# MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES LINCOLN LAND COMMUNITY COLLEGE ILLINOIS COMMUNITY COLLEGE DISTRICT #526

The regular meeting of the Board of Trustees of Lincoln Land Community College, Illinois Community College District #526 was held on Monday, January 29, 2024 (rescheduled from January 22) at 5:30 p.m. in the Robert H. Stephens Room with Chairman Gates presiding.

## I. Preliminary Matters

#### A. Roll Call

Members present were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Ms. Herzog, and Mr. Holaway. Ms. Enz joined the meeting in progress.

#### MOTION NO. 01-29-24-1:

Mr. Holaway moved to allow Mr. Rosenthal to join the meeting via phone. Mr. Fulgenzi seconded.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Ms. Herzog (advisory), and Mr. Holaway. PASSED

- B. Pledge of Allegiance
- C. Adoption of Agenda of the January 29, 2024 Meeting

## MOTION NO. 01-29-24-2:

Dr. Davis moved to adopt the agenda of the January 29, 2024, meeting. Ms. Enz seconded.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Ms. Herzog (advisory), Mr. Holaway, Ms. Enz, and Mr. Rosenthal. PASSED

- D. Introductions and Recognitions None
- E. Hearing of Citizens None

## II. Consent Agenda

#### MOTION NO. 01-29-24-3:

#### Mr. Elmore moved to:

- approve the minutes of the regular meeting of December 11, 2023;
- ratify disbursements of the bi-monthly checks, E-commerce refunds, ACH and Wire transactions issued during December 2023 and ratify the December 31, 2023 Treasurer's Report;
- approve out of state travel;
- approve a purchase order to Henricksen for Student Services furniture at the total estimated cost of \$640,552.53;
- approve a purchase order to ProBake for a deck oven at the total estimated cost of \$31,500 in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2024-11;
- approve a purchase order to Greenhouse Megastore for new motors and evaporative system equipment at the total estimated cost of \$46,438.20 in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2024-12;
- ratify the intergovernmental agreement with the Illinois Department of Innovation and Technology, and the memorandum of understanding with Memorial Health;
- approve the contract with Black Rocket Productions and the clinical site agreement with The Villas Senior Care Community;
- approve the three-year service agreement with Ocelot at a total cost of \$82,500;
- ratify the grant award for the Industrial Maintenance Program in the amount of \$595,000 and the grant application for the CTE Virtual Reality Grant in the amount of \$91,688;
- approve the base bid in the amount of \$339,000 and alternate bid #1 in the amount of \$9,000 from R.L. Vollintine Construction Inc. and to establish a project contingency in the amount of \$17,400, for an aggregate amount of \$365,400 to complete the Jacksonville & Main Campus Classroom Upgrades at Jacksonville and the LLCC's Main Campus;
- accept the proposal from Demonica Kemper Architects in the amount of \$78,150 to provide design services for the Interior Wayfinding Phase 1 project;
- accept the proposal from John Shafer & Associates, Inc. in the amount of \$38,500 to provide design services for the Jacksonville Storefront & Exterior Wayfinding project;
- accept the proposal from GHR Engineers and Associates, Inc. in the amount of \$53,050 to provide design services for the Mechanical Upgrades project;
- accept the proposal from Berners Schober in the amount of \$50,000 to provide design services for the Security Alarm & Secure Access Upgrades Phase 2 project;
- and approve combining the Mechanical Upgrades and Sangamon & Cass Mechanical Upgrades projects to create one project titled Mechanical Upgrades.

Mr. Holaway seconded.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Ms. Herzog (advisory), Mr. Holaway, Ms. Enz, and Mr. Rosenthal. PASSED

## III. Action Agenda

- A. Policies
  - 1. New Board Policy 4.18 Dual Credit

The following is a proposed new Board Policy required by ICCB:

## **Policy Statement:**

Lincoln Land Community College partners with high schools within Community College District #526 to offer dual credit opportunities to high school students in accordance with the Dual Credit Quality Act (110 ILCS 27).

This change is being presented for a first reading tonight. No action is required at this meeting. With Board concurrence, we will return this policy to you for action at the regularly scheduled February 2024 meeting of the Board.

- B. Academic Services Division Items None
- C. Student Services Division Items None
- D. Administrative Services Division Items
  - 1. Abatement Resolution of Series 2019 Bond Tax Levy

Per the bond agreement for the Lincoln Land Community College District No. 526 General Obligation Bonds (Alternative Revenue Source), Series 2019 it is stated that each year the tax levy will be abated. The revenue to fund these bonds will be paid from the Kreher Trust account. At this time, the college has received the funds from the Trust account.

#### **MOTION NO. 01-29-24-4:**

Dr. Davis moved to approve the resolution abating the 2023 tax levy for the Series 2019 Bond for Lincoln Land Community College. Ms. Enz seconded.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Ms. Herzog (advisory), Mr. Holaway, Ms. Enz, and Mr. Rosenthal. PASSED

- E. Information Technology Items None
- F. Executive Division Items None

#### IV. Information Items

- A. Staff Reports
  - 1. Academic Services None
  - 2. Student Services None

- 3. Administrative Services
  - a. Position Vacancies and Hires

The item has been updated.

- b. Construction Progress Update
- c. Monthly Financial Report
- d. Quarterly Budget Transfer Report

The Quarterly Budget Transfer Report reflects transfers at the end of the second quarter of this fiscal year.

We continue to be well within statutory requirements limiting the amount of transfers to 10% or less in any fund.

- 4. Information Technology None
- 5. Advancement Office None
- 6. Executive Division
  - a. Review of Agenda Master Calendar
- B. President's Report

We have seen an increase in spring enrollment. Our latest report shows us up over 9.7% in credit and 11.1% for a headcount of 5,956. Our next 8-week session begins March 18.

We are one of only four Illinois community colleges in the state chosen to share in a \$3 million Department of Energy grant to develop more green energy jobs. We will be using funds to help meet the needs of local manufacturers by providing mobile training equipment to expand availability of LLCC's industrial maintenance certificate at Outreach Centers.

We welcomed the first cohort of 17 Illinois DoIT (Department of Innovation & Technology) trainees to an orientation on January 17. We are partnering with DoIT to provide a paid trainee program to build a pipeline of tech talent. We also have a training partnership with the Illinois Department of Revenue underway this semester.

LLCC Star Dusters, a team of students from a biology class at our Litchfield Outreach Center, recently won the Best in Show Innovation Award at the Plant the Moon/Mars Competition through the Institute of Competition Sciences. The competition featured teams researching, developing, and testing innovative ways to grow crops on Mars. The team was given Martian soil simulant and had eight weeks to grow their crop (radish microgreens) in an innovative way. The team found additives that may enhance the water retention of the Martian soil to better penetrate plant roots.

LLCC's Livestock Judging Team recently placed third overall and first in the sheep/goats competition at the National Western Stock Show in Denver.

Karen Sanders, vice president, advancement, and executive director of the LLCC Foundation, received the 2023 Agricultural Education Advocacy Award at the annual meeting of the Illinois Leadership Council for Agriculture Education. She received the award for her tireless efforts to promote agriculture education at LLCC and throughout central Illinois.

Two of our nursing faculty members — Casey Hoenes and Joi Kazenski — have been awarded \$10,000 Nursing Educator Fellowship Grants from the Illinois Board of Higher Education. Hoenes is currently pursuing a doctorate in nursing education. Kazenski earned a doctorate in 2020. The fellowships are awarded to "help retain well-qualified nursing faculty at institutions of higher education that award degrees that lead to a registered nurse licensure." This is the second pair of LLCC nursing faculty to receive this award. Leslie Catalano and Bridgette Hudson received the award in 2023.

Bistro Verde will be opening this Wednesday, January 31, with Bistro To Go. It will be open Tuesdays, Wednesdays, and Thursdays, 11 a.m. to 1 p.m. through February 29. The full-service lunch will run March 27 through April 18, again Tuesdays through Thursdays.

Welcoming students back to campus for the spring semester — Student Life held activities including service projects, vision setting, an escape room and fun snacks.

Jacksonville hosted a community scholarship and FAFSA event last week (January 24) with 41 student attendees and 19 community exhibits. A FAFSA event is also being held in Taylorville this Wednesday.

A blood drive was held on campus last week.

Education and activities have been provided on Stalking Awareness Month for students and employees.

Today our Writing Center was set up in the Workforce Careers Center lobby to offer free onsite help with scholarship personal essays. The Foundation Scholarship application period is open through February.

- C. Report from Faculty Senate None
- D. Report from Faculty Association None
- E. Report from Classified Staff None
- F. Report from Professional Staff None
- G. Report from Facilities Services Council None
- H. Chairman's Report None
- I. Secretary's Report

Ms. Enz stated that ICCTA will meet in Washington, DC next week. The March meeting will take place in Kankakee.

## J. Foundation Report - None

## K. Other Board Members' Reports

Ms. Herzog reported that the SGA met with deans on January 11<sup>th</sup>. They will continue to communicate and support one another and help educate students about the resources available to them. The Student Wellbeing Taskforce met with the new Student Care Coordinator, Kellee Phillips.

## V. Strategic Discussion

## VI. Executive Session

#### MOTION NO. 01-29-24-5:

Dr. Davis moved to hold an executive session for the purposes of discussing personnel matters and pending/imminent legal matters. Mr. Elmore seconded.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Ms. Herzog (advisory), Mr. Holaway, Ms. Enz, and Mr. Rosenthal. PASSED

#### MOTION NO. 01-29-24-6:

Dr. Davis moved to return to open session at 6:02 p.m. Mr. Fulgenzi seconded.

Those members voting aye were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Ms. Herzog (advisory), Mr. Holaway, Ms. Enz, and Mr. Rosenthal. PASSED

## VII. Actions from Executive Session

## **MOTION NO. 01-29-24-7:**

Ms. Enz made a motion to approve the attached personnel matters, Dr. Davis seconded.

Those members voting aye were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Ms. Herzog (advisory), Mr. Holaway, Ms. Enz, and Mr. Rosenthal. PASSED

#### MOTION NO. 01-29-24-8:

Mr. Fulgenzi moved to approve and release the closed session minutes of the following Board meetings (except for portions of such minutes that have been redacted for the reason that the need to maintain confidentiality continues to exist):

Regular Board Meeting, July 26, 2023 Regular Board Meeting, August 23, 2023 Regular Board Meeting, September 27, 2023 Regular Board Meeting, October 25, 2023 Regular Board Meeting, November 20, 2023 Regular Board Meeting, December 11, 2023

and to extend non-disclosure of the recordings of the closed session portions of the Board's regular meetings set forth below for the reason that the need to maintain confidentiality continues to exist, and to authorize and direct the Board Secretary to destroy such recordings on or after the identified dates:

Regular Board Meeting, July 26, 2023 authorized destruction date – January 27, 2025

Regular Board Meeting, August 23, 2023 authorized destruction date – February 24, 2025

Regular Board Meeting, September 27, 2023 authorized destruction date – March 28, 2025

Regular Board Meeting, October 25, 2023 authorized destruction date – April 26, 2025

Regular Board Meeting, November 20, 2023 authorized destruction date – May 21, 2025

Regular Board Meeting, December 11, 2023 authorized destruction date – June 12, 2025

#### Dr. Davis seconded.

Upon roll call vote, those members voting aye were. Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Ms. Herzog (advisory), Mr. Holaway, Ms. Enz, and Mr. Rosenthal. PASSED

# VIII. Adjournment

There being no further business before the Board, the meeting adjourned at 6:04 p.m.

Chairman Gates

Secretary Enz

## **AGENDA ITEM II.A**

## **MEMORANDUM**

TO: Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren

President

**SUBJECT:** Personnel Matters

**DATE:** January 29, 2024

We recommend the following personnel actions:

# PART-TIME STAFFING On & Off Campus 2024 Spring Semester

Adjunct Name	Class Section	Class Section Title
Adams, Dr. Melissa	ADN-232-01	Nursing III
Alexander, Kimberly	EDU-215-01	Students with Disabilities
Allen, Dr. Lasheka	PSY-101-27	Introduction to Psychology
Allen, Dr. Lasheka	PSY-101-28	Introduction to Psychology
Allen, Jason	BIO-101-38	General Biology
Allen, Jason	BIO-101-22	CN - General Biology
Armour, Gary	BIO-220-14	Microbiology
Ayres, Dr. Patrick	HIS-111-10	CN - US History to 1877
Barton, Abbi	CSC-105-05	Computer Applications and Concepts
Barton, Abbi	CSC-105-07	Computer Applications and Concepts
Bergman, Ty	HSP-105-01	Intro to Hospitality Industry
Bergman, Ty	CLA-231-01	Food Production III
Bergman, Ty	CLA-131-01	Food Production I
Blackburn, Jessie	EDU-201-03	Intro to Teacher Education
Blackburn, Jessie	FYE-101-01	First-Year Experience
Blackburn, Jessie	EDU-210-01	Instructional Technology
Blackburn, Jessie	EDU-201-02	Intro to Teacher Education
Blomquist, Matthew	BDM-108-02	Finish Carpentry Concepts
Bock-Matlock, Tabitha	ESI-101-01	Employability Skills
Bock-Matlock, Tabitha	ESI-101-03	Employability Skills
Bowen, Stacy	EGL-102-28	Composition II
Boyer, Dr. Tyler	PHI-210-01	World Religions
Boyer, Dr. Tyler	PHI-210-02	World Religions
Bradley, Pam	HLT-109-02	Medical Terminology
Brake, Christine	MCS-232-01	Medical Insurance Billing & Reimbursement
Brake, Christine	MCS-223-01	CPT Coding II
Brake, Christine	MCS-229-01	ICD-10-Coding II
Brandenburg, Whitney	BUS-121-10	Introduction to Business
Brown, Jonathan	WEL-106-02	Welding Fabrication
Brown, Linda	CSC-105-02	Computer Applications and Concepts 14

Brown, Linda CSC-105-03 CSC-105-04 Bublitz, Daniel Bublitz, Daniel Bublitz, Daniel Busboom, Casey ELM-114-01 Calbow, Ashley RCP-120-01 Carter, Kim CLA-100-01 Cecil, Joyce NAS-101-05 Cecil, Joyce NAS-101-05 Cabetto, Amanda Cockayne, Dariene Cockayne, Dariene Cockayne, Dariene Cockayne, Dariene Cockayne, Dariene Cockayne, Dariene Cockayne, Maria Coderko, Maria Collins, Todd Collins Collins, Todd Collins Col	Durana Linda	000 405 00	0
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Dineen, Joshua CLA-232-01 Food Production IV Dineen, Melanie CLA-253-01 Cake Decorating & Artis Bread Durairaj, Dr. Srinivasan BIO-101-18 General Biology Durbin, Rebecca NAS-101-05 Basic Nurse Assistant Eaton, Amanda SOC-101-01 CN - Intro to Sociology Eaton, Amanda SOC-101-02 CN - Intro to Sociology Ed, Samantha CLA-252-01 Restaurant Desserts Edmonds, Christopher BDM-102-05 Intro to Construction Occupations Farrand, Zachary WEL-108-02 Pipe Welding Ferreira, Nick EMS-202-01 Paramedic - Medical/Trauma Ferreira, Nick EMS-101-02 Emergency Medical Technician CN - Public Speaking Fund Fines Workman, Elizabeth CMN-101-04 Fines Workman, Elizabeth CMN-104-02 Interpersonal Communication			•
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Finnigan Figna	ART-101-04	Art Appreciation	
Finnigan, Fiona Flynn, Susan	SOC-101-03	Introduction to Sociology	
Flynn, Susan	SOC-101-03	Introduction to Sociology	
Ford, Christopher	AUT-106-03	Brake Systems	
Freml, John	HUM-111-01	Introduction to LGBTQ Studies	
Friend, Duane	GEG-103-06	·	
•	ART-124-01	Physical Geography	
Frohling, Krista Frohling, Krista	ART-124-01 ART-124-02	Digital Photography I Digital Photography I	
Garcia, William	AUT-214-01	Advanced Engine Performance	
Green, Dr. Steve			
•	PHI-205-07 ADN-244-02	Ethics: Morality & Contemporary Value	5
Greenwood, Brooke	OTA-102-01	Nursing IV Therapoutic Modia	
Gwaltney, Rebbecca	NAS-101-05	Therapeutic Media Basic Nurse Assistant	
Hacker, Dianne		Fundamentals of E-Business	
Hall Pratt, Lindee	BUS-126-01		
Hamm, Dr. Cynthia	CMN-101-22	Public Speaking Fundamentals	
Hamm, Dr. Cynthia	CMN-101-45	Public Speaking Fundamentals	
Harris, Colleen	THE-101-01	Theatre Appreciation	
Hayes, Richard	PSY-101-06	Introduction to Psychology	
Henehan, Dr. Thomas	BUS-101-03	Business Law I	
Henry, John Mark	MAT-004-07	Corequisite for Gen Ed Math	
Henry, John Mark	MAT-004-08	Corequisite for Gen Ed Math	
Henry, John Mark	MTC-001-01	(DM15) Math Center	
Herman, Samantha	BIO-101-19	General Biology Food Production II	
Hoefker, Anna	CLA-132-01		
Horsthemke, Raven	DMS-109-01	Scanning Lab II	
Horsthemke, Raven	DMS-109-02 CRJ-114-02	Scanning Lab II Introduction to Human Services	
Howland, Ryan	PSY-101-05		
Huddleston, Keith Huddleston, Keith	PSY-220-03	Introduction to Psychology Human Development	
Huffman, Kristen	BIO-176-02	Human Anatomy & Physiology II	
Huffman, Kristen	BIO-170-02 BIO-220-03	Microbiology	
Isaacs, Logan	BDM-108-01	Finish Carpentry Concepts	
Johnson, Kevin	AUT-107-02	Steering and Alignment	
Jones, Andrew	PSY-101-10	Introduction to Psychology	
Kayma, Bob	MCS-160-01	Pathophysiology for Coders	
Kean, Charles	EMS-110-01	Advanced EMT - Medical/Trauma	
Kimbro, Brandon	AUT-102-02	Gasoline Multi-Cylinder Engine	
King, Kristin	RCP-259-01	Clinical Practice V	
King, Kristin	RCP-129-01	Clinical Practice V	
Kinley, Dr. Dana	EDU-220-10	CN- Diversity of Schools and Society	
Kinley, Dr. Dana	EDU-220-10	Diversity of Schools, and Society	
Kinley, Dr. Dana	EDU-220-01	Diversity of Schools, and Society	
Kirsch, Kevin	ENG-101-01	Engineering Graphics	
Kirsch, Kevin	ENG-101-01	Engineering Graphics	
Koffel, Khara	ART-101-02	Art Appreciation	
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Lackie, Robert	HIS-112-07	CN - US Hist Since 1877	
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Laub, Jill	BUS-127-01	E-Business Strategy	
Laub, Jill	BUS-121-03	Introduction to Business	16
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Lee, Dr. Apollo Linscott, Steven Mason, Shannan McCurley, Dr. Christina McCurley, Dr. Christina McFadden, Michael Mhaskar, Dr. Yashanad Mhaskar, Dr. Yashanad Micheimer, Dr. Lisa Miller, Darric Miller, Darric Monger, Fred Moore, Sierra Moore, Sierra Moore, Sierra Moore, Sierra Moore, Sierra Moss, Paul Nass, Paul Nass, Paul Nelson, Katherine Parise, Megan Parise, Megan Parise, Megan Pemberton, Carolyn Pfaffe, Jeffrey Pizzolato, Mazie Pizzolato, M	MUS-104-02 PSY-101-03 HIS-111-03 BUS-125-02 BUS-202-01 BUS-202-01 BUS-125-06 CRJ-100-01 MAT-004-06 TES-121-01 BUS-121-04 CRJ-101-02 CRJ-130-03 WIT-109-01 WIT-209-02 ART-101-10 ART-101-09 EGL-102-26 ELM-107-01 WIT-109-02 ACC-103-03 PSY-101-56 PSY-101-24 ESI-101-02 CHE-100-02 EGL-101-90 EGL-102-09 EGL-101-14 EGL-100-03 ADN-244-02 BIO-175-11 EGL-100-01 EGL-101-06 BIO-175-11 EGL-100-01 CHE-100-07 ECE-107-04 ART-101-06 ART-115-01 ANT-101-06 ART-115-01 ANT-101-01 CHE-100-03 CHE-100-04 CFE-225-01	Music Appreciation CN - Intro to Psychology United States History to 1877 Entrepreneurship Principles of Marketing Entrepreneurship Intro to Criminal Justice Systems Corequisite for Gen Ed Math Technical Shop Physics Introduction to Business Criminology Introduction to Law Enforcement Programmable Logic Controls I Programmable Logic Controls II Art Appreciation Art Appreciation Composition II Composition II Motors, and Generators Programmable Logic Controls I Financial Accounting CN -Intro to Psychology Introduction to Psychology Introduction to Psychology Employability Skills Contemporary Chemistry Intro to Comp w/EGL 101 89 Composition I Composition I Composition I W/EGL 101 14 Nursing IV Human Anatomy & Physiology I Intro to Comp w/EGL 101 09 Composition I Co	S
Running, Dr. William Sampson, Tracie	CHE-100-04 ECE-225-01	Contemporary Chemistry Administration	
Schmidt, Debra	NAS-101-27	Basic Nurse Assistant	
Seidel, Howard	HSP-138-01	Purchasing	
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Seidel, Howard	HSP-138-03	Purchasing	17

Sidener, Thomas	CSC-100-01	Understanding Technology Today
Sidener, Thomas	CSC-100-02	Understanding Technology Today
Sneyd, Anabelle	SGT-108-01	Pharmacology for the Surgical
Sneyd, Anabelle	SGT-112-02	Practices of Surgical Technology
Sneyd, Anabelle	SGT-112-01	Practices of Surgical Technology
Spencer, Sonja	MCS-152-01	Pharmacology for Coders
Spencer, Sonja	HLT-109-04	Medical Terminology
Spencer, Sonja	ADN-121-01	Nursing Leadership
Spencer, Sonja	HLT-109-06	Medical Terminology
Steiner, Dr. Kiernan	MUS-204-01	Survey of Music History & Literature
Stier Santos, Margaret	ESI-101-04	Employability Skills
Surratt, Stevi	RCP-259-01	Clinical Practice V
Szoke, Jan	RCP-121-01	Applied Science for Resp Care
Tatum, David	CMN-101-02	CN - Public Speaking Fund
Tietjen-St Magnus, CC	CSS-100-01	College Success Skills
Tople, Chris	SGT-100-01	Central Sterile Service Technologies
Trace, Rebecca	HRT-216-01	Landscape Design II
Trace, Rebecca	HRT-219-01	Landscape Sales
Traina, Ali	OTA-200-01	Occ Therapy Asst Clinical Skills
VanDeventer, D Lyle	HLT-109-01	Medical Terminology
Wahl, Jay	BDM-114-02	Basic Plumbing
Wahl, Jay	BDM-114-03	Basic Plumbing
Waltrip, Susan	HSP-116-01	Nutrition for Food Service Professionals
Watts, Christopher	WIT-105-01	Mechanical Drive Systems I
Watts, Christopher	WIT-205-01	Mechanical Drive Systems II
Wheeler, Deborah	ART-101-01	CN - Art Appreciation
Wheeler, Deborah	ART-115-03	Three-Dimensional Design
Williams, Erin	HIS-102-08	History of Western Civilization II
Williams, Lavasha	SGT-100-01	Central Sterile Service Technologies
Wisdom, Peggy	NAS-101-27	Basic Nurse Assistant
Woods, Emily	EGL-102-10	CN - Composition II
Woods, Emily	EGL-102-59	Composition II
Woods, Emily	EGL-101-01	Composition I
Zarrillo, Robert	HIS-102-02	History of Western Civilization II
Zueck, Ayla	ADN-244-01	Nursing IV