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***LLCC Board of Trustees Regular Meeting***

***June 26, 2024***

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Gordon Gates, Chair

Wayne Rosenthal, Vice Chair

Samantha Enz, Secretary

Vicki Davis

Ken Elmore

Jeff Fulgenzi

Mark Holaway

Braden Nicoll, Student Trustee

Charlotte Warren, President

**BOARD OF TRUSTEES  
LINCOLN LAND COMMUNITY COLLEGE  
ILLINOIS COMMUNITY COLLEGE DISTRICT #526  
AGENDA  
REGULAR MEETING**

Wednesday, June 26, 2024  
5:30 P.M.  
Lincoln Land Community College  
Robert H. Stephens Room

**I. Preliminary Matters**

- A. Roll Call
- B. Pledge of Allegiance
- C. Adoption of Agenda of the June 26, 2024 Meeting
- D. Introductions and Recognitions
- E. Hearing of Citizens

**II. Consent Agenda**

- A. Approval of Minutes of the Regular Meeting of May 22, 2024 and the Decennial Committee Meeting Minutes
- B. Ratify Payment of All Cash Disbursements for May and the May Treasurer's Report
- C. Out-of-State Travel
  - 1. Ratification of Out-of-State Travel
  - 2. Approval of Out-of-State Travel
- D. Budget/Financial Items
- E. Purchasing
  - 1. Bookstore Purchases FY25
- F. Contracts/Agreements
  - 1. Monthly Training Contract/Clinical Agreement Status Report
  - 2. Professional Services Contract FY25
  - 3. Multifunction Printer Lease Agreement with Watts Copy Systems
  - 4. Ferrilli Information Group, Colleague Support Services
  - 5. FY25 AT&T Telecommunications Services
  - 6. Three-Year Barracuda Firewalls Subscription and Support Services Contract
- G. Monthly Grant Status Report
- H. Facility Leases
- I. Construction Items

**III. Action Agenda**

- A. Policies
  - 1. New Board Policy 1.29 - Community Standards of Conduct
  - 2. Revision to Board Policy 1.28 – Expressive Activity on Campus
  - 3. Revisions to Board Policy 7.4 – Hazardous Materials & Chemical Hygiene
- B. Academic Services Division Items

- C. Student Services Division Items
- D. Administrative Services Division Items
  - 1. FY 2025 Deferred Maintenance Budget Request
- E. Information Technology Items
- F. Executive Division Items

**IV. Information Items**

- A. Staff Reports
  - 1. Academic Services
  - 2. Student Services
  - 3. Administrative Services
    - a. Position Vacancies and Hires
    - b. Construction Progress Update
    - c. Monthly Financial Report
  - 4. Information Technology
  - 5. Advancement Office
  - 6. Executive Division
    - a. Review of Agenda Master Calendar
- B. President's Report
- C. Report from Faculty Senate
- D. Report from Faculty Association
- E. Report from Professional Staff
- F. Report from Facilities Services Council
- G. Chairman's Report
- H. Secretary's Report
- I. Foundation Report
- J. Other Board Members' Reports

**V. Strategic Discussion**

**VI. Executive Session**

- A. Personnel Matters
- B. Pending/Imminent Legal Matters

**VII. Actions from Open/Executive Session**

- A. Approval of Personnel Matters

**VIII. FY 2025 Budget Workshop**

**IX. Adjournment**

***I. Preliminary Matters***

***II. Consent Agenda***

**AGENDA ITEM II.B**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Ratify Payments of All Cash Disbursements for May and the May Treasurer's Report

**DATE:** June 26, 2024

In accordance with Lincoln Land Community College Board of Trustees Policy 6.1, the following items are available in the President's Office and Vice President, Administrative Services Office for your review and subsequent action:

- A. The Cash Disbursement Register including the Check Register of bi-monthly accounts payable checks, E-commerce refunds, ACH and Wire transactions issued during May, 2024, (payments for purchase order payments, equipment, supplies, lease payments, maintenance agreements, travel in accordance with the Local Government Travel Expense Control Act, employee reimbursements, membership dues, subscriptions, club vouchers, medical claim payments, pre-paid purchase orders, and time sensitive payment due dates – generally, items included under Board Policy 6.6).
- B. The Treasurer's Report for the month ending May 31, 2024.

**MOTION: Ratify disbursements of the bi-monthly checks, E-commerce refunds, ACH and Wire transactions issued during May 2024, and ratify the May 31, 2024, Treasurer's Report.**

**AGENDA ITEM II.C.2**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Out-of-State Travel

**DATE:** June 26, 2024

<b>Name</b>	<b>Meeting</b>	<b>Location</b>	<b>Purpose</b>	<b>Amount</b>
Allen, Carmen	CompTIA Partner Summit	Atlanta, GA	Professional Development	\$1,851
Wilson, Diane	American Society of Electroencephalographic Technicians Annual Conf.	Phoenix, AZ	Professional Development	\$1,553
Wilson, Diane	Committee on Accreditation for Education in Neurodiagnostic Technology	San Bernadino, CA	Accreditation Site Visit	*\$0
Voyles, Heather	National Assoc. of Cery Compliance Officers Conf. & Capability Inst.	Baltimore, MD	Professional Development	**\$3,293
Warren, Charlotte	AACC Board Retreat	Washington DC	Administrative Travel	\$2,745
Dockter, Jason	Navigating Disruption Workshop	Austin, TX	Professional Development	\$3,375

\*Paid by Committee

\*\*Liability, Protection and Settlement Fund (12)

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** FY25 Bookstore Purchases

**DATE:** June 26, 2024

Board approval is requested to establish blanket purchase orders for the purchase of items for resale in the bookstore, as well as software maintenance agreements from the following vendors:

<b>VENDOR</b>	<b>PURCHASE</b>	<b>AMOUNT</b>
Amazon.com	Textbooks/Course materials & merchandise for resale	\$75,000
Assessment Technologies (ATI)	New Nursing course materials for resale	\$180,000
Black and Company	Tools for resale	\$50,000
Buckingham Mfg.	Tools for resale	\$175,000
Careismatic Brands	Uniforms for resale	\$58,000
Cengage Learning	Textbooks/Course materials for resale	\$275,000
D&H Education	Technology merchandise for resale	\$40,000
Elsevier Science	New Textbooks/Course Materials for resale	\$165,000
Matco Tools	Merchandise for resale	\$185,000
MBS Textbook Exchange	POS Hardware/Software Maintenance Agreements	\$16,000
MBS Textbook Exchange	Used Textbooks for resale	\$165,000*
McGraw-Hill Global Education	New Textbooks/Course Materials for resale	\$225,000
MPS/McMillan	New Textbooks/Course Materials for resale	\$100,000
Pearson Education	New Textbooks/Course Materials for resale	\$175,000
W.W. Norton	New Textbooks/Course Materials for resale	\$50,000

\* includes billing for student book buyback



**Budget Impact:**

Total Funds Requested: \$1,934,000  
Source of Funds: Bookstore Auxiliary Funds  
Projected Revenue: N/A  
Projected Savings: N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

Providing students with the required course materials is essential for student learning.

**How will proposed agenda item be measured?**

Learning materials required for class are available for the students to purchase in the LLCC Bookstore.

**MOTION:** Move to approve the establishment of blanket purchase orders for the purchase of textbooks, supplies, and shipping from the previously listed vendors.

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Monthly Training Contract/Clinical Agreement Status Report

**DATE:** June 26, 2024

The following is the current Training Contract/Clinical Agreement Status Report for LLCC.

The Community Education Department has entered into a contract with Motherland Gardens to provide a cooking demonstration. Two demonstrations will take place at Motherland Gardens.

LLCC Jacksonville has entered into a Facilities Usage Agreement with the National Safety Council. National Safety Council will use rooms and facilities at the LLCC Jacksonville Campus in July.

LLCC Jacksonville has entered into a Facilities Usage Agreement with Nestle Corporation. Nestle Corporation will use rooms and facilities at the LLCC Jacksonville Campus in May.

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees  
**FROM:** Charlotte J. Warren  
President  
**SUBJECT:** Professional Services Contract  
**DATE:** June 26, 2024

Under the provisions of the Illinois Public Community College Act, professional services may be acquired by colleges without seeking competitive bids.

We are proposing the continuation of the following contract for Fiscal Year 2025:

- Eric Grenzebach – Brown, Hay and Stephens – Legal Services not to exceed \$175,000 – For Fiscal Year 2025, Attorney Grenzebach requests that fees reflect a \$10.00/hour rate increase for Partner Rate, a \$5.00/hour rate increase for Associate Attorney and no increase for Paralegal, which would make the Partner Rate \$260.00/hour, Associate Attorney rate \$180.00/hour, and Paralegal rate \$100.00/hour. Brown, Hay and Stephens have been paid \$55,076.83 to date for services during Fiscal Year 2024.

Therefore, the following motion is recommended.

**MOTION: Move to approve the Fiscal Year 2025 Professional Service Contract for Eric Grenzebach – Brown, Hay and Stephens -Legal Services, not to exceed \$175,000.**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Multifunction Printer Lease Agreement with Watts Copy Systems

**DATE:** June 26, 2024

Board approval is requested for a 12-month lease of 50 Sharp Multifunction Printers (MFPs) from Watts Copy Systems in the amount of \$56,047.20.

MFP Model	Sharp MX3070V
Monthly Lease	\$63.31
X 50 MFPs	\$3,165.50
Per Print B/W	\$0.0033
X 137,000/month	\$452.10
Per Print Color	\$0.039
X 27,000/month	\$1,053.00
Total Monthly Cost	\$4,670.60
<b>Total 12-month Cost</b>	<b>\$56,047.20</b>

**Budget Impact:**

Total Funds Requested: \$56,047.20  
Source of Funds: Operating Fund  
Projected Revenue: N/A  
Projected Savings: N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

By providing efficient, partially centralized printing, the college will be able to reduce printing costs and will be able to allocate more resources to student instruction and services.

**How will proposed agenda item be measured?**

Lower cost and efficient printing.

**MOTION: Move to approve the lease of 50 MFPs for 12 months from Watts Copy Systems at a total cost of \$56,047.20.**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Ferrilli Information Group, Colleague Support Services

**DATE:** June 26, 2024

Board approval is requested to contract for Colleague Standard Core Foundation Support and Fractional Colleague Support services with Ferrilli Information Group (FIG) in the amount of \$148,200 for 12 months.

<b>Service</b>	<b>Annual Cost</b>
Ferrilli - Colleague Standard Support	\$ 55,200
Ferrilli - Fractional Colleague Support (0.25 FTE)	\$ 93,000
Total	\$ 148,200

By contracting the above services, LLCC will continue to gain access to Colleague and Salesforce expertise for enterprise application support. Services will be billed monthly.

**Budget Impact:**

Total Funds Requested: \$148,200  
 Source of Funds: Operational  
 Projected Revenue: N/A  
 Projected Savings: N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

Help support the operation of the college.

**How will proposed agenda item be measured?**

Improving reliability and security of the Colleague system.

**MOTION:** Move to approve the contract with Ferrilli Information Group for Colleague Standard Core Foundation Support and Fractional Colleague Support services for one year for \$148,200.

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees  
**FROM:** Charlotte J. Warren  
President  
**SUBJECT:** FY25 AT&T Telecommunication Services  
**DATE:** June 26, 2024

Board approval is requested to establish blanket purchase orders for AT&T telecommunication services for the college in the total amount of \$73,500.

<b>Service</b>	<b>Amount</b>
AT&T Mobility	\$11,500
AT&T Mobility Student Hotspots	\$19,250
AT&T Aviation Fire Alarm	\$ 1,650
AT&T Aviation Audio Codes	\$ 650
AT&T One Net	\$ 1,500
AT&T Beardstown	\$ 2,200
AT&T Long Distance	\$ 2,200
AT&T Medical District	\$ 3,500
AT&T SIP Trunking-1	\$22,750
AT&T SIP Trunking-2	\$ 8,300
Total	\$73,500

**Budget Impact:**

Total Funds Requested: \$73,500  
Source of Funds: Operating Fund  
Projected Revenue: N/A  
Projected Savings: N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

Core Telecommunication services are vital for all internet-dependent or voice-based learning systems and college operations.

**How will proposed agenda item be measured?**

Learning systems and college operations being delivered via telecommunication services.

**MOTION:** Move to approve the establishment of blanket purchase orders for the purchase of telecommunication services from AT&T in the total amount of \$73,500.



**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Three-Year Barracuda Firewalls Subscription and Support Services Contract

**DATE:** May 26, 2024

Board approval is requested for a 36-month subscription and support services contract for 34 Barracuda firewalls in the amount of \$58,660.93. Barracuda firewalls manage the college computer network access and security including VPN remote access for students, faculty, and staff.

A 36-month contract offers discounted license pricing, locking the amount for the term of the contract.

**Budget Impact:**

Total Funds Requested:	<b>\$58,660.93</b>
Source of Funds:	Operating
Projected Revenue:	N/A
Projected Savings:	N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

Barracuda firewalls are critical to protect the college computer network and to provide remote access securely.

**How will proposed agenda item be measured?**

The college will be able to continue to provide network resources for online instruction and business operations.

**MOTION: Move to approve 36-month subscription and support services contract for 34 Barracuda firewalls a total cost of \$58,660.93.**

### ***III. Action Agenda***

**AGENDA ITEM III.A.1**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** New Board Policy 1.29 – Community Standards of Conduct

**DATE:** June 26, 2024

The following is a new Board Policy 1.29 – Community Standards of Conduct

*Lincoln Land Community College is committed to creating a workplace culture where members of the college community share a commitment to a working and learning environment conducive to collegiality, open inquiry, and the pursuit of knowledge. LLCC strives for members of the campus community to achieve positive performance outcomes and maintain personal health and safety. Harassing, uncivil and/or bullying behaviors conflict with LLCC's mission, vision and values and may result in a disruption to student learning, employee turnover, low productivity, reduced morale, diminished collaboration, and physiological impacts that negatively affect an individual's physical and mental health. This policy is intended to establish community standards for personal conduct to ensure a working and learning environment free from harassing and/or bullying behaviors and a mechanism for addressing behavior that violates college policy.*

These changes were presented last month for a first reading and are submitted for Board approval this evening.

**MOTION: Move to approve new Board Policy 1.29 – Community Standards of Conduct.**

**AGENDA ITEM III.A.2**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Revision to Board Policy 1.28 – Expressive Activity on Campus

**DATE:** June 26, 2024

The following is a proposed revision to Board Policy 1.28 – Expressive Activity on Campus:

The compact nature of our Lincoln Land Community College campuses necessitates sound control when classes are in session. This proposed addition to Board Policy 1.28 (1) protects academic programs and the conduct of other College business from the intrusion of sound created outside College buildings, and (2) provides the opportunity for the appropriate use of amplification for activities in outdoor areas of the campus for college sponsored activities.

The proposed addition to Board Policy 1.28 reads as follows:

*“With the exception of college sponsored events, amplification devices are not allowed in outdoor areas of the campus when classes are in session.”*

These changes were presented last month for a first reading and are submitted for Board approval this evening.

**MOTION: Move to approve the revision to Board Policy 1.28 - Expressive Activity on Campus.**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Revision to Board Policy 7.4 – Hazardous Materials & Chemical Hygiene

**DATE:** June 26, 2024

The following is a proposed revision to Board Policy 7.4 – Hazardous Materials & Chemical Hygiene. The College's Chemical Hygiene Officer has reviewed this board policy and its procedures and has recommended these changes to strengthen the protocols that govern the handling of hazardous materials and chemicals.

***Policy Statement:***

*All hazardous ~~materials and toxic~~ chemicals utilized on campus shall be stored and disposed of properly.*

*A training program shall be established for all employees who may come in contact with hazardous materials.*

*Formal plans for exposure control and chemical hygiene shall be developed which include minimally:*

- *safety procedures for work areas, classrooms, and laboratories*
- *identification of responsibilities of **the college**, employees and students*
- *identification of hazards*
- *procedures to follow in the event of ~~an accident~~ **accidental release or exposure** and:*
- *annual training programs*

These changes are being presented for a first reading tonight. No action is required at this meeting. With Board concurrence, we will return this policy to you for action at the regularly scheduled July 2024 meeting of the Board.

**AGENDA ITEM III.D.1**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees  
**FROM:** Charlotte J. Warren, President  
**SUBJECT:** FY 2025 Deferred Maintenance Budget Request  
**DATE:** June 26, 2024

Each year colleges are permitted to submit funding requests to the State of IL for Deferred Maintenance Grants. Deferred Maintenance Grants are State grants allocated proportionally to a community college district based on the latest on-campus nonresidential gross square feet of facilities as reported to ICCB. These grants are to be used for capital improvements such as rehabilitation and repair; architect/engineer services; supplies, fixed equipment and materials; and all other expenses required to complete the work.

If approved, state funding provides for 75% of the funding needed for the project. The 75% funding comes in the form of Capital Development Bonds authorized by the General Assembly; hence the projects are administered by the Capital Development Board on the college’s behalf. This year, the requests are due by June 30th.

The projects recommended for consideration by the Board to be submitted for state funding are as follows (in priority order):

- 1. FIRE ALARM SYSTEM UPGRADES**  
Project will consist of replacing the existing fire alarm system on all campuses with a new addressable and code compliant system. The system should allow for monitoring by local authorities and include voice and mass notification capabilities. Fire Alarm network and voice communications would provide voice message for tornado/severe weather, emergency condition, active shooter, etc. This project was approved at the January 2023 Board meeting, with a total budget of \$5,483,020 pending release of State funding. The state has not funded this project as of June 1, 2024. Therefore, the project is included in FY25 request with an updated total cost estimate.

<b>Total Cost Estimate</b>	<b>State Share (75%)</b>	<b>LLCC Share (25%)</b>
\$6,700,000	\$5,025,000	\$1,675,000

2. **PARKING LOT IMPROVEMENTS**

Project will consist of milling, resurfacing, sealing, striping, and drainage repairs of parking lots; widening and oil & chipping rock roads to improve access to athletic fields and academic learning areas (Ag/Bio lot, Lineman); and repairing and replacing concrete drives and sidewalks at the Main Campus. Also included is the installation of new sidewalks at the Main Campus to provide safe pathways for students and staff going east and west on Millennium Drive. Repairing miscellaneous concrete areas at the Truck Driver Training Lot, Millennium Center, etc.

<b>Total Cost Estimate</b>	<b>State Share (75%)</b>	<b>LLCC Share (25%)</b>
\$3,700,000	\$2,775,000	\$925,000

3. **ROOF REPLACEMENT AND WATER INFILTRATION**

Project will consist of removing and replacing the roofs on 7 buildings on the Main Campus, tuckpointing at Workforce and door replacement at the Trutter Center. We have prioritized roofs that have active leaks or roofs whose warranties have expired or will expire in the next 5-7 years.

<b>Total Cost Estimate</b>	<b>State Share (75%)</b>	<b>LLCC Share (25%)</b>
\$5,000,000	\$3,750,000	\$1,250,000

<p><b>MOTION: Move to authorize the request for state funding for fiscal year 2025 of the projects defined herein.</b></p>
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***IV. Information Items***



**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Position Vacancies and Hires

**DATE:** June 26, 2024

**POSITION VACANCIES**

**Classified**

Child Development Assistant (FT)

**Professional**

Financial Aid Advisor (FT)

Instructional Designer – 2 (FT)

Nursing Skills Lab Professional (FT)

Recruitment Specialist (FT)

Student Success Coach I (FT)

**Administrator**

Director, Athletics (FT)

Program Director, Medical Laboratory Technician (FT)

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees  
**FROM:** Charlotte J. Warren  
President  
**SUBJECT:** Construction Progress Update  
**DATE:** June 26, 2024

*Attached is the current Construction Project Status Report for LLCC. It includes all projects that are currently underway and projects that have formal plans and available funding but are not yet underway. The following information is intended to provide a brief overview of the progress of each of the projects since the previous Board Meeting:*

**PHS Projects – FY21**

**Water Infiltration Remediation Main Campus Phase 2**

The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

**PHS Projects – FY22**

**Sangamon Hall Chiller Repairs and Upgrades**

The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

**PHS Projects – FY23**

**Main Campus Exterior Lighting Upgrade Phase 3**

The project is under way.

**Door Access & Security Alarm Upgrades**

The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

**Sangamon Hall Dust Collection & Gas Safety**

The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

**PHS Projects – FY24**

**Interior Wayfinding Phase 1**

The project is under way. Signage is planned to be replaced in July 2024.

**Jacksonville Storefront & Exterior Wayfinding**

Development of Construction documents is underway.

**Mechanical Upgrades**

The project is under way.

**Security Alarm & Secure Access Upgrades Phase 2**

Bids were received on June 25; we plan to bring bid results for approval at the July Board Meeting.

**Softball Dugout Code Compliance Upgrades**

The project is under way.

**Small Projects – FY24**

**Electric Vehicle Charging Stations Phase 1**

The project is complete.

**Jacksonville & Main Campus Classroom Upgrades**

The project is under way.

**Main Campus Parking Lots 5 & 7 Improvements**

The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

**Deferred Maintenance Capital Project (CDB Managed)**

**Generators for South Side of Main Campus**

This project is complete.

**Exterior Door Security Upgrades**

The project is under way.

**Capital Renewal**

**Renovate and Expand Student Services (CDB Managed)**

The project is under way. Cabinetry and flooring are being installed. The current schedule has the construction complete in late July 2024.

**Restricted O & M**

**Construction Training Lab**

The project is under way.

**EDA Cares Act Grant**

### **Renovate and Expand Campus Training Facilities**

Construction documents have been submitted to the EDA for review and comment. We anticipate bid results later in Summer 2024.

### **Restricted Space Configuration Funds**

#### **Diesel Lab Renovation**

The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

### **HUD Economic Development Grant**

#### **Truck Driver Training Expansion**

Development of Construction documents is underway.

### **Excess PHS & Insurance**

#### **Baseball Dugout Code Compliance Upgrades**

The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

### **DCEO Energy Transition Community Grant**

#### **Litchfield Science Lab Renovation**

Development of Construction documents is underway.

**AGENDA ITEM IV.A.6.a**

**AGENDA MASTER CALENDAR**

<b>JULY 2024</b>	<b>AUGUST 2024</b>	<b>SEPTEMBER 2024</b>	<b>OCTOBER 2024</b>
<ul style="list-style-type: none"> <li>• FY25 Tentative Budget</li> <li>• Board Meeting 7/24/24</li> </ul>	<ul style="list-style-type: none"> <li>• Board Meeting 8/28/24</li> </ul>	<ul style="list-style-type: none"> <li>• Budget Adoption/Public Hearing</li> <li>• Fall Adjunct Faculty Listing</li> <li>• Board Meeting 9/25/24</li> </ul>	<ul style="list-style-type: none"> <li>• PHS Projects</li> <li>• Board Meeting 10/23/24</li> </ul>
<b>NOVEMBER 2024</b>	<b>DECEMBER 2024</b>	<b>JANUARY 2025</b>	<b>FEBRUARY 2025</b>
<ul style="list-style-type: none"> <li>• Financial Audit Review</li> <li>• Board Meeting 11/20/24</li> </ul>	<ul style="list-style-type: none"> <li>• Adopt CY24 Property Tax Levy</li> <li>• Financial Audit Review</li> <li>• Board Meeting 12/16/24</li> </ul>	<ul style="list-style-type: none"> <li>• Spring Adjunct Faculty Listing</li> <li>• General Obligation Alternate Bond Levy Abatement</li> <li>• Board Meeting 1/22/25</li> </ul>	<ul style="list-style-type: none"> <li>• Sabbatical Leaves</li> <li>• Approval of Faculty Positions</li> <li>• Faculty Tenure &amp; Continuing Employment Recommendations</li> <li>• Board Meeting 2/26/25</li> </ul>
<b>MARCH 2025</b>	<b>APRIL 2025</b>	<b>MAY 2025</b>	<b>JUNE 2025</b>
<ul style="list-style-type: none"> <li>• Administrative Positions</li> <li>• Board Meeting 3/26/25</li> </ul>	<ul style="list-style-type: none"> <li>• Seating of Student Trustee</li> <li>• Board Meeting 4/23/25</li> </ul>	<ul style="list-style-type: none"> <li>• Gala 5/3/25</li> <li>• Student Recognition</li> <li>• Employee Recognition</li> <li>• Commencement 5/16/25</li> <li>• Board Meeting 5/28/25</li> </ul>	<ul style="list-style-type: none"> <li>• Summer Adjunct Faculty Listing</li> <li>• Budget Workshop</li> <li>• Board Meeting 6/25/25</li> </ul>

## ***V. Strategic Discussion***