Applicant Name and Student I.D. (or SS#): ______________________________________

**Advising Checklist for Medical Coding Specialist Program**

**This checklist does not guarantee admission into the program. It is to be used for advising purposes only and to assist the student in determining if she/he is ready to apply to the program.**

It is the student’s responsibility to notify Admissions when requirements have been met.

**Admission Requirements** (Admission and program requirements are subject to change):

- HS transcript with proof of graduation or GED certificate on file in Admissions & Records Office
- Complete HLT 109 (Medical Terminology) with a grade of “C” or higher.
- Official transcripts from all colleges ever attended evaluated by Admissions & Records Office. Students that neglect to do this, or delay doing this, may jeopardize their ability to apply to, be accepted to, or remain enrolled in a health professions program at LLCC.
- Cumulative GPA of 2.5 or better for all previous college courses
- Submit the Medical Coding Specialist program application
- Attended mandatory informational session for MCS

**Medical Coding courses once admitted:**

1st Semester: MCS 121, MCS 125 (BIO 175 and BIO 176 may be substituted for MCS 125)

2nd Semester: MCS 110, MCS 160, MCS 213, MCS 219

3rd Semester: MCS 152, MCS 223, MCS 229, MCS 232

4th Semester: MCS 251

**Residency Criteria:**

Chapter 112, Section 103-17, of the Illinois Public Community College Act requires that whenever enrollment in a program must be restricted because of space limitations, a college must give preference to district residents. Consequently, admission to Health Career programs for students who live outside of LLCC District #526 vary per program based on space available and qualified applicant pools.

If you have any questions, please call the Advising and Counseling office at (217) 786-2224.

HG______  RH______  AA______  CHM______  TM_______  Date________

Comments:

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Revised 10/2016 NF