

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
LINCOLN LAND COMMUNITY COLLEGE
ILLINOIS COMMUNITY COLLEGE DISTRICT #526**

The regular meeting of the Board of Trustees of Lincoln Land Community College, Illinois Community College District #526 was held on Wednesday, March 25, 2026 at 5:30 p.m. in the Robert H. Stephens Room with Chair Rosenthal presiding.

I. Preliminary Matters

A. Roll Call

Members present were Dr. Davis, Ms. Blimling, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Holaway, and Mr. Rosenthal. Mr. Gates was absent.

B. Pledge of Allegiance

C. Adoption of Agenda of the March 25, 2026 Meeting

MOTION NO. 03-25-26-1:

Dr. Davis moved to adopt the agenda of the March 25, 2026 meeting. Seconded by Mr. Elmore.

Chair Rosenthal called a voice vote, all members voted aye. PASSED

D. Introductions and Recognitions - None

E. Hearing of Citizens – None

II. Consent Agenda

MOTION NO. 03-25-26-2:

Dr. Davis moved to:

- approve the minutes of the regular meeting of February 25, 2026;
- ratify disbursements of the bi-monthly checks, E-commerce refunds, ACH, and Wire transactions issued during February 2026 and ratify the February 28, 2026 Treasurer's Report;
- approve out of state travel;
- approve entering into an agreement with Herman Miller for faculty office furniture, with a total purchase price of \$122,583.28;
- approve the purchase of Automotive Technology Program equipment from Hunter Engineering Company of Pana, IL for \$145,466.76;
- approve issuance of a purchase order to Grainger for \$31,404 for the items listed for the Storage Building;
- ratify the contract with Illinois Army National Guard, approve the Memorandum of Understanding with Black Rocket Productions, and approve the Internship Affiliation Agreement with Corley Family Dental;
- approve the expenditure of \$61,274 to Johnson Controls for fire alarm system monitoring and servicing;
- ratify the grant application for the Advancing Manufacturing grant in the amount of \$300,000;
- approve the base bid in the amount of \$170,600 from Henson Robinson Company, and to establish a project contingency in the amount of \$17,000 for an aggregate amount of \$187,600 to complete the Child Development Center Mechanical Upgrades at LLCC's Main Campus;
- accept the proposal from Demonica Kemper Architects in the amount of \$60,000 to provide design services for the Interior Wayfinding Phase 3 Project;
- approve the Surgical Tech & Sonography Lab Upgrades project at the Main Campus and
- approve the sale of the Axiline Valve Body Test in the amount of \$10,000 to Timothy Jacobs.

Ms. Enz seconded.

Chair Rosenthal called a voice vote, all members voted aye. PASSED

III. Action Agenda

A. Policies

1. Revisions to Board Policy 5.19 – Student Financial Obligations

These revisions include changes to the policy to align with current practices.

Policy Statement:

Students shall discharge all financial and other obligations to the District prior to registering for **any LLCC classes**. ~~the next semester~~. These obligations include but are not limited to ~~overdue library book fines, tuition, student fees, bookstore charges, and childcare center fees.~~

- Tuition and student fees
- Bookstore charges
- Library fines

- Childcare center fees

This restriction shall remain in place until the indebtedness is paid in full or the student enters into an approved payment plan.

In accordance with Illinois Public Act 103-0054, Lincoln Land Community College will not withhold transcripts from students with a balance owed if the transcript is requested for the following reasons:

- Job application
- Transfer to another institution of higher learning
- Application for State, Federal, or institutional financial aid
- Enlistment in the United States Armed Forces or the Illinois National Guard
- Pursuit of other postsecondary opportunities

Diplomas and certificates will be withheld while financial obligations remain unresolved. They will be released upon full payment.

Student indebtedness after three billing cycles, regardless of the amount, may be turned over to a third-party collection agency.

MOTION NO. 03-25-26-3:

Mr. Fulgenzi moved to changes to Board Policy 5.19 – Student Financial Obligations. Ms. Enz seconded.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Holaway, Ms. Blimling (advisory), and Mr. Rosenthal. PASSED

B. Academic Services Division Items - None

C. Student Services Division Items – None

D. Administrative Services Division Items - None

E. Information Technology Items - None

F. Executive Division Items – None

IV. Information Items

A. Staff Reports

1. Academic Services – None

2. Student Services – None

3. Administrative Services

a. Position Vacancies and Hires

The item has been updated.

- b. Construction Progress Update
- c. Monthly Financial Report
- 4. Information Technology - None
- 5. Advancement Office – None
- 6. Executive Division
 - a. Review of Agenda Master Calendar

B. President's Report

Summer registration is underway. We are currently up approximately 20% in credit hours from last summer.

LLCC student Samantha Ulm has been named one of 485 semifinalists in the nation for the 2026 Cooke Undergraduate Transfer Scholarship. The scholarship enables recipients to complete their bachelor's degrees debt-free at any accredited four-year university in the United States and provides last-dollar funding of up to \$55,000 per year for two to three years.

LLCC's ag students once again placed among the top teams in the country at the National Professional Agriculture Student Conference. Our Soil Specialist Team and Sheep Specialist Team placed first. Our Beef Specialist Team placed second. And we also had four first-place individual awards as well.

Our women's basketball team had another great season. They made their third straight trip to the national tournament earlier this month and finished the season with a 28-6 record.

38 of our Workforce Institute students qualified for this year's state SkillsUSA Competition, which will be held in Peoria in April. Their high scores in the regional competition qualified them in the areas of automotive service technology; baking and pastry arts; culinary arts; diesel equipment technology; heating, ventilation, A/C, and refrigeration; and heavy equipment operator.

At the recent League for Innovation in the Community College Conference in Indianapolis, Dr. Natasha Casey, professor of communication, and Alison Mills, assistant vice president, financial aid, received League Excellence Awards.

LLCC Occupational Therapy students are in contention for the Illinois Occupational Therapy Association (ILOTA) student membership awards for raising awareness of OTA careers. They engaged more than 250 high school students at the Fall LLCC Career Expo, where they introduced students to OTA careers and shared why they chose the profession.

LLCC-Jacksonville hosted a career fair for LPN and CNA students on March 3rd. Students had the opportunity to explore a range of employment options, hand out résumés, and connect with employers.

Nearly 20 students from the LLCC Black Student Union participated in the inaugural Black Student “Next Level” Leadership Conference, which brought together students from 14 community colleges. The conference was led by Kim Wilson, BSU advisor.

LLCC Auto Tech students recently attended the Chicago World of Wheels show, where they had the opportunity to hear directly from industry professionals about the expectations, skills and professionalism required to succeed in automotive service and repair careers.

We hosted the 19th annual Springfield Area Engineer in the Classroom on March 7th. Seventeen classrooms of area fifth graders worked with engineer volunteers to develop unique Rube Goldberg machines – this year, it was cars that used complex chain reactions to move along a track.

We hosted the Private Illinois Colleges and Universities Transfer Fair today for current students so they can meet with and get information from these institutions on completing a bachelor’s degree.

We are hosting a series of activities for Women’s History Month. They have included HerStory Market and a film screening of “Wicked: For Good.”

Award-winning Poet Brittny Ray Crowell was on campus for a micro-workshop, reading and book signing last week.

GradFest was held March 18 and 19 for students to get graduation announcements, take fun selfie photos, and purchase caps, gowns, and tassels in preparation for Commencement.

Registration is open for LLCC College for Kids, and there are more than 100 summer camps in a variety of interest areas. Camps are held on the main campus in Springfield and well as Jacksonville and Litchfield.

Bistro Verde opened today with the full-service, dine-in restaurant experience. It will be open on Tuesdays, Wednesdays, and Thursdays, 11 to 1, through April 30 (except for April 21-23).

C. Report from Faculty Senate

Laura Anderson reported that the Faculty Senate continues to prepare for their upcoming election in April and is also developing a policy to address the use of AI in the classroom. They are working together with Faculty Association to address concerns with health insurance costs and classroom safety issues.

D. Report from Faculty Association

Chris McDonald addressed the board with their concerns of rising health insurance costs.

E. Report from Classified Staff – None

F. Report from Professional Staff - None

G. Report from Facilities Services Council - None

H. Chairman's Report - None

I. Secretary's Report

Ms. Enz provided the board with the latest ICCTA highlights. Lobby Day is scheduled for May 6.

J. Foundation Report

Ms. Sanders reported that the annual LEAGUE campaign kickoff was held on Tuesday. Faculty and staff have donated \$42,000 so far. \$15,000 in grants were awarded also. Gala invitations have been sent out and plans are underway.

K. Other Board Members' Reports

Ms. Blimling provided an update on various student activities taking place at both LLCC – Jacksonville and the main campus.

V. Strategic Discussion

VI. Executive Session

MOTION NO. 03-25-26-4:

Dr. Davis moved to hold an executive session for the purpose of discussing personnel matters, student matters, and pending/imminent legal matters. Mr. Fulgenzi seconded.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Holaway, Ms. Blimling (advisory), and Mr. Rosenthal. PASSED

MOTION NO. 03-25-26-5:

Trustee Holaway moved to return to open session at 7:06 p.m. seconded by Trustee Davis.

All members voted aye. PASSED

VII. Actions from Executive Session

MOTION NO. 03-25-26-6:

Trustee Davis moved to approve all personnel matters seconded by Trustee Elmore.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Holaway, Ms. Blimling (advisory), and Mr. Rosenthal. PASSED

MOTION NO. 03-25-26-7:

Trustee Davis moved to approve the expulsion of a student currently serving suspension, seconded by Trustee Fulgenzi.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Holaway, Ms. Blimling (advisory), and Mr. Rosenthal. PASSED

MOTION NO. 03-25-26-8:

Trustee Rosenthal moved to approve/ratify the employment of Dr. Curtis E. Oldfield as President of LLCC for a 3-year term commencing July 1, 2026 at a salary of \$27,084/month and benefits commensurate with other college employees seconded by Trustee Fulgenzi.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Holaway, Ms. Blimling (advisory), and Mr. Rosenthal. PASSED

MOTION NO. 03-25-26-9:

Trustee Rosenthal moved to award the honorary title of President Emeritus to Dr. Charlotte J. Warren effective July 1, 2026 seconded by Trustee Elmore.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Holaway, Ms. Blimling (advisory), and Mr. Rosenthal. PASSED

VIII. Adjournment

There being no further business before the Board, the meeting was adjourned at 6:48 p.m.

Chair Rosenthal

Secretary Enz

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Personnel Matters

DATE: March 25, 2026

We recommend the following personnel actions:

Alex Berry, Associate VP, Student Success resignation effective 04/10/2026

Approve the appointment of Abby Walden to the position of Director, Nontraditional Programming. Abby earned a Master of Education degree in Learning Design & Leadership from the University of Illinois Urbana-Champaign. Abby is currently a Senior Instructional Designer at Horace Mann Insurance. This appointment will be effective May 1, 2026 with placement in salary grade L.

Approve the appointment of Holly Bauman to the position of Program Director, Agriculture. Holly earned a Master of Science degree in Agriculture from Murray State University. Holly is currently Chief of Staff at AGCO Corporation and previously worked for the LLCC Agriculture program as a Agriculture Program Specialist. This appointment will be effective June 1, 2026 with placement in salary grade K.

Approve the appointment of Kody Letterle to the position of Program Director, Diesel Technologies. Kody earned a Bachelor of Science in Automative Technology from Southern Illinois University at Carbondale. Kody is currently employed at LLCC as an assistant professor in the Diesel Technologies program and has served as interim program director since Fall of 2025. This appointment will be effective June 1, 2026 with placement in salary grade K.

The following administrators are recommended for continued employment for the 2026-2027 year:

Academic Services

Badgley, Lori	Program Director, Respiratory Care
Brandenburg, Jon	Program Director, Welding
Bretz, Laurel	Associate Vice President, Continuing, Corporate and Professional Education
Cosentino, Yvonne	Program Director, Occupational Therapy Assistant
Dockter, Jason	Vice President, Academic Services
Dykstra, Joel	Associate Vice President, Academic Services
Edmonds, Christopher	Program Director, Construction Trades
Ferreira, Nick	Program Director, Emergency Services and Health

FremI, John	Director, Faculty Development
Giles-Brown, Leigh	Dean, Health Professions
Heeb Bivona, Diana	Director, Continuing Education and Business Solutions
Hinton, Corrine	Dean, Humanities, Arts, Communication & English
Hoy, Doug	Program Director, Industrial Maintenance and Electrical
Lamb, Jolene	Director, Community Education
Lane, Sheridan	Director, Culinary Program & Operations
Mendoza, Patricia	Director, Adult Education and Literacy
Mitkos, Andy	Director, Academic Technology Systems and Support
Murphy, Janelle	Program Director, Associate Degree Radiography
Pietrzak, David	Program Director, Aviation
Robinson, Curt	Program Director, Truck Driver Training
Searcy, Scott	Dean, Mathematics and Computer Science
Smith, Kalith	Dean, Social Sciences and Business
Smith, Nichole	Program Director, Surgical Technology
Spencer, Sonja	Associate Dean, Nursing
Sweet, Nancy	Dean, Workforce Institute
Todd, Brent	Dean, Natural and Agricultural Sciences
Wilson, Diane	Program Director, Neurodiagnostic Technology

Administrative Services

Bretscher, David	Director, Facilities
Ervin, Tim	Director, Construction and Environmental, Health & Safety
Gleckler, Bryan	Vice President, Administrative Services
Goodman, Sarah	Director, Business & Accounting
Moore, Megan	Associate Vice President, Finance
Ralph, Nicole	Associate Vice President, Human Resources
Reardon, Cheri	Director, Campus Services
Rhodes, Laura	Director, Child Development Center
Russell, Chris	Chief of Police
Taylor, Kirsten	Director, Employment and Benefits

Executive

Bettis, Jennifer	Director, Major Gifts
Collins, Josh	Assistant Vice President, Business Relations
Kruse, Kyla	Chief Communications Officer
Pulce-Flynn, Michelle	Director, Grant Development and Administration
Sanders, Karen	Vice President, Advancement/Executive Director, LLCC Foundation

ITS

Cruz, Esteban	Chief Information Officer
Miller, David	Director, IT Development
Roth, Ben	Director, IT Systems
Schnetzler, Rick	Director, IT Support

Student Services

Alarcon, Luis Director,	Recruitment and Admissions
Allen, Shawn	Registrar
Armbruster, Anne	Director, Student Support Services

Blackburn, Jessie	Director, LLCC Litchfield
Booher, Kristin	Director, Student Engagement & Wellbeing
Byer, Shanda	Vice President, Student Services
Fines Workman, Elizabeth	Director, LLCC Taylorville
Goers, Bryan	Associate Vice President, Enrollment Management
Mason, Keri	Director, LLCC Western Region
Mills, Alison	Assistant Vice President, Financial Aid
Riemann, Randi	Director, Accessibility Services
Turner, Amanda	Director, Student Success