

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Position Vacancies and Hires

DATE: November 20, 2023

POSITION VACANCIES

Classified

Accounting Technician, Disbursements (FT)
Advancement Program Specialist (FT)
Building Custodian (FT)
Donor Relations Coordinator (FT)
Program Assistant, Center for Academic Success (FT)

Professional

Admissions Specialist (FT)
Communications Manager (FT)
Compliance and Prevention Coordinator (FT)
Early Childhood Education Advocate (FT)
Instructional Designer (FT)
Program Navigator, WEI (FT)
Student Success Coach I - 3 (FT)

Administrator

Dean, English & Humanities (FT)
Director, Recruitment and Admissions (FT)
Registrar (FT)

Full-time Faculty

Integrated Media Design Instructor

RESIGNATIONS

Yogesh Chauhan	Application Developer II	11/15/2023
Caitlin Davis	Student Success Coach I	10/27/2023

NEW HIRES

Ernest Ashby	Course Materials Coordinator	11/13/2023
Debby Aylesworth	Child Development Assistant	11/01/2023
Sarah Bailey	Program Assistant, PATH	11/01/2023
Brandon Bradley	Building Custodian	11/27/2023

Dareth Branham	Truck Driver Training Specialist	11/13/2023
Jeannette Garceau	Writing Center Specialist	11/13/2023
Cassandra Graun	Admin Asst to the Dean, EGHM	11/20/2023
Karli Saxer	Child Development Assistant	11/01/2023
Patrick Uhrich	Building Custodian	11/27/2023
Holly Westholm	Building Custodian	11/27/2023

PROMOTIONS

Megan Bierbrodt	Program Navigator, WEI	11/20/2023
Lynn Gerton	Concurrent Enrollment Coordinator	11/01/2023

INCREASE IN HOURS

Christine Hart-Foster will go from 30 hours per week to 40 hours per week effective November 6, 2023.