MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Position Vacancies and Hires

DATE: July 26, 2023

POSITION VACANCIES

Classified
Accounting Technician, Disbursements (FT)
Accounts Receivable/Collection Technician (FT)
Administrative Assistant to the Dean, English & Humanities (FT)
Facilities Reservations Technician (FT)
Program Assistant, Social Sciences & Business (PT)

Professional
Chemical Hygiene Officer and Laboratory Supervisor (FT)
Employee Benefits and Retention Coordinator (FT)
Instructional Designer (FT)
Nursing Retention Specialist (FT)
Police Officer (FT)
Retention Specialist (FT)
Student Records Evaluator (FT)
Student Success Coach I (FT)

Full-time Faculty
Air Conditioning, Refrigeration, and Heating Instructor
Diesel Technologies Instructor
Early Childhood Education Instructor
Integrated Media Design Instructor

NEW HIRE
Evan Barber Help Desk Specialist II 08/07/2023
Lindsay Shelton Program Assistant, PATH 07/17/2023

PROMOTION
Alexander Dean Student Support Specialist 08/07/2023
Danny Guthals Central Receiving Technician 07/28/2023
RESIGNATION
Nikki Baker  Compliance and Prevention Coordinator  07/27/2023
Rashawn Jones  Program Navigator, PATH  07/27/2023
Tavis Lawson  Network Administrator  08/03/2023
Scott McDermand  Police Officer  07/13/2023

SALARY GRADE ADJUSTMENT
The JDQ for April Bergman, Program Assistant, was recently reevaluated due to a reconfiguration of responsibilities including the merger of her position with another Student Success position. Her position is now placed in salary grade E with a title change to Student Success Specialist. This change will be effective July 1, 2023.