

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Position Vacancies and Hires

DATE: June 25, 2025

POSITION VACANCIES

Classified

Building Custodian (FT)
Child Development Assistant (FT)
Course Materials Coordinator (FT)
Public Safety Assistant, LLCC Jacksonville (PT)
Public Safety Assistant, LLCC Litchfield (PT)

Professional

Accountant (FT)
IT Project Manager (FT)
Police Officer (FT)
Student Records Specialist (FT)
Student Success Advisor I (FT)

Administrator

Director, LLCC Taylorville (FT)
Program Director, Diesel Technologies (FT)

NEW HIRES

Hammelmann, Megan	Admin Assistant to the Dean, EGHM	06/09/2025
Jeffers, Kayla	Website & Social Media Writing Coordinator	07/07/2025
Mosley, Virginia	Program Navigator, PATH	07/01/2025
Slater Jr, Tracy	Admin Assistant to the Dean, Workforce	06/30/2025
Tabor, Jaclyn	Instructional Designer	08/04/2025

RESIGNATION

Ghafouri, Afshin	Application Developer III	06/30/2025
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SEPARATION OF EMPLOYMENT

Ganugula, Kiran	Application Developer I	07/11/2025
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SALARY GRADE ADJUSTMENT

The JDQ for Diane M. Wilson, LLCC Foundation Marketing Specialist, was recently reviewed due to expanded responsibilities. Her position is now placed in salary grade F. This change is effective June 16, 2025.