED

VII. Actions from Executive Session

MOTION NO. 01-28-15-5:

Mr. Gray moved to approve and release the closed session minutes of the following Board meetings (except for portions of such minutes that have been redacted for the reason that the need to maintain confidentiality continues to exist):

- the regular Board meeting of July 23, 2014;
- the regular Board meeting of August 27, 2014;
- the regular Board meeting of September 24, 2014;
- the regular Board meeting of October 21, 2014
- the regular Board meeting of November 19, 2014; and
- the regular Board meeting of December 17, 2014.

Mr. Findley seconded.
Those members voting aye were Mr. Gray, Mr. Findley, Mr. Gentry, Mr. Rosenthal, Mr. Wesley, Mr. Shackelford and Mr. Reichert. PASSED

**MOTION NO. 01-28-15-6:**

Mr. Gray moved to extend non-disclosure of the recordings of the closed session portions of the Board’s regular meetings set forth below for the reason that the need to maintain confidentiality continues to exist, and to authorize and direct the Board Secretary to destroy such recordings on or after the identified dates:

- Regular Board meeting of August 27, 2014, authorized destruction date – February 27, 2016;
- Regular Board meeting of September 24, 2014, authorized destruction date – March 24, 2016;
- Regular Board meeting of October 21, 2014, authorized destruction date – April 21, 2016;
- Regular Board meeting of November 19, 2014, authorized destruction date – May 19, 2016;

Mr. Findley seconded.

Those members voting aye were Mr. Gray, Mr. Findley, Mr. Gentry, Mr. Rosenthal, Mr. Wesley, Mr. Shackelford and Mr. Reichert. PASSED

Discussion was held regarding the soccer program and the student retention and academic performance issues that have historically plagued the program. Trustees expressed concern about the viability of the program and requested that Dr. Warren gather relevant data, including overall program costs, and place the matter on an upcoming agenda for Board review.
VIII. Adjournment

MOTION NO. 01-28-15-7:
Mr. Gray moved to adjourn the meeting. Mr. Wesley seconded.

Those members voting aye were Mr. Gray, Mr. Findley, Mr. Gentry, Mr. Rosenthal, Mr. Wesley, Mr. Shackelford and Mr. Reichert. PASSED

The meeting adjourned at 7:15 p.m.

__________________________
Chairman Reichert

__________________________
Secretary Wesley
MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Ratification of Out-of-State Travel

DATE: January 28, 2015

<table>
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<tr>
<th>Name</th>
<th>Meeting</th>
<th>Location</th>
<th>Date</th>
<th>Account</th>
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<tr>
<td>Croteau, Becky</td>
<td>Restoring Native Ecosystems</td>
<td>East Lansing, MI</td>
<td>January 23-24, 2015</td>
<td>Faculty Development</td>
<td>$892</td>
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<td>Goetsch, Peggy</td>
<td>Restoring Native Ecosystems</td>
<td>East Lansing, MI</td>
<td>January 23-24, 2015</td>
<td>Faculty Development</td>
<td>$753</td>
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MEMORANDUM

TO: Members, LLCC Board of Trustees
FROM: Charlotte J. Warren
President
SUBJECT: Approval of Out-of-State Travel
DATE: January 28, 2015

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<th>Amount</th>
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<td>Bade, Bill</td>
<td>National Summit on Redesign of Developmental Education</td>
<td>Washington, DC</td>
<td>Administrative</td>
<td>$1,560</td>
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<td>Blaylock, Andrew</td>
<td>Independent College Bookstore Association 2015 Retail Conference</td>
<td>San Diego, CA</td>
<td>Administrative</td>
<td>$1,506</td>
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<td>Blaylock, Andrew</td>
<td>Campus Market Expo 2015</td>
<td>Atlanta, GA</td>
<td>Administrative</td>
<td>$1,414</td>
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<td>Findley, Craig</td>
<td>Association of Community College Trustees Legislative Summit</td>
<td>Washington, DC</td>
<td>Trustee</td>
<td>$2,312</td>
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<td>Frederick, Lesley</td>
<td>National Summit on Redesign of Developmental Education</td>
<td>Washington, DC</td>
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<td>Humphrey, Tim</td>
<td>National Summit on Redesign of Developmental Education</td>
<td>Washington, DC</td>
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<td>Johnson-Tillman, Tameka</td>
<td>National Summit on Redesign of Developmental Education</td>
<td>Washington, DC</td>
<td>Faculty Development</td>
<td>$1,560</td>
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<td>Kramer, Ann and CEW 121 (Approx. 40 Students)</td>
<td>World Class Art in Arkansas</td>
<td>Bentonville, AR</td>
<td>Community Education Class Trip</td>
<td>$8,050*</td>
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<td>McNiece, Hugh</td>
<td>National Summit on Redesign of Developmental Education</td>
<td>Washington, DC</td>
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<td>Mehan, Jeff</td>
<td>Lincoln Electric –Robotic Welder Training</td>
<td>Cleveland, OH</td>
<td>Faculty Development</td>
<td>$1,300**</td>
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<td>Mitchell, John</td>
<td>Lincoln Electric –Robotic Welder Training</td>
<td>Cleveland, OH</td>
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<td>$1,300**</td>
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<td>Ralph, Nicole</td>
<td>2015 Society for Human Resource Management Annual Conference</td>
<td>Las Vegas, NV</td>
<td>Administrative</td>
<td>$2,242</td>
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<td>Ransdell, Junell</td>
<td>2015 Society for Human Resource Management Annual Conference</td>
<td>Las Vegas, NV</td>
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<td>Stallman, Scott</td>
<td>Association of Student Conduct Administration</td>
<td>St. Petersburg, FL</td>
<td>Administrative</td>
<td>$1,427</td>
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<td>Tepatti, Eileen</td>
<td>National Summit on Redesign of Developmental Education</td>
<td>Washington, DC</td>
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<td>$6,620***</td>
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<td>Tomnitz, Allan</td>
<td>Lincoln Electric –Robotic Welder Training</td>
<td>Cleveland, OH</td>
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<td>Warren, Charlotte</td>
<td>National Summit on Redesign of Developmental Education</td>
<td>Washington, DC</td>
<td>Administrative</td>
<td>$1,650</td>
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<tr>
<td>Warren, Charlotte</td>
<td>Education System Study in Cuba</td>
<td>Cuba</td>
<td>Paid by Employee</td>
<td>$0</td>
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<td>Whalen, Lynn</td>
<td>National Council for Marketing and Public Relations National Conference</td>
<td>Portland, OR</td>
<td>Administrative</td>
<td>$1,144</td>
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</tbody>
</table>

*Student Fees
**Grant Funds
***Includes Team Registration
MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Ratify Payments of Cash Disbursements for January and the January Treasurer’s Report

DATE: February 25, 2015

In accordance with Lincoln Land Community College Board of Trustees Policy 6.1, the following items are available in the President’s Office and Vice President, Administrative Services Office for your review and subsequent action:

A. The Cash Disbursement Register including the Check Register of bi-monthly accounts payable checks, E-Commerce Refunds, ACH and Wire transactions issued during January 2015 (payments for purchase order payments, equipment, supplies, lease payments, maintenance agreements, travel, employee reimbursements, membership dues, subscriptions, club vouchers, medical claim payments, pre-paid purchase orders, and time sensitive payment due dates – generally, items included under Board Policy 6.6).


MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Ratification of Out-of-State Travel

DATE: February 25, 2015

<table>
<thead>
<tr>
<th>Name</th>
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<th>Account</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Dockter, Jason</td>
<td>Computers and Writing Conference</td>
<td>Menomonie, WI</td>
<td>2/12/15</td>
<td>Faculty Development</td>
<td>$1,253</td>
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<tr>
<td>Fulgenzi, Jeff</td>
<td>American Association of Community Colleges Governance Leadership Institute</td>
<td>Miami, FL</td>
<td>2/26-2/28/15</td>
<td>Trustee</td>
<td>$2,300</td>
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<tr>
<td>Reichert, Justin</td>
<td>American Association of Community Colleges Governance Leadership Institute</td>
<td>Miami, FL</td>
<td>2/26-2/28/15</td>
<td>Trustee</td>
<td>$2,300</td>
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</table>
MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
        President

SUBJECT: Approval of Out-of-State Travel

DATE: February 25, 2015

<table>
<thead>
<tr>
<th>Name</th>
<th>Meeting</th>
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<th>Amount</th>
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<tbody>
<tr>
<td>Coakes, Michelle</td>
<td>National Council on Education of the Ceramic Arts</td>
<td>Providence, RI</td>
<td>Faculty Development</td>
<td>$1,605</td>
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<td>Fischberg, Eve</td>
<td>National Academic Quiz Tournaments Community College</td>
<td>Atlanta, GA</td>
<td>Club Trip</td>
<td>$2,071*</td>
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<tr>
<td>and LLCC Quiz Bowl Team</td>
<td>National Academic Quiz Tournaments Community College National Championship</td>
<td>atlanta, GA</td>
<td>Club Trip</td>
<td>$2,071*</td>
</tr>
<tr>
<td>Frederick, Lesley</td>
<td>American Association of Community Colleges Annual Convention</td>
<td>San Antonio, TX</td>
<td>Administrative</td>
<td>$2,910</td>
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<tr>
<td>Goetsch, Peggy</td>
<td>Field Trip</td>
<td>Kearney, NE</td>
<td>Club Trip</td>
<td>$1,000*</td>
</tr>
<tr>
<td>and Environmental Club (Approx. 7 Students)</td>
<td>Field Trip</td>
<td>Kearney, NE</td>
<td>Club Trip</td>
<td>$1,000*</td>
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<tr>
<td>Kerr, Anita</td>
<td>College and Career Readiness Standards in Action</td>
<td>Washington, DC</td>
<td>Paid by Central Illinois Adult Education Service Center</td>
<td>$0</td>
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<td>Shull, Al</td>
<td>Foundations in Art: Theory and Education</td>
<td>Indianapolis, IN</td>
<td>Faculty Development</td>
<td>$1,626</td>
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<tr>
<td>Vinzant, John and POS 165 (Approx. 10 Students)</td>
<td>Model IL Government Trip</td>
<td>Springfield, VA</td>
<td>Class Trip</td>
<td>$5,692</td>
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<td>Warren, Charlotte</td>
<td>American Association of Community Colleges Annual Convention</td>
<td>San Antonio, TX</td>
<td>Administrative</td>
<td>$2,910</td>
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*Club Funds
MEMORANDUM

TO: Members, LLCC Board of Trustees
FROM: Charlotte J. Warren
     President
SUBJECT: Monthly Training Contract/Clinical Agreement Status Report
DATE: February 25, 2015

Attached is the current Training Contract/Clinical Agreement Status Report for LLCC.

The Illinois Department of Transportation has requested that the Capital City Training Center partner with Novatech to provide seven Microsoft Office classes in the month of February. Approximately 70 employees will be trained in Springfield.

The Springfield Urban League requested that the Workforce Development Training provide Forklift Certification Training to Urban League participants. Six participants were trained at the LLCC - Springfield Campus in January.

The Workforce Development Division seeks approval to enter into an Intergovernmental Agreement with the Illinois State Board of Education Nutrition & Wellness Program Division. Under the terms of the agreement, LLCC would provide a series of culinary training classes for Child and Adult Food Care Program foodservice staff. In addition, LLCC will provide curriculum design and supply guidelines to other institutions and serve as a pass-through funding agency so that culinary trainings may be held throughout the state.

The Workforce Development Division seeks approval to enter into a Memorandum of Understanding with Kendall College. In accordance with LLCC’s Intergovernmental Agreement with the Illinois State Board of Education Nutrition and Wellness Program, Kendall College will utilize LLCC’s curriculum and supply guidelines to provide training classes for Child and Adult Food Care Program foodservice staff.

MOTION: Approve the Intergovernmental Agreement with the Illinois State Board of Education in the amount of $177,600; approve the Memorandum of Understanding with Kendall College in the amount of $72,150.
## TRAINING CONTRACTS

<table>
<thead>
<tr>
<th>Contract Title</th>
<th>Brief Description</th>
<th>Contractor</th>
<th>LLCC Dept. / Program</th>
<th>Contract Total</th>
<th>Term</th>
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<tr>
<td><strong>Contracts as informational under the CMS Master Agreement</strong></td>
<td></td>
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<tr>
<td>February 2015 IDOT BOA</td>
<td>The Illinois Department of Transportation has requested that the Capital City Training Center partner with Novatech to provide seven Microsoft Office classes in the month of February. Approximately 70 employees will be trained in Springfield.</td>
<td>Illinois Department of Transportation</td>
<td>Capital City Training Center</td>
<td>$9,130</td>
<td>February 2015</td>
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<td><strong>Contracts as informational: Items less than $10,000</strong></td>
<td></td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td>Forklift Certification Training – Springfield Urban League</td>
<td>The Springfield Urban League requested that the Workforce Development Training provide Forklift Certification Training to Urban League participants. Six participants were trained at the LLCC - Springfield Campus in January.</td>
<td>Springfield Urban League</td>
<td>Workforce Development Division</td>
<td>$1,050</td>
<td>January 15, 2015</td>
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<tr>
<td><strong>Contracts in excess of $10,000</strong></td>
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<tr>
<td>Intergovernmental Agreement with the Illinois State Board of Education Nutrition and Wellness Program Division</td>
<td>The Workforce Development Division seeks approval to enter into an Intergovernmental Agreement with the Illinois State Board of Education Nutrition &amp; Wellness Program Division. Under the terms of the agreement, LLCC would provide a series of culinary training classes for Child and Adult Food Care Program foodservice staff. In addition, LLCC will provide curriculum design and supply guidelines to other institutions and serve as a pass-through funding agency so that culinary trainings may be held throughout the state.</td>
<td>Illinois State Board of Education</td>
<td>Workforce Development Division</td>
<td>$177,600</td>
<td>March 1, 2015 through June 30, 2018</td>
</tr>
<tr>
<td>Memorandum of Understanding with Kendall College</td>
<td>The Workforce Development Division seeks approval to enter into a Memorandum of Understanding with Kendall College. In accordance with LLCC’s Intergovernmental Agreement with the Illinois State Board of Education Nutrition and Wellness Program, Kendall College will utilize LLCC’s curriculum and supply guidelines to provide training classes for Child and Adult Food Care Program foodservice staff.</td>
<td>Kendall College</td>
<td>Workforce Development Division</td>
<td>$72,150</td>
<td>March 1, 2015 through June 30, 2018</td>
</tr>
</tbody>
</table>

**TOTALS** | | | | | $259,930 |
MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
       President

SUBJECT: ICCB Funded Final Expenditure Reports

DATE: February 25, 2015

Each January, the Illinois Community College Board (ICCB) requires each institution that has outstanding capital projects funded through ICCB to submit a Project Status Report. For every project that has been completed within the past year, a Statement of Final Construction Compliance Report is due. The Statement of Final Construction Compliance Report requires the signature of the overseeing architect and/or engineer and the Board. Over this past calendar year, the college has completed the following projects:

<table>
<thead>
<tr>
<th>Project Title</th>
<th>ICCB Project #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Air Handler Replacement – Sangamon Hall</td>
<td>526-TE-2110-1110</td>
</tr>
<tr>
<td>Cass Gym Bleacher Replacement</td>
<td>526-T-2208-1112</td>
</tr>
<tr>
<td>Menard Hall Subsurface Settlement Remediation</td>
<td>526-T-2209-1112</td>
</tr>
<tr>
<td>Variable Frequency Drive Unit Replacement</td>
<td>526-TE-2109-1110</td>
</tr>
</tbody>
</table>

Attached are the statements of Final Construction Compliance Reports for each of the above referenced projects.

MOTION: Move to approve the Statement of Final Construction Compliance report to ICCB for the referenced projects.
Protection, Health, and Safety Project

Statement of Final Construction Compliance

Menard Hall Subsurface Settlement Remediation 526-T-2209-1112

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Carl Fischer
FWAI Architects Inc.
#1 NW Old State Capitol Plaza
Springfield, IL 62701

Final cost of the project: Menard Hall Subsurface Settlement Remediation

Approved Budget $435,520.00 Actual Cost $364,118.30

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor’s pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

[Signature]
Architect/Engineer’s Signature

13 Aug '14
Date

001-006676
Illinois Registration or License Number

Approved by the Lincoln Land Community College Board of Trustees

_________________________________________ Date

_________________________, Chairperson

_________________________, Secretary

RECEIVED
AUG 14 2014
LLCC Construction Management
Protection, Health, and Safety Project

Statement of Final Construction Compliance

Replacement of Variable Frequency Drive Units 526-TE-2109-1110

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

John Aquino  
GHR Engineers and Associates, Inc.  
1615 South Neil Street  
Champaign, IL 61820

Final cost of the project: Replacement of Variable Frequency Drive Units

| Approved Budget | $204,571.00 | Actual Cost | $198,612.51 |

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor’s pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

[Signature]
Architect/Engineer’s Signature

001-014681  
Illinois Registration or License Number

January 7, 2015  
Date

Approved by the Lincoln Land Community College Board of Trustees

[Signature]  , Chairperson

[Signature]  , Secretary
Protection, Health, and Safety Project

Statement of Final Construction Compliance
Cass Gym Bleacher Replacement 526-T-2208-1112

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Thomas J. Hyde, AIA
Graham & Hyde Architects, Incorporated
1010 Clocktower Drive
Springfield, IL 62704

Final cost of the project: Cass Gym Bleacher Replacement

| Approved Budget | $339,000.00 | Actual Cost | $252,420.26 |

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor’s pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

[Signature]
Architect/Engineer’s Signature

Illinois Registration or License Number

001-097920

Date 8-13

[Seal]

Expiration 11-30-14

Approved by the Lincoln Land Community College Board of Trustees

Date

Signed, Chairperson

Signed, Secretary

RECEIVED
AUG 14 2014
LLCC Construction Management
Protection, Health, and Safety Project

Statement of Final Construction Compliance
Air Handler Replacement – Sangamon Hall 526-TE-2110-1110

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

John Aquino
GHR Engineers and Associates, Inc.
1615 South Neil Street
Champaign, IL 61820

Final cost of the project: Air Handler Replacement – Sangamon Hall

Approved Budget  $186,682.00  Actual Cost  $160,932.52

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor’s pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

[Signature]
Architect/Engineer’s Signature

[Stamp]
Date

[Stamp]
Illinois Registration or License Number

Approved by the Lincoln Land Community College Board of Trustees

Date

Signed _____________________________, Chairperson

_______________________________, Secretary

RECEIVED
AUG 1 4 2014
LLCC Construction Management
MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Taylorville Code Compliance & Renovation – Change Orders

DATE: February 25, 2015

During the course of any construction project, modifications to the agreement are necessary due to undiscovered conditions, existing conditions, or requests from the owner and the recognition that in any set of contract documents there will be the necessity for clarification.

Therefore, in keeping with the policies of the Board of Trustees, the following change orders are submitted for ratification.

<table>
<thead>
<tr>
<th>RFP/CO#</th>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>G-011</td>
<td>Install landscape fabric under duct run</td>
<td>$1,601.39</td>
</tr>
<tr>
<td>G-012</td>
<td>Repair west end wall girts</td>
<td>$1,125.37</td>
</tr>
<tr>
<td></td>
<td><strong>Total:</strong></td>
<td><strong>$2,726.76</strong></td>
</tr>
</tbody>
</table>

Amount of project contingency: $76,132.00
Less previously approved change orders: $38,824.22
Change order(s) presented for ratification: $2,726.76
Less other consultant fees/permits to date: $0.00
Amount of contingency remaining: $34,581.02

Budget Impact:
- Total Funds Requested: $2,726.76
- Source of Funds: Protection, Health & Safety
- Projected Revenue: n/a
- Projected Savings: n/a

Student Learning Impact:
How will proposed agenda item impact student learning?
By improving the physical environment in which instruction, study and leisure activities take place.
How will proposed agenda item be measured?
This project will be measured first by completion within the predetermined budget and time allotted for completion, and then by the satisfaction of the users and stakeholders.

MOTION: Move to ratify the listed change orders in the amount of $2,726.76 for the Taylorville Code Compliance & Renovation project as presented.
MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: AHU Motor Replacement

DATE: February 25, 2015

At the October 2014 Board Meeting this PHS project was approved and forwarded to the ICCB for their approval. ICCB approved this project on November 5, 2014. GHR Engineers, Inc. assisted in the submittal process. GHR Engineers, Inc. have agreed to provide engineering services for this project in the amount of $38,650. This is within our project budget as submitted and approved.

Budget Impact:

<table>
<thead>
<tr>
<th>Total Funds Requested:</th>
<th>$38,650</th>
</tr>
</thead>
<tbody>
<tr>
<td>Source of Funds:</td>
<td>PHS</td>
</tr>
<tr>
<td>Projected Revenue:</td>
<td>n/a</td>
</tr>
<tr>
<td>Projected Savings:</td>
<td>n/a</td>
</tr>
</tbody>
</table>

Student Learning Impact:

How will proposed agenda item impact student learning?
By improving the physical environment in which instruction, study and leisure activities take place.

How will proposed agenda item be measured?
This project will be measured first by completion within the predetermined budget and time allotted for completion, and then by the satisfaction of the users and stakeholders.

MOTION: Move to accept the fee agreement from GHR Engineers, Inc. in the amount of $38,650 to provide engineering services to replace the AHU motors on Sangamon Hall, Menard Hall and Cass Gymnasium.
MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Arc Flash Study

DATE: February 25, 2015

At the October 2014 Board Meeting this PHS project was approved and forwarded to the ICCB for their approval. ICCB approved this project on November 5, 2014. GHR Engineers, Inc. assisted in the submittal process. GHR Engineers, Inc. have agreed to provide engineering services for this project in the amount of $27,588. This is within our project budget as submitted and approved.

Budget Impact:
- Total Funds Requested: $27,588
- Source of Funds: PHS
- Projected Revenue: n/a
- Projected Savings: n/a

Student Learning Impact:
- How will proposed agenda item impact student learning?
  By improving the physical environment in which instruction, study and leisure activities take place.

- How will proposed agenda item be measured?
  This project will be measured first by completion within the predetermined budget and time allotted for completion, and then by the satisfaction of the users and stakeholders.

MOTION: Move to accept the fee agreement from GHR Engineers, Inc. in the amount of $27,588 to provide engineering services for an Arc Flash Study for multiple buildings at LLCC.
MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
      President

SUBJECT: Montgomery Hall Roof Replacement

DATE: February 25, 2015

At the October 2014 Board Meeting this PHS project was approved and forwarded to the ICCB for their approval. ICCB approved this project on November 5, 2014. John Shafer & Associates, Inc. assisted in the submittal process. John Shafer & Associates, Inc. have agreed to provide engineering services for this project in the amount of $26,000. This is within our project budget as submitted and approved.

Budget Impact:

Total Funds Requested: $26,000
Source of Funds: PHS
Projected Revenue: n/a
Projected Savings: n/a

Student Learning Impact:

How will proposed agenda item impact student learning?
By improving the physical environment in which instruction, study and leisure activities take place.

How will proposed agenda item be measured?
This project will be measured first by completion within the predetermined budget and time allotted for completion, and then by the satisfaction of the users and stakeholders.

MOTION: Move to accept the fee agreement from John Shafer & Associates, Inc. in the amount of $26,000 to provide architectural services to replace the roof at Montgomery Hall.
MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
       President

SUBJECT: Sangamon Hall Exterior Stair Replacement

DATE: February 25, 2015

At the October 2014 Board Meeting this PHS project was approved and forwarded to the ICCB for their approval. ICCB approved this project on November 5, 2014. Allen Henderson & Associates, Inc. assisted in the submittal process. Allen Henderson & Associates, Inc. have agreed to provide engineering services for this project in the amount of $26,780. This is within our project budget as submitted and approved.

Budget Impact:

| Total Funds Requested: $26,780 |
| Source of Funds: PHS |
| Projected Revenue: n/a |
| Projected Savings: n/a |

Student Learning Impact:

**How will proposed agenda item impact student learning?**
By improving the physical environment in which instruction, study and leisure activities take place.

**How will proposed agenda item be measured?**
This project will be measured first by completion within the predetermined budget and time allotted for completion, and then by the satisfaction of the users and stakeholders.

MOTION: Move to accept the fee agreement from Allen Henderson & Associates, Inc. in the amount of $26,780 to provide structural engineering services to replace the exterior stairs at Sangamon Hall.
III. Action Agenda
MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte Warren
President

SUBJECT: Summary of Changes for 2014-16 Catalog Addendum

DATE: February 25, 2015

An executive summary of substantive changes for the 2014-2016 college catalog is provided as an external attachment. If you wish to review the full text of the college catalog, a copy is available online. We are asking that tonight you approve the 2014-2016 college catalog addendum.

Budget Impact:
Total Funds Requested: Requested separately
Source of Funds: Operating funds
Projected Revenue: N/A
Projected Savings: N/A

Student Learning Impact:
How will proposed agenda item impact student learning?
Students will be given information regarding how programs and courses have been changed.

How will proposed agenda item be measured?
Student reaction to the layout revisions will be sought.

MOTION: Move to approve the 2014-2016 college catalog addendum.
MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Men’s Athletic Program

DATE: February 25, 2015

As budgets within the state and the college become more challenging, LLCC has evaluated every opportunity to reduce costs. Each division/department has evaluated their operations for cost saving measures as vacancies and other changes have presented themselves. Business Administration, Academic Services, Students Services, Workforce Development and Institutional Technology have all downsized and reorganized many departments during this timeframe while Athletics has remained fully funded. We now find soccer to be in a position which allows us consideration of cost reduction. Men's soccer is a program that requires time and financial commitment. That, combined with an annual large attrition of players and a constant need to rebuild the team roster are the reason we are asking the board to look more closely at this sport. We currently have only 6 players returning to a 21 man roster. The impact of changes at this time would be lessened by these numbers. Elimination of soccer would result in significant cost savings to the college. At the same time it would better align LLCC athletics with Title IX expectations, both of which would support the college goals of operational efficiency and financial strength.
IV. Information Items
MEMORANDUM

TO: Members, LLCC Board of Trustees
FROM: Charlotte J. Warren
       President
SUBJECT: Position Vacancies and Hires
DATE: February 25, 2015

POSITION VACANCIES

Classified
Administrative Assistant to the Dean, Nursing (FT)

Professional
Police Sergeant (FT)
Systems Administrator I (FT)

Faculty
Anatomy & Physiology Instructor (FT)
Chemistry Instructor (FT)
MEMORANDUM

TO: Members, LLCC Board of Trustees
FROM: Charlotte J. Warren
President
SUBJECT: Construction Progress Update
DATE: February 25, 2015

Attached is the current Construction Project Status Report for LLCC. It includes all projects that are currently underway, projects that have formal plans and available funding but are not yet underway, and projects that have been requested for state funding but have no formal plans or available funding. The following information is intended to provide a brief overview of the progress of each of the projects since the previous Board Meeting:

**Capital Renewal Projects – FY’13**

**Masonry Repairs to Sangamon, Menard and Cass**
Pulliam Masonry has been given a Notice of Award from the Capital Development Board. Work is expected to start after Commencement.

**PHS Projects – FY’11**

**Campus Boulevard Lighting Replacement**
The project is underway. Shop drawings have been reviewed and we are awaiting receipt of materials.

**PHS Projects – FY’14**

**Sangamon Hall Boiler Replacement**
Installation of the first four boilers is complete. Installation of the remainder is underway.

**Taylorville Code Compliance and Renovation**
Interior finishes are 75% complete. The exterior panel system is 85% complete and roof work is underway.
PHS Projects – FY’15

**AHU Motor Replacement / Electrical Systems**
There is a recommendation before you, this evening, for consulting services.

**Arc Flash Study**
There is a recommendation before you, this evening, for consulting services.

**Sangamon Hall Exterior Stair Replacement**
There is a recommendation before you, this evening, for consulting services.

**Montgomery Hall Roof Replacement**
There is a recommendation before you, this evening, for consulting services.

**Capital City Training Center Parking Lot**
Development of Construction Documents is underway.

**Child Development Center Septic System Replacement**
Development of Construction Documents is underway.

**Exposed Aggregate Concrete Replacement**
Development of Construction Documents is underway.

**Sidewalk Lighting**
Development of Construction Documents is underway.

**Workforce Careers Center Entry Slab**
Development of Construction Documents is underway.

**Budget Impact:**
- Total Funds Requested: n/a
- Source of Funds: n/a
- Projected Revenue: n/a
- Projected Savings: n/a

**Student Learning Impact:**
*How will proposed agenda item impact student learning?*
By improving the physical environment in which instructional, study and leisure activities take place.
How will proposed agenda item be measured?
Each of these projects is measured first by completion within the predetermined budget and time allotted for completion, and then by the satisfaction of the users and stakeholders.
All Capital Projects

The following information is a reflection of information that has been provided to the Finance Department as of January 28, 2015

<table>
<thead>
<tr>
<th>Type / Year</th>
<th>Colleague #</th>
<th>Project Name</th>
<th>Funding Source</th>
<th>Sum of Original LLCC Budget / Estimated</th>
<th>Sum of Change Orders</th>
<th>Sum of Adjusted Contract Amount</th>
<th>Sum of Retainage</th>
<th>Sum of Payments To Date</th>
<th>Sum of Contract Balance Remaining</th>
<th>Sum of Contract % Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY2011 PHS</td>
<td>70921</td>
<td>Campus Boulevard Lighting Replacement</td>
<td>L</td>
<td>100,876</td>
<td>46,978</td>
<td>46,978</td>
<td>9,141</td>
<td>37,837</td>
<td>80.54%</td>
<td></td>
</tr>
<tr>
<td>FY2011 PHS</td>
<td>70925</td>
<td>Generation Plant</td>
<td>L</td>
<td>728,354</td>
<td>818,983 (177,547)</td>
<td>641,436</td>
<td>639,643</td>
<td>1,794</td>
<td>0.28%</td>
<td></td>
</tr>
<tr>
<td>FY2014 PHS</td>
<td>70930</td>
<td>Taylorville PHS Code Compliance Renovation Project</td>
<td>L</td>
<td>1,900,541</td>
<td>2,148,051 (275,417)</td>
<td>1,872,634</td>
<td>942,668</td>
<td>929,966</td>
<td>49.66%</td>
<td></td>
</tr>
<tr>
<td>FY2015 PHS</td>
<td>70932</td>
<td>AHU Motor Replacements</td>
<td>L</td>
<td>298,613</td>
<td>-</td>
<td>5,672</td>
<td>(5,672)</td>
<td>-</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>FY2015 PHS</td>
<td>70933</td>
<td>Arc Flash Study</td>
<td>L</td>
<td>27,588</td>
<td>-</td>
<td>2,759</td>
<td>(2,759)</td>
<td>-</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>FY2015 PHS</td>
<td>70934</td>
<td>CCTC Parking Lot Rehab</td>
<td>L</td>
<td>30,700</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>FY2015 PHS</td>
<td>70935</td>
<td>CDC Septic System Replacement</td>
<td>L</td>
<td>51,037</td>
<td>-</td>
<td>1,407</td>
<td>(1,407)</td>
<td>-</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>FY2015 PHS</td>
<td>70937</td>
<td>Montgomery Hall Roof Replacement</td>
<td>L</td>
<td>384,400</td>
<td>-</td>
<td>850</td>
<td>(850)</td>
<td>-</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>FY2015 PHS</td>
<td>70938</td>
<td>SGMN Exterior Stair Replacement</td>
<td>L</td>
<td>204,450</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>FY2015 PHS</td>
<td>70939</td>
<td>Sidewalk Lighting- MCTR &amp; Trutter</td>
<td>L</td>
<td>124,800</td>
<td>-</td>
<td>430</td>
<td>(430)</td>
<td>-</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>FY2015 PHS</td>
<td>70940</td>
<td>WFCC Entry Slab Remediation</td>
<td>L</td>
<td>41,080</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>FY2015 PHS</td>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>1,280,000</strong></td>
<td><strong>11,118</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>0.00%</strong></td>
<td></td>
</tr>
<tr>
<td>Infrastructure Fee</td>
<td>73907</td>
<td>Menard Hall Carpet Replacement</td>
<td>L</td>
<td>100,000</td>
<td>100,000</td>
<td>100,000</td>
<td>42,951</td>
<td>57,049</td>
<td>65,969</td>
<td></td>
</tr>
<tr>
<td>Infrastructure Fee</td>
<td>73909</td>
<td>CDB SGMN MNRD CASS Masonry Repairs</td>
<td>S,L</td>
<td>901,600</td>
<td>608,647</td>
<td></td>
<td>608,647</td>
<td>100%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Infrastructure Fee</td>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>1,001,600</strong></td>
<td><strong>708,647</strong></td>
<td></td>
<td><strong>708,647</strong></td>
<td><strong>655,969</strong></td>
<td><strong>93.94%</strong></td>
<td></td>
</tr>
<tr>
<td>ICCB Capital Budget Request</td>
<td>NEW</td>
<td>Student Services/Testing Center</td>
<td>S,L</td>
<td>4,000,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>ICCB Capital Budget Request</td>
<td>NEW</td>
<td>Renovation of Montgomery Hall for Adult and Community Education</td>
<td>S,L</td>
<td>1,290,200</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>ICCB Capital Budget Request</td>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>5,290,200</strong></td>
<td>-</td>
<td></td>
<td></td>
<td></td>
<td><strong>0.00%</strong></td>
<td></td>
</tr>
<tr>
<td>PHS Balance Transfers</td>
<td>70931</td>
<td>Sangamon Hall Boiler Replacement</td>
<td>L</td>
<td>786,220</td>
<td>612,728</td>
<td>16,035</td>
<td>628,763</td>
<td>69,191</td>
<td>559,571</td>
<td></td>
</tr>
<tr>
<td>PHS Balance Transfers</td>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>11,087,791</strong></td>
<td><strong>4,335,387</strong></td>
<td></td>
<td><strong>3,898,458</strong></td>
<td><strong>1,714,712</strong></td>
<td><strong>2,183,746</strong></td>
<td></td>
</tr>
</tbody>
</table>

Notations:
+ Indicates that the project is being monitored by an outside agency. In some cases, the outside agency has not provided the college with the necessary payout or final close out forms.
As the information is received, the above information will be adjusted.

This summary page provides information pertaining to the contract payouts and balances. The back-up sheets may differ since the back-up sheets contain the contract amounts, payouts, as well as any interest that may have been earned.
<table>
<thead>
<tr>
<th>MARCH 2015</th>
<th>APRIL 2015</th>
<th>MAY 2015</th>
<th>JUNE 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Administrative Contracts</td>
<td>• FY’16 Preliminary Revenue Estimate</td>
<td>• Student Recognition Ceremony 5/5/15</td>
<td>• Summer Adjunct Faculty Listing</td>
</tr>
<tr>
<td>• Board Meeting 3/25/15</td>
<td>• Seating of New Student Trustee</td>
<td>• Employee Recognition Ceremony 5/7/15</td>
<td>• Budget Workshop 6/24/15</td>
</tr>
<tr>
<td></td>
<td>• Election of Board Officers</td>
<td>• Adult Ed Recognition Ceremony</td>
<td>• Board Meeting 6/24/15</td>
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<td>• LLCC Foundation Gala 4/25/15</td>
<td>• Commencement 5/15/15</td>
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<td>• Board Meeting 4/22/15</td>
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<td>JULY 2015</td>
<td>AUGUST 2015</td>
<td>SEPTEMBER 2015</td>
<td>OCTOBER 2015</td>
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<td>• FY’16 Tentative Budget</td>
<td>• Board Meeting 8/26/15</td>
<td>• Budget Adoption/Public Hearing</td>
<td>• Financial Audit Review</td>
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<td>• Board Meeting 7/22/15</td>
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<td>• Mid-Year Tenure Listing</td>
<td>• PHS Projects</td>
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<td>• Board Meeting 9/23/15</td>
<td>• Board Meeting 10/28/15</td>
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<td>• Board Meeting 11/18/15</td>
<td>• Adopt CY’15 Property Tax Levy</td>
<td>• Board Meeting 1/27/16</td>
<td>• Sabbatical Leaves</td>
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<td>• Board Meeting 12/16/15</td>
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<td>• Faculty Contracts and Position Listing</td>
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<td>• Tenure Listing</td>
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<td>• Catalog Review and Adoption</td>
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<td>• Board Meeting 2/24/16</td>
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V. Strategic Discussion
MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Informational Presentation on Department of Labor Employment and Training Administration, Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grants Program

DATE: February 25, 2014

Julie Rourke, Director, Workforce Development, Marnie Record, John Mitchell, and David Bowman, Coordinators, will be providing information about the following three TAACCCT grant projects that brought a combined 2.25 million dollars to the College:

- Illinois Green Economy Network (IGEN) Career Pathways
- Illinois Network for Advanced Manufacturing Earn and Learn
- Building Illinois’ Bio (BIB) Economy

They will describe each project, its overall benefit to the College and LLCC students, along with significant outcomes.