

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Position Vacancies and Hires

DATE: May 27, 2026

POSITION VACANCIES

Classified

Administrative Assistant to the Chief Communications Officer (FT)
Mechanical Maintenance Technician (FT)
Testing Assistant (FT)

Professional

Agriculture Access & Engagement Coordinator (FT)
Graphic Design Manager (FT)
Learning Specialist (FT)
Student Care Coordinator (FT)
Visual Media Specialist (FT)

Administrator

Dean, The Learning Center
Director, Institutional Research & Effectiveness

Full-time Faculty

Instructor, Chemistry (one-year, temporary)
Instructor, Diagnostic Medical Sonography

RESIGNATIONS

Haywood, Joshua	Building Custodian	05/11/2026
Kendall, Olivia	Child Development Assistant I	06/12/2026
Michelich, Russell	Administrative Assistant to CCO	06/30/2026
Szabados, Dan	Police Officer (PT)	05/31/2026

RETIREMENTS

Bradley, Ira	General Maintenance Tech, Jacksonville	07/31/2026
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NEW HIRES

Puckett, Brianna	Building Custodian	05/27/2026
Roth, Tiffany	Child Development Assistant II	05/26/2026

PROMOTIONS

Rule, Austin	Network Administrator II	07/01/2026
Wray, Alex	Network Administrator II	07/01/2026

SALARY GRADE ADJUSTMENTS

With the Academic Services restructure and changes to job description, Kathryn Szamocki's position, now titled Administrative Assistant, Academic Services, was evaluated for salary grade placement. The position is now placed in salary grade D. This change is effective June 1, 2026.