MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
LINCOLN LAND COMMUNITY COLLEGE
ILLINOIS COMMUNITY COLLEGE DISTRICT #526

The regular meeting of the Board of Trustees of Lincoln Land Community College, Illinois Community College District #526 was held on Wednesday, October 19, 2022 at 5:30 p.m. at LLCC – Taylorville, 800 South Spresser with Chairman Elmore presiding.

I. Preliminary Matters

A. Roll Call

Members present were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Mr. Harris-Patel, Mr. Holaway, Ms. Raymond, and Mr. Rosenthal.

B. Pledge of Allegiance

Ms. Raymond led the audience in the pledge of allegiance.

C. Adoption of Agenda of the October 19, 2022 Meeting

MOTION NO. 10-19-22-1:

Ms. Raymond moved to adopt the agenda of the October 19, 2022, meeting. Dr. Davis seconded.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Mr. Harris-Patel (advisory), Mr. Holaway, Ms. Raymond, and Mr. Rosenthal. PASSED

D. Introductions and Recognition

Dee Krueger, Director, LLCC – Taylorville welcomed the Board and provided a brief overview of LLCC – Taylorville operations.

Yugi Lee, Student Government Association President introduced herself to the board.

E. Hearing of Citizens - None
II. Consent Agenda

MOTION NO. 10-19-22-2:

Mr. Gates moved to:

- approve the minutes of the regular meeting of September 28, 2022;
- ratify disbursements of the bi-monthly checks, E-commerce refunds, ACH and wire transactions issued during September 2022 and ratify the September 30, 2022, Treasurer's Report;
- ratify out-of-state travel;
- approve out-of-state travel;
- approve a purchase order to Avante Health Solutions for a refurbished ultrasound machine at the total estimated cost of $59,995 in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2023-05;
- approve Truck Centers, Inc. to provide a 2023 Freightliner semi-tractor to LLCC with a total commitment of $131,002 and approve Arrow Trailer and Equipment Company to provide a 2023 Box Van Trailer to LLCC with a total commitment of $53,000, in accordance with the terms, conditions and specifications of Invitation to Bid #FY2023-03;
- approve the purchase of a Toro Groundsmaster 7210 and snow package with a total commitment of $48,941.58;
- approve a five-year lease agreement with Xerox to lease a Xerox B912 black and white copier with Fiery controller and booklet maker and a Xerox C90 XLS Color copier with finisher, booklet maker, and Fiery controller for $2,240.88 per month plus print charges estimated at $675 per month;
- approve the clinical site agreement with Fort Jesse Imaging and the articulation agreement with Illinois Wesleyan University;
- approve the one-year agreement for the E2E Advising at a total cost of $31,500;
- ratify the Economic Development Administration Grant and recipient share in the amount of $6,244,746;
- ratify the change orders in the amount of ($12,597.53) for the Wayfinding Phase 2 project as presented;
- ratify the change orders in the amount of $2,594.64 for the Renovation of Microbiology Lab in Sangamon 2313 project as presented;
- approve the Jacksonville Interior Lighting Upgrades project at LLCC – Jacksonville;

Mr. Holaway seconded.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Mr. Harris-Patel (advisory), Mr. Holaway, Ms. Raymond, and Mr. Rosenthal. PASSED

III. Action Agenda

A. Policies

1. Revisions to Board Policy 6.4 – Purchasing/Contracts
The following is a proposed change to Board Policy 6.4 based on bid thresholds allowed for in the Illinois Community College Act. Our procedure on the bid threshold for construction will be adjusted to a $50,000 threshold given the exceedingly increased costs of construction. This will allow the College to be more nimble in addressing smaller construction needs for projects that would fall below the $50,000 threshold. Informal quotes will still be received on anything $10,000 to $49,999.

Policy Statement: All purchases shall be made, or authorized by, the division in charge of financial operations. All Contracts for purchase of supplies, materials, or work involving an expenditure at or exceeding the amount of $25,000 shall be awarded to the lowest responsible bidder in accordance with the Act. * Only the President or designee shall be authorized to sign such contracts.

Quotations shall be sought and secured on all expenditures of $10,000 or more. Sealed bids shall be sought and secured on all expenditures at or exceeding the amount stated in the Act* unless such expenditures are exempted from competitive bidding under the Act. * Bids shall be advertised in accordance with state statute. All contracts for the purchase of supplies, materials, or work involving an expenditure at or exceeding the amount stated in the Act*, shall be awarded to the lowest responsible bidder in accordance with the act and shall be approved by the Board. The College shall not solicit or accept bids, quotes, or otherwise purchase from its full-time or contractual employees.

In emergencies, the President in consultation with the Chair of the Board of Trustees or the Vice Chair of the Board of Trustees in the absence of the Chair, shall authorize expenditures at or exceeding the amount stated in the Act*. An explanation of the emergency purchase shall be submitted to the Board at its next regular meeting.

The College may purchase items from state and federal surplus and may participate in the joint purchasing programs in accordance with the Act.*

Legal Citation:
* 110 ILCS 805/3-27.1
** 110 ILCS 805/3-27.2

Policy Statement:

Purchases shall be made in accordance with the Illinois Public Community College Act, Chapter 110, Illinois Compiled Statutes, 805/3-27.1.

The College shall issue purchase orders for its lawful expenses.

The College shall not solicit or accept bids, quotes, or otherwise purchase from its full-time or contractual employees.

In emergencies, the President in consultation with the Chair of the Board of Trustees or the Vice Chair of the Board of Trustees in the absence of the Chair, shall authorize expenditures at or exceeding the amount stated in the Illinois Public Community College Act, Chapter 110, Illinois Compiled Statutes, 805/3-27.1. An explanation of the emergency purchase shall be submitted to the Board at its next regular meeting.

The College may purchase items from state and federal surplus and may participate in the joint purchasing programs in accordance with the Illinois Public Community College Act, Chapter 110, Illinois Compiled Statutes, 805/3-27.2.
MOTION NO. 10-19-22-3:

Mr. Gates moved to approve the revisions to Board Policy 6.4 – Purchasing/Contracts. Mr. Rosenthal seconded.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Mr. Harris-Patel (advisory), Mr. Holaway, Ms. Raymond, and Mr. Rosenthal. PASSED

B. Academic Services Division Items - None

C. Student Services Division Items – None

D. Administrative Services Division Items

1. Approval of FY23 Protection, Health, and Safety Projects

Attached is a resolution for each of the projects listed below to approve them as Protection, Health, and Safety Projects. Note that Public Act 099-0655 effective July 1, 2016, eliminates the need to have locally funded projects approved by the ICCB. Once approval has been obtained from the LLCC Board the projects can be bid and the work commenced.

<table>
<thead>
<tr>
<th>Project Title</th>
<th>Cost Estimate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Campus Exterior Lighting Upgrade Phase 3:</td>
<td>$584,566</td>
</tr>
<tr>
<td>Upgrade and add lighting to Hamilton area and between</td>
<td></td>
</tr>
<tr>
<td>Sangamon/Menard. Upgrade and add lighting to walkway</td>
<td></td>
</tr>
<tr>
<td>between Sangamon/CDC. Install new sidewalk lighting east of</td>
<td></td>
</tr>
<tr>
<td>Cass. Last phase to complete parking lot lighting upgrades.</td>
<td></td>
</tr>
<tr>
<td>Main Campus Parking Lot, Drives &amp; Signage:</td>
<td>$611,486</td>
</tr>
<tr>
<td>Expand road east of Menard, create ADA parking, sidewalk.</td>
<td></td>
</tr>
<tr>
<td>Stripe main drive with thermoplastic paint for longer wear.</td>
<td></td>
</tr>
<tr>
<td>Replace all traffic control signage identified during</td>
<td></td>
</tr>
<tr>
<td>wayfinding study. Repair main drive surface as needed in</td>
<td></td>
</tr>
<tr>
<td>front of Kreher.</td>
<td></td>
</tr>
<tr>
<td>Medical District Exterior Door &amp; Security Alarm Upgrades:</td>
<td>$96,454</td>
</tr>
<tr>
<td>Install exterior door access control and upgrade security</td>
<td></td>
</tr>
<tr>
<td>alarm system.</td>
<td></td>
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<tr>
<td>Menard Hall Secure Access:</td>
<td>$26,755</td>
</tr>
<tr>
<td>Secure access to server room to record activity &amp; restrict</td>
<td></td>
</tr>
<tr>
<td>access. Secure access to President suite including camera,</td>
<td></td>
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<tr>
<td>remote door operation.</td>
<td></td>
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<tr>
<td>Sangamon Hall Dust Collection &amp; Gas Safety:</td>
<td>$197,503</td>
</tr>
<tr>
<td>Install dust collection system and gas safety shut off valve</td>
<td></td>
</tr>
<tr>
<td>to meet code requirements.</td>
<td></td>
</tr>
<tr>
<td>Sangamon &amp; Cass Mechanical Upgrades:</td>
<td>$239,000</td>
</tr>
<tr>
<td>Upgrade Sangamon rooftop drain pans and install covers to</td>
<td></td>
</tr>
<tr>
<td>rooftop vents to prevent rain/snow entering buildings.</td>
<td></td>
</tr>
<tr>
<td>Mechanical upgrades in lower level of Cass.</td>
<td></td>
</tr>
<tr>
<td>Total PHS Projects</td>
<td>$1,755,764</td>
</tr>
</tbody>
</table>

The budgets for the above projects include additional contingency (above and beyond what is typically included) to allow for unknown issues due to COVID-19 and supply chain delays.
MOTION NO. 10-19-22-4:

Mr. Rosenthal moved to approve the resolutions authorizing the listed projects to be undertaken as Protection, Health, and Safety (PHS) projects for Fiscal year 2023. Dr. Davis seconded.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Mr. Harris-Patel (advisory), Mr. Holaway, Ms. Raymond, and Mr. Rosenthal. PASSED

E. Information Technology Items – None

F. Executive Division Items - None

IV. Information Items

A. Staff Reports

1. Academic Services - None

2. Student Services – None

3. Administrative Services
   a. Position Vacancies and Hires

The item has been updated.

   b. Construction Progress Update

The Kreher Building project is now complete.


4. Information Technology – None

5. Executive Division
   a. Review of Agenda Master Calendar

B. President’s Report

LLCC has been awarded an Early Childhood Access Consortium for Equity grant of nearly $650,000 to help current or former early childhood education workers in earning credentials, certificates, and degrees. We are adding classes and have hired an early childhood education advocate to assist students. Students may also qualify for a scholarship that covers the total cost of attendance if they are pursuing an additional degree or certificate in the field.
The Commission on Accreditation for Respiratory Care has notified us that our Respiratory Care program has again met or exceeded all required outcome measures and is in ongoing compliance with accreditation standards.

Faculty and staff gathered for Campus Assessment Day Oct. 7 to hear from Dr. Tom Bordenkircher, vice president with the Higher Learning Commission, who outlined the accreditation process. We held an assessment fair with 15 table displays by various departments on ways they assess the effectiveness of their work. Departments then worked on assessments of the previous year and plans to move forward with action based on assessment.

Congratulations to Matt Blomquist, LLCC adjunct and dual credit instructor of construction, and Taylorville High School building trades teacher, who recently won a national teaching award — the 2022 Harbor Freight Tools for Schools Prize for Teaching Excellence. Laurel Bretz, assistant vice president of continuing, corporate, and professional education, and Nancy Sweet, dean of the Workforce Institute, recently earned Doctor of Education degrees with a focus on higher education administration from Bradley University.

Kyla Kruse, director of communications, was named the 2022 Communicator of the Year for District 3 of the National Council for Marketing and Public Relations, which covers five Midwestern states and a Canadian province.

Dr. Bailey Shaw, professor of English, wrote a chapter in the soon-to-be published book, “#MeToo and Modernism.”

Dr. Colin Suchland, professor of sociology, and Tiffany-Anne Elliott, academic support programs coordinator, presented on LLCC’s pilot embedded tutoring program at the Assessment Institute in Indianapolis.

Julie Clevenger, executive director, Center for Academic Success, and Jamie McCoy, workforce development and health care program coordinator, presented on supporting health care students at the National College Learning Center Association conference in Reston, Virginia.

We held our 18th annual Multicultural Fest with ethnic food, music and displays Oct. 12 on the Springfield campus. LLCC-Taylorville sponsored festivities the same day; Jacksonville’s was yesterday, and Litchfield’s is coming up Oct. 27.

Campus Visit Day held on Oct. 10 attracted 313 visitors on the Springfield campus with several attending at outreach centers.

This month, we are focused on helping prospective and current students fill out their FAFSA forms for federal financial aid. LLCC-Taylorville will host a FAFSA completion event tomorrow from 3-6 p.m. We are holding similar events at Springfield high schools and on campus, in Jacksonville and Litchfield.

Throughout the month of October, we are presenting information about domestic violence with programs and activities.

Regan Deering, candidate for US representative for Illinois, visited campus on Monday.
C. Report from Faculty Senate - None

D. Report from Faculty Association - None

E. Report from Classified Staff – None

F. Report from Professional Staff - None

G. Report from Facilities Services Council - None

H. Chairman’s Report - None

I. Secretary’s Report

Ms. Raymond reported on the ICCTA meeting that she attended in September where they discussed potential legislative initiatives, including the exclusion of for-profit institutions from the Illinois Monetary Award Program. Dr. Warren served as a panelist at the workforce development seminar. The next ICCTA meeting will be held next month in Downers Grove.

J. Foundation Report

Ms. Sanders had no report but did say that the LLCC Foundation announced the 2022-2023 scholarship recipients today.

K. Other Board Members’ Reports - None

V. Strategic Discussion

VI. Executive Session

**MOTION NO. 10-19-22-5:**

Dr. Davis moved to hold an executive session for the purposes of discussing personnel matters and pending/imminent legal matters. Mr. Gates seconded.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Mr. Harris-Patel (advisory), Mr. Holaway, and Mr. Rosenthal. PASSED

**MOTION NO. 10-19-22-6:**

Mr. Fulgenzi moved to return to open session at 6:26 p.m. Ms. Raymond seconded.

Those members voting aye were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Mr. Harris-Patel (advisory), Mr. Holaway, and Mr. Rosenthal. PASSED
VII. Actions from Executive Session

MOTION NO. 10-19-22-7:
Ms. Raymond moved to approve the attached personnel matters. Dr. Davis seconded.

Upon roll call vote, those members voting aye were. Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Mr. Harris-Patel (advisory), Mr. Holaway, and Mr. Rosenthal. PASSED

Upon inquiry from trustees, Attorney Cross commented on social media use considerations by elected officials.

VIII. Adjournment

There being no further business before the Board, the meeting adjourned at 6:50 p.m.
Resolution to Approve Protection, Health, and Safety Project for Main Campus Exterior Lighting Upgrade Phase 3

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Lincoln Land Community College District #526, is authorized to complete necessary projects dealing with health or safety of students, employees, or visitors; and

WHEREAS, there is a need for repair and alteration of certain facilities of Lincoln Land Community College District #526; and

WHEREAS, Section 3-20-3.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects, to levy a tax to pay for such repairs or alterations upon the equalized assessed value of all the taxable property of the district at a rate not to exceed .05 percent per year for a period sufficient to finance such repairs and alteration; and

WHEREAS, Section 3-20-3.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects to sell protection, health, and safety bonds, not to exceed 4.5 million dollars, for such repairs or alterations and levy a tax sufficient to retire said outstanding bond issue over a period of years; and

WHEREAS, the Board has received reports from a licensed professional architect or engineer that there are the following projects at Lincoln Land Community College which require repair and alterations, as defined in ICCB Rule 1501.601; and

WHEREAS, the project recommended for repair and alteration is Main Campus Exterior Lighting Upgrade Phase 3, in the amount of $584,566.

WHEREAS, the Board certifies this project meets the requirements of 805/3-20.3.01 of the Public Community College Act and is necessary for energy conservation, health or safety, environmental protection, or accessibility for the Disabled and is not a routine maintenance project.

NOW, be it resolved by the Board of Trustees of Lincoln Land Community College District #526, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.

2. The physical facilities described in the project set forth above require alterations or repairs and are necessary to remove a health or safety hazard to students, employees, or visitors of Lincoln Land Community College District #526.

3. There are not sufficient funds available in the Operation and Maintenance Fund of Lincoln Land Community College District #526 to complete the project set forth above.

4. The cost of the project set forth above, as determined in the certified estimate of a licensed architect or engineer, shall be financed in accordance with Recital C as stated above, in the total dollar amount of $584,566.

5. Note that Public Act 099-0655 effective July 1, 2016, eliminates the need to have locally funded projects approved by the ICCB. Once approval has been obtained from the LLCC Board the projects can be bid and the work commenced, and no application forms need to be submitted to ICCB.
Resolution to Approve Protection, Health, and Safety Project for
Main Campus Parking Lot, Drives & Signage

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Lincoln Land Community
College District #526, is authorized to complete necessary projects dealing with health or safety of students,
employees, or visitors; and

WHEREAS, there is a need for repair and alteration of certain facilities of Lincoln Land Community
College District #526; and

WHEREAS, Section 3-20-3.01 of the Public Community College Act authorizes the Board of Trustees, by
proper resolution which specifically identifies the projects, to levy a tax to pay for such repairs or alterations
upon the equalized assessed value of all the taxable property of the district at a rate not to exceed .05 percent
per year for a period sufficient to finance such repairs and alteration; and

WHEREAS, Section 3-20-3.01 of the Public Community College Act authorizes the Board of Trustees, by
proper resolution which specifically identifies the projects to sell protection, health, and safety bonds, not to
exceed 4.5 million dollars, for such repairs or alterations and levy a tax sufficient to retire said outstanding
bond issue over a period of years; and

WHEREAS, the Board has received reports from a licensed professional architect or engineer that there are
the following projects at Lincoln Land Community College which require repair and alterations, as defined
in ICCB Rule 1501.601; and

WHEREAS, the project recommended for repair and alteration is Main Campus Parking Lot, Drives &
Signage, in the amount of $611,486.

WHEREAS, the Board certifies this project meets the requirements of 805/3-20.3.01 of the Public
Community College Act and is necessary for energy conservation, health or safety, environmental
protection, or accessibility for the Disabled and is not a routine maintenance project.

NOW, be it resolved by the Board of Trustees of Lincoln Land Community College District #526, as
follows:

1. The recitals set forth above are incorporated herein and made a part hereof.

2. The physical facilities described in the project set forth above require alterations or repairs and are
necessary to remove a health or safety hazard to students, employees, or visitors of Lincoln Land
Community College District #526.

3. There are not sufficient funds available in the Operation and Maintenance Fund of Lincoln Land
Community College District #526 to complete the project set forth above.

4. The cost of the project set forth above, as determined in the certified estimate of a licensed architect
or engineer, shall be financed in accordance with Recital C as stated above, in the total dollar amount
of $611,486.

5. Note that Public Act 099-0655 effective July 1, 2016, eliminates the need to have locally funded
projects approved by the ICCB. Once approval has been obtained from the LLCC Board the projects
can be bid and the work commenced, and no application forms need to be submitted to ICCB.
Resolution to Approve Protection, Health, and Safety Project for Medical District Exterior Door & Security Alarm Upgrades

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Lincoln Land Community College District #526, is authorized to complete necessary projects dealing with health or safety of students, employees, or visitors; and

WHEREAS, there is a need for repair and alteration of certain facilities of Lincoln Land Community College District #526; and

WHEREAS, Section 3-20-3.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects, to levy a tax to pay for such repairs or alterations upon the equalized assessed value of all the taxable property of the district at a rate not to exceed .05 percent per year for a period sufficient to finance such repairs and alteration; and

WHEREAS, Section 3-20-3.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects to sell protection, health, and safety bonds, not to exceed 4.5 million dollars, for such repairs or alterations and levy a tax sufficient to retire said outstanding bond issue over a period of years; and

WHEREAS, the Board has received reports from a licensed professional architect or engineer that there are the following projects at Lincoln Land Community College which require repair and alterations, as defined in ICCB Rule 1501.601; and

WHEREAS, the project recommended for repair and alteration is Medical District Exterior Door & Security Alarm Upgrades, in the amount of $96,454.

WHEREAS, the Board certifies this project meets the requirements of 805/3-20.3.01 of the Public Community College Act and is necessary for energy conservation, health or safety, environmental protection, or accessibility for the Disabled and is not a routine maintenance project.

NOW, be it resolved by the Board of Trustees of Lincoln Land Community College District #526, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.

2. The physical facilities described in the project set forth above require alterations or repairs and are necessary to remove a health or safety hazard to students, employees, or visitors of Lincoln Land Community College District #526.

3. There are not sufficient funds available in the Operation and Maintenance Fund of Lincoln Land Community College District #526 to complete the project set forth above.

4. The cost of the project set forth above, as determined in the certified estimate of a licensed architect or engineer, shall be financed in accordance with Recital C as stated above, in the total dollar amount of $96,454.

5. Note that Public Act 099-0655 effective July 1, 2016, eliminates the need to have locally funded projects approved by the ICCB. Once approval has been obtained from the LLCC Board the projects can be bid and the work commenced, and no application forms need to be submitted to ICCB.
Resolution to Approve Protection, Health, and Safety Project for
Menard Hall Secure Access

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Lincoln Land Community College District #526, is authorized to complete necessary projects dealing with health or safety of students, employees, or visitors; and

WHEREAS, there is a need for repair and alteration of certain facilities of Lincoln Land Community College District #526; and

WHEREAS, Section 3-20-3.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects, to levy a tax to pay for such repairs or alterations upon the equalized assessed value of all the taxable property of the district at a rate not to exceed .05 percent per year for a period sufficient to finance such repairs and alteration; and

WHEREAS, Section 3-20-3.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects to sell protection, health, and safety bonds, not to exceed 4.5 million dollars, for such repairs or alterations and levy a tax sufficient to retire said outstanding bond issue over a period of years; and

WHEREAS, the Board has received reports from a licensed professional architect or engineer that there are the following projects at Lincoln Land Community College which require repair and alterations, as defined in ICCB Rule 1501.601; and

WHEREAS, the project recommended for repair and alteration is Menard Hall Secure Access, in the amount of $26,755.

WHEREAS, the Board certifies this project meets the requirements of 805/3-20.3.01 of the Public Community College Act and is necessary for energy conservation, health or safety, environmental protection, or accessibility for the Disabled and is not a routine maintenance project.

NOW, be it resolved by the Board of Trustees of Lincoln Land Community College District #526, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.

2. The physical facilities described in the project set forth above require alterations or repairs and are necessary to remove a health or safety hazard to students, employees, or visitors of Lincoln Land Community College District #526.

3. There are not sufficient funds available in the Operation and Maintenance Fund of Lincoln Land Community College District #526 to complete the project set forth above.

4. The cost of the project set forth above, as determined in the certified estimate of a licensed architect or engineer, shall be financed in accordance with Recital C as stated above, in the total dollar amount of $26,755.

5. Note that Public Act 099-0655 effective July 1, 2016, eliminates the need to have locally funded projects approved by the ICCB. Once approval has been obtained from the LLCC Board the projects can be bid and the work commenced, and no application forms need to be submitted to ICCB.
Resolution to Approve Protection, Health, and Safety Project for
Sangamon Hall Dust Collection & Gas Safety

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Lincoln Land Community College District #526, is authorized to complete necessary projects dealing with health or safety of students, employees, or visitors; and

WHEREAS, there is a need for repair and alteration of certain facilities of Lincoln Land Community College District #526; and

WHEREAS, Section 3-20-3.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects, to levy a tax to pay for such repairs or alterations upon the equalized assessed value of all the taxable property of the district at a rate not to exceed .05 percent per year for a period sufficient to finance such repairs and alteration; and

WHEREAS, Section 3-20-3.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects to sell protection, health, and safety bonds, not to exceed 4.5 million dollars, for such repairs or alterations and levy a tax sufficient to retire said outstanding bond issue over a period of years; and

WHEREAS, the Board has received reports from a licensed professional architect or engineer that there are the following projects at Lincoln Land Community College which require repair and alterations, as defined in ICCB Rule 1501.601; and

WHEREAS, the project recommended for repair and alteration is Sangamon Hall Dust Collection & Gas Safety, in the amount of $197,503.

WHEREAS, the Board certifies this project meets the requirements of 805/3-20.3.01 of the Public Community College Act and is necessary for energy conservation, health or safety, environmental protection, or accessibility for the Disabled and is not a routine maintenance project.

NOW, be it resolved by the Board of Trustees of Lincoln Land Community College District #526, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.

2. The physical facilities described in the project set forth above require alterations or repairs and are necessary to remove a health or safety hazard to students, employees, or visitors of Lincoln Land Community College District #526.

3. There are not sufficient funds available in the Operation and Maintenance Fund of Lincoln Land Community College District #526 to complete the project set forth above.

4. The cost of the project set forth above, as determined in the certified estimate of a licensed architect or engineer, shall be financed in accordance with Recital C as stated above, in the total dollar amount of $197,503.

5. Note that Public Act 099-0655 effective July 1, 2016, eliminates the need to have locally funded projects approved by the ICCB. Once approval has been obtained from the LLCC Board the projects can be bid and the work commenced, and no application forms need to be submitted to ICCB.
Resolution to Approve Protection, Health, and Safety Project for Sangamon & Cass Mechanical Upgrades

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Lincoln Land Community College District #526, is authorized to complete necessary projects dealing with health or safety of students, employees, or visitors; and

WHEREAS, there is a need for repair and alteration of certain facilities of Lincoln Land Community College District #526; and

WHEREAS, Section 3-20-3.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects, to levy a tax to pay for such repairs or alterations upon the equalized assessed value of all the taxable property of the district at a rate not to exceed .05 percent per year for a period sufficient to finance such repairs and alteration; and

WHEREAS, Section 3-20-3.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects to sell protection, health, and safety bonds, not to exceed 4.5 million dollars, for such repairs or alterations and levy a tax sufficient to retire said outstanding bond issue over a period of years; and

WHEREAS, the Board has received reports from a licensed professional architect or engineer that there are the following projects at Lincoln Land Community College which require repair and alterations, as defined in ICCB Rule 1501.601; and

WHEREAS, the project recommended for repair and alteration is Sangamon, & Cass Mechanical Upgrades, in the amount of $239,000.

WHEREAS, the Board certifies this project meets the requirements of 805/3-20.3.01 of the Public Community College Act and is necessary for energy conservation, health or safety, environmental protection, or accessibility for the Disabled and is not a routine maintenance project.

NOW, be it resolved by the Board of Trustees of Lincoln Land Community College District #526, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.

2. The physical facilities described in the project set forth above require alterations or repairs and are necessary to remove a health or safety hazard to students, employees, or visitors of Lincoln Land Community College District #526.

3. There are not sufficient funds available in the Operation and Maintenance Fund of Lincoln Land Community College District #526 to complete the project set forth above.

4. The cost of the project set forth above, as determined in the certified estimate of a licensed architect or engineer, shall be financed in accordance with Recital C as stated above, in the total dollar amount of $239,000.

5. Note that Public Act 099-0655 effective July 1, 2016, eliminates the need to have locally funded projects approved by the ICCB. Once approval has been obtained from the LLCC Board the projects can be bid and the work commenced, and no application forms need to be submitted to ICCB.
MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Personnel Matters

DATE: October 19, 2022

We recommend the following personnel actions:

FACULTY

A. Approve the one-semester, temporary appointment of Elizabeth Fines Workman as Communication Instructor. Elizabeth received her Master of Arts degree in Communication Studies from Southern Illinois University at Carbondale. She has been an adjunct instructor at LLCC since Fall of 2017. Her employment will be effective January 9, 2023, with placement on Masters, Step 5 of the 2022-2023 faculty salary schedule.

ADMINISTRATOR

A. Approve the employment of Roslyn Simmons-Lindsay as Director, PATH Program, pending successful completion of a criminal background check and drug screen. Roslyn received her Master of Science degree in Human Services from University of Illinois at Springfield. Her employment will be effective November 1, 2022, with placement in salary grade K.

B. Approve a 5% adjustment to the base salary of Candace Silas, Director of Open-Door Workforce Equity Initiative. This is a grant-funded position and placement is in salary grade K. This adjustment will be effective November 1, 2022.