LLCC Board of Trustees Regular Meeting

November 19, 2025

MISSION STATEMENT

The mission of Lincoln Land Community College is to transform lives and strengthen our communities through learning.

BOARD OF TRUSTEES
LINCOLN LAND COMMUNITY COLLEGE
ILLINOIS COMMUNITY COLLEGE DISTRICT #526

AGENDA
REGULAR MEETING

Wednesday, November 19, 2025
5:30 P.M.
Lincoln Land Community College
Robert H. Stephens Room

I. Preliminary Matters

A. Roll Call
B. Pledge of Allegiance
C. Adoption of Agenda of the November 19, 2025 Meeting
D. Introductions and Recognition
E. Hearing of Citizens

II. Consent Agenda

A. Approval of Minutes of the Regular Meeting of October 15, 2025
B. Ratify Payment of All Cash Disbursements for October and the October Treasurer's Report
C. Out-of-State Travel
   1. Ratification of Out-of-State Travel
   2. Approval of Out-of-State Travel
D. Budget/Financial Items
E. Purchasing
   1. Hydraulic Landing Gear Trainer
F. Contracts/Agreements
   1. Monthly Training Contract/Clinical Agreement Status Report
G. Monthly Grant Status Report
H. Facility Leases
I. Construction Items
   1. 2025 Master Service Agreement for Construction Management – Amendment #3 – Welding Lab Expansion
   2. Approval of Deferred Maintenance Capital Project - Fire Alarm System Upgrades Project Engineering Agreement

III. Action Agenda

A. Policies
B. Academic Services Division Items
C. Student Services Division Items
D. Administrative Services Division Items
   1. FY25 External Audit
   2. Memorandum of Understanding with the City of Litchfield
E. Information Technology Items
F. Executive Division Items

IV. Information Items

A. Staff Reports
   1. Academic Services
   2. Student Services
   3. Administrative Services
      a. Position Vacancies and Hires
      b. Construction Progress Update
      c. Monthly Financial Report
   4. Information Technology
   5. Advancement Office
   6. Executive Division
      a. Review of Agenda Master Calendar

B. President's Report

C. Report from Faculty Senate

D. Report from Faculty Association

E. Report from Professional Staff

F. Report from Facilities Services Council

G. Chairman's Report

H. Secretary's Report

I. Foundation Report

J. Other Board Members' Reports

V. Strategic Discussion

VI. Executive Session

A. Personnel Matters

B. Pending/Imminent Legal Matters

VII. Actions from Open/Executive Session

A. Approval of Personnel Matters

VIII. Adjournment

I. Preliminary Matters

II. Consent Agenda

AGENDA ITEM II.B

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Ratify Payments of All Cash Disbursements for October and the October Treasurer's Report

DATE: November 19, 2025

In accordance with Lincoln Land Community College Board of Trustees Policy 6.1, the following items are available in the President's Office and Vice President, Administrative Services Office for your review and subsequent action:

A. The Cash Disbursement Register including the Check Register of bi-monthly accounts payable checks, E-commerce refunds, ACH and Wire transactions issued during October, 2025, (payments for purchase order payments, equipment, supplies, lease payments, maintenance agreements, travel in accordance with the Local Government Travel Expense Control Act, employee reimbursements, membership dues, subscriptions, club vouchers, medical claim payments, pre-paid purchase orders, and time sensitive payment due dates – generally, items included under Board Policy 6.6).

B. The Treasurer's Report for the month ending October 31, 2025.

MOTION: Ratify disbursements of the bi-monthly checks, E-commerce refunds, ACH and Wire transactions issued during October 2025, and ratify the October 31, 2025, Treasurer's Report.

AGENDA ITEM II.C.1

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Ratification of Out-of-State Travel

DATE: November 19, 2025

Name	Meeting	Location	Date	Purpose	Amount
Harmon, Bill	National FFA Convention	Indianapolis, IN	10/28/2025-10/31/2025	Recruiting-Faculty Development	$1,135*
Stamberger, Elizabeth	National FFA Convention	Indianapolis, IN	10/28/2025-10/31/2025	Recruiting-Faculty Development	$ 904*
Agriculture Student Ambassadors (4)	National FFA Convention	Indianapolis, IN	10/28/2025-10/31/2025	Student Experience	$3,471*

**Designated Ag Fund - LLCC Foundation*

MEMORANDUM

AGENDA ITEM II.C.2

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Out-of-State Travel

DATE: November 19, 2025

Name	Meeting	Location	Purpose	Amount
Allen, Shawn	Ellucian Live 2026 Conference	Denver, CO	Professional Development	$3,125
Berry, Alex	Ellucian Live 2026 Conference	Denver, CO	Professional Development	$3,125
Bishop, Ray	United Soccer Coaches Convention 2026	Philadelphia, PA	Professional Development	$1,050*
Dockter, Jason	AACC Workforce Development Institute 2026	New Orleans, LA	Professional Development	$3,002
Dockter, Jason	AACC 2026 Annual Conference	Seattle, WA	Professional Development	$3,180
Dockter, Jason	AACC Fall Committee Meeting	Arlington, VA	Professional Development	$2,251
Gerton, Lynn	Summit for Dual Credit Programs	South Padre Island, TX	Professional Development	$1,637
Krzesinski, Ashley	Ellucian Live 2026 Conference	Denver, CO	Professional Development	$3,125
McDonald, Chris	Research Trip to Delhi India	Delhi India	Faculty Development	$2,750**
Meyer, David	United Soccer Coaches Convention 2026	Philadelphia, PA	Professional Development	$2,010
Mills, Alison	Ellucian Live 2026 Conference	Denver, CO	Professional Development	$3,125
Moore, Megan	Ellucian Live 2026 Conference	Denver, CO	Professional Development	$3,920
Phillips, Kellee	American Volleyball Coaches Convention	Kansas City, KS	Professional Development	$1,185

Reif, Samantha	Sabbatical - Scientific Expedition to Antarctica	Antarctica	Faculty Development	$2,750**
Roehrs, Mark	Organization of American Historians 2026 Conference	Philadelphia, PA	Faculty Development	$2,365
Stringer, Ryan	APA Conference	Baltimore, MD	Professional Development	$1,319
Sweet, Nancy	AACC Workforce Development Institute 2026	New Orleans, LA	Professional Development	$2,880
Todd, Brent	Agriculture, Food & Human Values Society (AFHVS) Conference	Burlington, VT	Professional Development	$2,115
Warren, Charlotte	AACC Workforce Development Institute 2026	New Orleans, LA	Professional Development	$2,575
Warren, Charlotte	ACCT National Legislative Summit	Washington, DC	Professional Development	$2,992
Warren, Charlotte	AACC 2026 Annual Conference	Seattle, WA	Professional Development	$3,180
Harmon, Bill	National PAS Conference	Branson, MO	Professional Development	$925****
Conrady, Elizabeth	National PAS Conference	Branson, MO	Professional Development	$925****
Agriculture Club - 12 Students	National PAS Conference	Branson, MO	Student Experience	$6,350***

**Auxiliary Funds*

*** LLCC Professional Development Portion*

****Designated Ag Fund - LLCC Foundation & Club Funds*

*****Designated Ag Fund - LLCC Foundation*

AGENDA ITEM II.E.1

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Hydraulic Landing Gear Trainer

DATE: November 19, 2025

The College is seeking Board approval to enter into a sole source agreement with Avotek Inc. to provide an AL-45 Turbine Hydraulic Landing Gear System Trainer to our Aviation program. This trainer is required to meet FAA compliance standards and will replace our current unit, which is outdated and based on 1940's technology. The AL-45 represents modern aircraft systems and is essential for providing students with relevant, hands-on experience.

Avotek Inc., located in Weyers Cave, Virginia, has been in business since 1967 and is the sole manufacturer of this trainer. They are a trusted supplier from whom we have previously purchased several training units. Avotek Inc. is also the exclusive provider of replacement parts and technical support for this equipment.

Budget Impact:

Total Funds Requested:	$37,569
Source of Funds:	FFE Funds
Projected Revenue:	N/A
Projected Savings:	N/A

Student Learning Impact:

How will proposed agenda item impact student learning?
Students are better prepared for careers in aviation maintenance, aligning our program with both regulatory expectations and industry practices.

How will proposed agenda item be measured?
N/A

MOTION: **Move to approve the purchase of AL-45 Landing Gear System Trainer from Avotek, Inc. in the amount of $37,569.**

AGENDA ITEM II.F.1

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Monthly Training Contract/Clinical Agreement Status Report

DATE: November 19, 2025

The Culinary Institute has entered into a contract with the Chaine des Rotisseurs to host the Annual Chaine des Rotisseurs Dinner. Approximately 40 people will attend the dinner at the Workforce Careers Center in November.

The Culinary Institute has entered into a contract with The Sustainable Food Institute of America to provide training for cafeteria managers and lead cooks. The Institute will utilize space and equipment in the kitchen labs at the Workforce Careers Center.

The Continuing, Corporate, and Professional Education Department has entered into a contract with Illini Central School District to provide Navigating Challenges and Stressors training. Approximately 100 employees will attend four training sessions in January, 2026.

The Academic Services Division seeks approval to enter into Clinical Site Agreements with Macoupin County Family Practice for students enrolled in the College's Clinical Medical Assistant Program, enter into a Clinical Site Agreement with Blessing Health System for students enrolled in the Colleges Occupational Therapy Assistant Program, and amend the Clinical Site Agreement with Grove Health and Rehab Center to include the College's Licensed Practical Nursing Program.

The Academic Services Division seeks approval to enter into an Affiliation Agreement with Hillsboro Advanced Veterinary Care for students enrolled in the College's Veterinary Assistant Program.

The Academic Services Division seeks approval to enter into Affiliation Agreements with Modern Dental and Tuthmvr Orthodontics for students enrolled in the College's Dental Assistant Program.

The Math & Computer Science Department seeks approval to enter into an Affiliation Agreement with United Community Bank for cooperative work experience in Computer Systems.

MOTION: **Move to approve the Clinical Site Agreements with Macoupin County Family Practice and Blessing Health System, amend Clinical Site Agreement with Grove Health and Rehab Center and approve the Affiliation Agreements with Hillsboro Advanced Veterinary Care, Modern Dental, Tuthmvr Orthodontics and United Community Bank.**

AGENDA ITEM II.G

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Monthly Grant Status Report

DATE: November 19, 2025

Attached is the current Grant Status Report for LLCC. It includes all grant requests submitted and accepted during the month of October. It also includes a brief description of the purpose for which the funding is, or has been, solicited.

The Workforce Institute is seeking ratification of the Trade School Grant. If awarded, the grant will be used to support LLCC's Pre-Apprentice Construction program for high school students by adding employability skills into curriculum, extending the internship period from 8 to 12 weeks, and offering summer camps for middle school and high school students to encourage interest in construction careers.

Humanities, Arts, Communication and English Department is seeking ratification of the Pathways Step Grant. If awarded, this grant will be used to redesign curriculum in English and humanities courses to include thematic offerings aligned to professions/meta majors and incorporate employability skills concepts.

Student Services is seeking ratification of the Supporting Students Facing Homelessness and Housing Insecurity Grant. If awarded, this grant will be used to establish an emergency housing fund to help with short term shelter, hotel, rent, or utility payments. The grant will also be used to provide basic needs kit to food, hygiene, transportation and academic materials.

MOTION: **Move to ratify the grant application for the Trade School grant in the amount of $345,250, the Pathways Step grant application in the amount of $9,962 and the grant application for the Supporting Students Facing Homelessness and Housing Insecurity grant in the amount of $25,000.**

AGENDA ITEM II.I.1

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: 2025 Master Service Agreement for Construction Management – Amendment #3 – Welding Lab Expansion

DATE: November 19, 2025

Tonight, we are asking the Board to approve Amendment #3 to the 2025 MSA for O'Shea Builders (O'Shea) to provide construction management services for Welding Lab Expansion project. As stated in the October 2024 memo, the cost of O'Shea's services will be determined by project amendments that require board approval and O'Shea will serve as construction manager only and not self-perform any work.

Sealed proposals were requested for the Welding Lab Expansion project, based on the bid packages listed below and were received at the Construction Manager's Office on October 28, 2025. The tabulation of those proposals is as follows:

Bid Results	Bid Package	Bid	Alt. Bid 1 (Finishes in old welding lab)	Selected
CAD Construction Inc. Tremont, IL	**General Trades**	**$401,430**	**$0**	**$401,430**
Johnco Construction, Inc. Mackinaw, IL	General Trades	$539,400	$4,800	-
Schomburg & Schomburg Construction Danville, IL	General Trades	$644,928	$0	-
Carpet Weaver's Inc. Springfield, IL	**Flooring**	**$98,336**	**$26,338**	**$124,674**
Jennings Painting, Inc. Springfield, IL	Paints & Coatings	$30,000	$8,400	
Mid-Illinois Companies, Corp. Peoria, IL	**Paints & Coatings**	**$27,348**	**$7,450**	**$34,798**
JJ Braker & Sons Morton, IL	Masonry	$48,800	N/A	-

Bid Results	Bid Package	Bid	Alt. Bid 1 (Finishes in old welding lab)	Selected
Otto Baum Company, Inc. Morton, IL	**Masonry**	**$43,000**	N/A	**$43,000**
*Pulliam Masonry, Inc. Springfield, IL	Masonry	$35,900	N/A	-
E.L. Pruitt Company Springfield, IL	Plumbing	$521,799	N/A	**-**
Henson Robinson Company Springfield, IL	**Plumbing**	**$489,000**	N/A	**$489,000**
E.L. Pruitt Company Springfield, IL	**HVAC**	**$494,467**	N/A	**$494,467**
Henson Robinson Company Springfield, IL	HVAC	$517,765	N/A	-
Montefusco HVAC, Inc. Peoria, IL	HVAC	$631,300	N/A	-
Anderson Electric, Inc. Springfield, IL	Electrical	$721,245	N/A	-
B&B Electric, Inc. Springfield, IL	Electrical	$696,175	N/A	-
Capitol Construction Group, LLC dba Egizii Electric Springfield, IL	Electrical	$766,300	N/A	-
Senergy Electric, Inc. Williamsville, IL	**Electrical**	**$652,256**	N/A	**$652,256**
Total Bids Selected	**-**	**-**	-	**$2,239,625**

*Pulliam Masonry, Inc. did not provide a bid bond; therefore, their bid is considered non-responsive and incomplete.

The following companies were issued bid documents but chose not to submit a proposal: none.

As required by section 6.4 of the LLCC Board Policy, an advertisement for public bid was published in the, Thursday, October 2, 2025, edition of the Illinois Times.

We are requesting approval of Amendment #3 and authorization for O’Shea to execute subcontracts for the lowest responsive bids as listed in Amendment #3 Summary table below.

Bid Results	Bid Package	Bid	Alt. Bid 1 (Finishes in old welding lab)	Selected
CAD Construction Inc. Tremont, IL	General Trades	$401,430	$0	$401,430
Carpet Weaver's Inc. Springfield, IL	Flooring	$98,336	$26,338	$124,674
Mid-Illinois Companies, Corp. Peoria, IL	Paints & Coatings	$27,348	$7,450	$34,798
Otto Baum Company, Inc. Morton, IL	Masonry	$43,000	N/A	$43,000
Henson Robinson Company Springfield, IL	Plumbing	$489,000	N/A	$489,000
E.L. Pruitt Company Springfield, IL	HVAC	$494,467	N/A	$494,467
Senergy Electric, Inc. Williamsville, IL	Electrical	$652,256	N/A	$652,256
Total Bids Selected	-	-	-	**$2,239,625**
O'Shea Direct Costs, General Liability, Contingency, Fees & Bonds	-	-	-	$405,877
2025 MSA – Amendment #3	-	-	-	**$2,645,502**

The above Amendment #3 is within the project budget approved at the March 2025 Board meeting.

Budget Impact:

Total Funds Requested: $2,775,502
($2,645,502 Amendment #3 + $130,000 Contingency)
Source of Funds: DCEO Energy Transition Community Grant & Restricted
Projected Revenue: N/A
Projected Savings: N/A

Student Learning Impact:

How will proposed agenda item impact student learning?

By improving the physical environment in which instruction, study, administrative and leisure activities take place.

How will proposed agenda item be measured?

This project is measured first by completion within the predetermined budget and time allotted for completion, and then by the satisfaction of the users and stakeholders.

MOTION: **Move to approve 2025 MSA Amendment #3 with O’Shea Builders in the amount of $2,645,502 and to establish a project contingency in the amount of $130,000, for an aggregate amount of $2,775,502 to complete the Welding Lab Expansion project.**

AGENDA ITEM II.I.2

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Approval of Deferred Maintenance Capital Project - Fire Alarm System Upgrades Project Engineering Agreement

DATE: November 19, 2025

At the August 2025 meeting, the Board approved the selection of the engineering firm WRF Engineers LLC (WRF) for the Deferred Maintenance Capital Project, Fire Alarm System Upgrades project. This project is managed by the Capital Development Board (CDB). The CDB and WRF have agreed to a fee of $737,900 to provide design and engineering services, which is within the fee structure range for a project of this scope and complexity.

As the WRF agreement moves through CDB your approval of the fee agreement is required to complete the process.

Budget Impact:

Total Funds Requested:	$737,900
Source of Funds:	Deferred Maintenance Capital Funding and Protection, Health, and Safety
Projected Revenue:	N/A
Projected Savings:	N/A

Student Learning Impact:

How will proposed agenda item impact student learning?
By improving the physical environment in which instruction, study and leisure activities take place.

How will proposed agenda item be measured?
This project will be measured first by completion within the predetermined budget and time allotted for completion, and then by the satisfaction of the users and stakeholders.

MOTION: Move to approve the fee agreement with WRF Engineers LLC in the amount of $737,900 to provide design and engineering services for the Deferred Maintenance Capital Project - Fire Alarm System Upgrades.

III. Action Agenda

AGENDA ITEM III.D.1

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: FY2025 Annual Comprehensive Financial Report (ACFR) and Single Audit

DATE: November 19, 2025

The FY 2025 Annual Comprehensive Financial Report (ACFR) and FY25 Single Audit (in draft form) are included as a separate attachment for your review. Sikich, LLP performed the audit for the second year of their five-year contract. A representative of the auditing firm will be available during the meeting to answer any questions.

Annual Comprehensive Audit and Single Audit Report
Lincoln Land Community College has once again received an unqualified or "clean" opinion on the entire audit. As stated on page one of the Audit Report:

"In our opinion, based on our audit and the report of other auditors, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the discretely presented component unit of the College, as of June 30, 2025 and 2024, and the respective changes in financial position and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America".

The College's basic financial statements are presented in a consolidated format, similar to corporate reporting. Supplementary financial statements follow, providing additional detail. The audit also includes compliance testing related to Illinois Community College Board requirements for restricted grants and enrollment reporting. The Single Audit report addresses federal award compliance.

This year's audit resulted in no findings for the Annual Comprehensive Financial Report. One finding was identified in the Single Audit and has since been reviewed and corrected.

Due to the delay in the release of the U.S. Office of Management and Budget (OMB) Compliance Supplement for conducting 2025 single audits, the FY2025 Single Audit report is currently considered tentative. Board action will proceed to accept the draft report as presented. If any changes occur between the draft and final versions following the release of the Compliance Supplement, the board will be promptly notified.

As in previous years, the College will submit its financial information to the National Association of School Business Officials for consideration for the Certificate of Excellence in Financial Reporting. The College has received this recognition annually since its first submission in 2001.

During the exit conference, Sikich personnel expressed appreciation for the professionalism and cooperation of our staff. I would like to extend my sincere thanks to everyone whose efforts contributed to another successful and clean audit.

MOTION: Move to approve the Fiscal Year 2025 Annual Comprehensive Financial Report, Fiscal Year 2025 Single Audit Report, and Auditor's Communication to the Board of Trustees.

AGENDA ITEM III.D.2

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Litchfield Truck Driver Training Memorandum of Understanding

DATE: November 19, 2025

Lincoln Land Community College has been awarded a DCEO grant in the amount of $2.6 million to construct a truck driver training pad and roadway at its LLCC-Litchfield location. Given the location of the roadway that will be constructed for access to our site, an MOU with the City of Litchfield and the Litchfield School District is necessary. A summary of the MOU is as follows:

LLCC:

- Secure Department of Commerce and Economic Opportunity (DCEO) grant funding.
- Construct training lot and access routes at LLCC-Litchfield.
- Procure trucks and trailers, hire qualified staff, and manage program operations.
- Maintain insurance and compliance with all grant and regulatory requirements.

Litchfield School District:

- Provide ingress/egress across the SCI Regional Workforce Training & Innovation Center site and grant an easement for program access.

City of Litchfield:

- Facilitate access across the railroad right-of-way if required.

MOTION:	**Move to approve the MOU between LLCC, the City of Litchfield, and the Litchfield School District for the expansion of a Truck Driver Training program at LLCC-Litchfield.**

IV. Information Items

AGENDA ITEM IV.A.3.a

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Position Vacancies and Hires

DATE: November 19, 2025

POSITION VACANCIES

Classified
Building Custodian (FT)
Duplication & Mail Center Technician (FT)
Property Control Technician (FT)

Professional
Academic Technology Operations Specialist (FT)
ERP Systems Administrator I (FT)
Marketing Manager (FT)
Systems Administrator I (FT)

Administrator
Director, Major Gifts
Director, Nontraditional Programming

Full-time Faculty
Instructor, Diesel Technologies
Instructor, Nursing

NEW HIRES

Fox, Katie	Program Assistant, Workforce Institute	11/03/2025
Hegel, James	Public Safety Assistant, LLCC Litchfield (PT)	11/05/2025
Nass, Yvonne	Human Resources Assistant (PT)	11/10/2025
Powers, Wesley	Building Custodian	11/06/2025
Roegge, Nicole	Employment Specialist	11/11/2025
Sloman, Jason	Investigations Specialist	11/10/2025

RESIGNATIONS

Kurfman, Adam	Information Technology Specialist	11/07/2025

AGENDA ITEM IV.A.3.b

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Construction Progress Update

DATE: November 19, 2025

Attached is the current Construction Project Status Report for LLCC. It includes all projects that are currently underway and projects that have formal plans and available funding but are not yet underway. The following information is intended to provide a brief overview of the progress of each of the projects since the previous Board Meeting:

PHS Projects – FY24

Mechanical Upgrades
The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

PHS Projects – FY25

Exterior Door & Eyewash Station Upgrades
The project is under way.

Interior Wayfinding Phase 2
The project is under way.

Logan Hall Roof Replacement
The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

Main Campus Exterior & Interior Lighting Upgrade Phase 4
The project is under way.

PHS Projects – FY26

Master Plan Implementation – Phase A – PHS Scope
This PHS project is to fund a portion of Master Plan Implementation – Phase A project. This project updates will be included below under **2025 Bond.**

Interior Wayfinding Phase 3
Development of construction documents is underway.

Sangamon Hall Mechanical Controls Upgrades
This PHS project is to fund a portion of Master Plan Implementation – Phase A project. This project updates will be included below under **2025 Bond.**

Child Development Center Mechanical Upgrades
Development of construction documents is underway.

Small Projects – FY25

FY25 Parking Lot & Sidewalk Improvements
The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

FY25 Small Projects - 2025 Master Service Agreement (O'Shea)
The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

Deferred Maintenance Capital Project (CDB Managed)

Fire Alarm System Upgrades
The approval of the fee for WRF Engineers is before you tonight in a separate memo.

Restricted O & M

Construction Training Lab
The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

EDA Cares Act Grant

Renovate and Expand Campus Training Facilities
The project is under way and Logan Hall is substantially complete. The Storage Building assembly has begun in anticipated delivery of the final order of metal panels in December.

DCEO Energy Transition Community Grant

Litchfield Science Lab Renovation
The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

Welding Lab Expansion
Our recommendation is before you tonight.

2025 Bond

Master Plan Implementation – Phase A
Renovations in Millennium, main level Sangamon Hall

- The 1st Phase of this project has been broken out further into several smaller sub-phases.
- Phase A1 Renovations of Millennium Center: The project is under way.
- Phase A2 Asbestos Abatement of Sangamon Hall: We have requested asbestos testing and design services be initiated to determine the extent of the scope.
- Phase A3 Renovations of Sangamon Hall: We are working with the architect/engineer team on design drawings with the intent of bidding in early 2026.

Master Plan Implementation – Phase B

Renovations in the main level of Menard Hall.

- Fall 2025 – User Group meetings to confirm scope have been ongoing.
- Summer 2026 – Bidding through O'Shea Builders as a CM.
- Construction would begin after Phase A is complete in late 2026 and continue in "sub phases" through December 2027.
- Phase B1 Asbestos Abatement of Menard Hall Main Level: We will request asbestos testing and design services be initiated in early 2026 to determine the extent of the scope.
- Phase B2 Renovations of Menard Hall Main Level: Design will continue when Phase A3 Sangamon Hall drawings are complete.

Master Plan Implementation – Phase C

Renovations in the main and lower levels of Menard Hall, and Trutter Center Classrooms.

- Spring 2026 – User Group meetings to confirm scope and begin Design Development.
- November/December 2026 – Bidding through O'Shea Builders as a CM.
- Construction would begin after Phase B is complete in Summer 2027 and continue in "sub phases" through Spring 2028.
- Phase C1 Asbestos Abatement of Menard Hall Lower Level: We will request asbestos testing and design services be initiated in early 2026 to determine the extent of the scope.
- Phase C2 Renovations of Menard Hall Lower Level: Design will continue when Phase A3 Sangamon Hall drawings are complete.
- Phase C2 Renovations of Trutter Center: Design will continue when Phase A3 Sangamon Hall drawings are complete.

AGENDA ITEM IV.A.6.a

AGENDA MASTER CALENDAR

DECEMBER 2025	JANUARY 2026	FEBRUARY 2026	MARCH 2026
• Adopt CY25 Property Tax Levy • Board Meeting 12/15/25	• Spring Adjunct Faculty Listing • General Obligation Alternate Bond Levy Abatement • Board Meeting 1/28/26	• Sabbatical Leaves • Approval of Faculty Positions • Faculty Tenure & Continuing Employment Recommendations • Board Meeting 2/25/26	• Administrative Positions • Board Meeting 3/25/26
APRIL 2026	**MAY 2026**	**JUNE 2026**	**JULY 2026**
• Seating of Student Trustee • Gala 4/25/26 • Board Meeting 4/22/26	• Student Recognition • Employee Recognition • Commencement 5/15/26 • Board Meeting 5/27/26	• Summer Adjunct Faculty Listing • Budget Workshop • Board Meeting 6/24/26	• FY27 Tentative Budget • Board Meeting 7/22/26
AUGUST 2026	**SEPTEMBER 2026**	**OCTOBER 2026**	**NOVEMBER 2026**
• Board Meeting 8/26/26	• Budget Adoption/Public Hearing • Fall Adjunct Faculty Listing • Board Meeting 9/23/26	• PHS Projects • Board Meeting 10/22/26	• Financial Audit Review • Board Meeting 11/18/26

V. Strategic Discussion