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***LLCC Board of Trustees Regular Meeting***

***June 24, 2026***

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Wayne Rosenthal, Chair

Ken Elmore, Vice Chair

Samantha Enz, Secretary

Vicki Davis

Gordon Gates

Jeff Fulgenzi

Mark Holaway

Rylie Jones, Student Trustee

Charlotte Warren, President

**MISSION STATEMENT**

The mission of Lincoln Land Community College is to transform lives and strengthen our communities through learning.

**BOARD OF TRUSTEES  
LINCOLN LAND COMMUNITY COLLEGE  
ILLINOIS COMMUNITY COLLEGE DISTRICT #526  
AGENDA  
REGULAR MEETING  
Wednesday, June 24, 2026  
5:30 P.M.  
Lincoln Land Community College  
Robert H. Stephens Room**

**I. Preliminary Matters**

- A. Roll Call
- B. Pledge of Allegiance
- C. Adoption of Agenda of the June 24, 2026 Meeting
- D. Introductions and Recognitions
- E. Hearing of Citizens

**II. Consent Agenda**

- A. Approval of Minutes of the Regular Meeting of May 27, 2026
- B. Ratify Payment of All Cash Disbursements for May and the May Treasurer's Report
- C. Out-of-State Travel
  - 1. Ratification of Out-of-State Travel
  - 2. Approval of Out-of-State Travel
- D. Budget/Financial Items
- E. Purchasing
  - 1. CARLI Membership Fees and Electronic Resource/Service Purchases for Library
  - 2. YBP Book Purchases for Library
  - 3. FY27 Bookstore Purchases
  - 4. All Electric SUV
  - 5. Plug-In Hybrid SUV
  - 6. Plug-In Hybrid Jeep SUV
  - 7. Mobile Training Systems
  - 8. Portable AC/DC Trainers
  - 9. Ultrasound Machines
  - 10. Refurbished Vascular Diagnostic System
  - 11. Welding Equipment
- F. Contracts/Agreements
  - 1. Monthly Training Contract/Clinical Agreement Status Report
  - 2. Professional Services Contract FY27
  - 3. Three-Year Pantheon Web Hosting Agreement
  - 4. AT&T Telecommunication Services FY27
  - 5. Ferrilli Information Group, Colleague Support Services
- G. Monthly Grant Status Report
- H. Facility Leases
- I. Construction Items

### **III. Action Agenda**

- A. Policies
  - 1. Revision to Board Policy 4.10 - Subject Advanced Credit/Credit by Examination
- B. Academic Services Division Items
- C. Student Services Division Items
- D. Administrative Services Division Items
  - 1. FY27 Deferred Maintenance Budget Request
  - 2. FY28 Capital Budget Request
- E. Information Technology Items
- F. Executive Division Items

### **IV. Information Items**

- A. Staff Reports
  - 1. Academic Services
  - 2. Student Services
  - 3. Administrative Services
    - a. Position Vacancies and Hires
    - b. Construction Progress Update
    - c. Monthly Financial Report
  - 4. Information Technology
    - a. Information Security Program
  - 5. Advancement Office
  - 6. Executive Division
    - a. Review of Agenda Master Calendar
- B. President's Report
- C. Report from Faculty Senate
- D. Report from Faculty Association
- E. Report from Professional Staff
- F. Report from Facilities Services Council
- G. Chairman's Report
- H. Secretary's Report
- I. Foundation Report
- J. Other Board Members' Reports

### **V. Strategic Discussion - FY2027 Budget Workshop**

### **VI. Executive Session**

- A. Personnel Matters
- B. Pending/Imminent Legal Matters

### **VII. Actions from Open/Executive Session**

- A. Approval of Personnel Matters

### **VIII. Adjournment**

***I. Preliminary Matters***

***II. Consent Agenda***

**AGENDA ITEM II.B**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Ratify Payments of All Cash Disbursements for May and the May Treasurer's Report

**DATE:** June 24, 2026

In accordance with Lincoln Land Community College Board of Trustees Policy 6.1, the following items are available in the President's Office and Vice President, Administrative Services Office for your review and subsequent action:

- A. The Cash Disbursement Register including the Check Register of bi-monthly accounts payable checks, E-commerce refunds, ACH and Wire transactions issued during May, 2026, (payments for purchase order payments, equipment, supplies, lease payments, maintenance agreements, travel in accordance with the Local Government Travel Expense Control Act, employee reimbursements, membership dues, subscriptions, club vouchers, medical claim payments, pre-paid purchase orders, and time sensitive payment due dates – generally, items included under Board Policy 6.6).
- B. The Treasurer's Report for the month ending May 31, 2026.

**MOTION: Ratify disbursements of the bi-monthly checks, E-commerce refunds, ACH and Wire transactions issued during May 2026, and ratify the May 31, 2026, Treasurer's Report.**

**AGENDA ITEM II.C.1**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees  
**FROM:** Charlotte J. Warren  
President  
**SUBJECT:** Ratification of Out-of-State Travel  
**DATE:** June 24, 2026

| <b>Name</b>  | <b>Meeting</b>  | <b>Location</b> | <b>Date</b>           | <b>Purpose</b>           | <b>Amount</b> |
|--------------|---|-----------------|-----------------------|--------------------------|---------------|
| Sweet, Nancy | American Association of Community Colleges Conference | Wichita, KS     | 06/10/2026-06/12/2026 | Professional Development | \$1,200       |
| Creal, Todd  | NJCAA 2026 Summer Seminar                             | Charlotte, NC   | 06/14/2026-06/17/2026 | Professional Development | \$1,435       |

**AGENDA ITEM II.C.2**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Out-of-State Travel

**DATE:** June 24, 2026

| <b>Name</b>        | <b>Meeting</b>   | <b>Location</b> | <b>Purpose</b>           | <b>Amount</b> |
|--------------------|--|-----------------|--------------------------|---------------|
| Gerton, Lynn       | National Alliance of Concurrent Enrollment Partnerships (NACEP) Conference | Cleveland, OH   | Professional Development | \$3,055       |
| Tierney, Aidan     | Miller Welds Instructor Conference   | Appleton, WI    | Faculty Development      | \$1,466       |
| Brandenburg, Jon   | Miller Welds Instructor Conference   | Appleton, WI    | Faculty Development      | \$1,263       |
| McDonald, Chris    | National Collegiate Honors Council (NCHC) Annual Conference                | New Orleans, LA | Faculty Development      | \$3,015       |
| Honor Students - 5 | National Collegiate Honors Council (NCHC) Annual Conference                | New Orleans, LA | Student Experience       | \$9,550       |
| Norris, Crystal    | National Collegiate Honors Council (NCHC) Annual Conference                | New Orleans, LA | Professional Development | \$2,440       |

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Consortium of Academic and Research Libraries in Illinois (CARLI) Membership Fees and Electronic Resource/Service Purchases for Library

**DATE:** June 24, 2026

The Consortium of Academic and Research Libraries in Illinois (CARLI) is LLCC's primary academic library consortium and acts as the Library's broker for database, electronic journal, electronic book, and streaming media purchased content. CARLI also provides the Library's unified management system (I-Share and Alma) and other resource services. This blanket purchase order represents the membership fee for the consortium, the I-Share assessment fee for the library unified management system, and 46 electronic databases, resources, or services.

**Budget Impact:**

Total Funds Requested: \$109,806.35  
Source of Funds: Operational Funds  
Projected Revenue: N/A  
Projected Savings: N/A

**Return On Investment:** For each dollar invested in CARLI activities in FY25, LLCC's return was \$2.36 in services and resources.

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

Students can access reputable and scholarly information through electronic resources provided through the Library. Subscribing to electronic resources allows all students, including remote and face-to-face students, the same opportunities of accessing information for learning and enrichment.

**How will proposed agenda item be measured?**

Electronic resource usage statistics are regularly collected and evaluated. Library faculty members assess the effectiveness and usefulness of online resources annually and make changes to the subscription package based on curricular needs and collection development criteria.

**MOTION:** Move to approve the purchase order in the total amount of \$109,806.35 for payment of the CARLI membership fee, I-Share assessment fee, and 46 electronic databases, resources, or services.

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** YBP Book Purchases for Library

**DATE:** June 24, 2026

YBP is the Library's primary book vendor for print and electronic formats, and LLCC benefits from discounts negotiated by the University of Illinois Libraries. The 18% discount is based on volume ordered by the University of Illinois, and this discount is offered to all CARLI member libraries regardless of their own purchase volume. This blanket purchase order also represents access to YBP's online ordering interface.

**Budget Impact:**

Total Funds Requested: \$85,320  
Source of Funds: Operational Funds  
Projected Revenue: N/A  
Projected Savings: N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

Students can access reputable and scholarly print and electronic books for research and information needs through the Library. All information resources purchased by the Library support LLCC's curriculum.

**How will proposed agenda item be measured?**

Review usage data and compare list prices of books purchased with discounted prices.

**MOTION: Move to approve the purchase order in the total amount of \$85,320 for buying print and electronic books throughout FY27 from YBP.**

**AGENDA ITEM II.E.3****MEMORANDUM****TO:** Members, LLCC Board of Trustees**FROM:** Charlotte J. Warren  
President**SUBJECT:** FY27 Bookstore Purchases**DATE:** June 24, 2026

Board approval is requested to establish blanket purchase orders for the purchase of items for resale in the bookstore from the following vendors:

| <b>VENDOR</b>                 | <b>PURCHASE</b>                                     | <b>AMOUNT</b> |
|-------------------------------|---|---------------|
| Amazon.com                    | Textbooks/Course materials & merchandise for resale | \$180,000     |
| Assessment Technologies (ATI) | New Nursing course materials for resale             | \$190,000     |
| AIEC                          | Tools for resale                                    | \$200,000     |
| Careismatic Brands            | Uniforms for resale                                 | \$30,000      |
| Cengage Learning              | Textbooks/Course materials for resale               | \$220,000     |
| CompTia                       | New Textbooks/Course Materials for resale           | \$45,000      |
| Elsevier Science              | New Textbooks/Course Materials for resale           | \$60,000      |
| FA Davis                      | New Textbooks/Course Materials for resale           | \$85,000      |
| Matco Tools                   | Merchandise for resale                              | \$95,000      |
| MBS Textbook Exchange         | New/Used Textbooks for resale                       | \$90,000*     |
| McGraw-Hill Global Education  | New Textbooks/Course Materials for resale           | \$275,000     |
| MPS/McMillan                  | New Textbooks/Course Materials for resale           | \$60,000      |
| Pearson Education             | New Textbooks/Course Materials for resale           | \$225,000     |
| Primo                         | Merchandise for resale                              | \$30,000      |
| Snap-On Tools                 | Tools for resale                                    | \$95,000      |
| W.W. Norton                   | New Textbooks/Course Materials for resale           | \$80,000      |

\* includes billing for book buyback for student book buyback

**Budget Impact:**

|                        |                           |
|------------------------|---------------------------|
| Total Funds Requested: | \$1,960,000               |
| Source of Funds:       | Bookstore Auxiliary Funds |
| Projected Revenue:     | N/A                       |
| Projected Savings:     | N/A                       |

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

Providing students with the required course materials supports their ability to engage fully with coursework, promotes academic success, and enhances overall learning outcomes.

**How will proposed agenda item be measured?**

Access to required learning materials will be measured by the availability of those materials for students to purchase through the LLCC Bookstore.

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| <p><b>MOTION:</b>      <b>Move to approve the establishment of blanket purchase orders for the purchase of textbooks, supplies, and shipping from the above listed vendors.</b></p> |
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**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** All Electric SUV

**DATE:** June 24, 2026

The College issued a Request for Proposals (RFP) from qualified vendors for the purchase of one 2022 or newer all electric SUV to be used for training purposes in the Automotive Technology Program.

The tabulation of proposals received is as follows:

| <b>Bidder</b>                 | <b>Total Cost</b> | <b>Year/Make/Model</b>                              |
|-------------------------------|-------------------|---|
| Gustafson Ford<br>Kewanee, IL | \$38,913          | 2023 Ford Mustang Mach E<br>GT AWD (91 KWH Battery) |
| Bob Maxey Ford<br>Detroit, MI | \$53,440          | 2026 Ford Mustang Mach E<br>GT AWD (91 KWH Battery) |
| Bob Maxey Ford<br>Detroit, MI | \$46,090          | 2026 Ford Mustang Mach E<br>GT AWD (88 KWH Battery) |

As required by section 6.4 of the LLCC Board Policy, an advertisement for public bid was published in the Monday, May 18, 2026 edition of the State Journal Register.

In addition to the bidder listed above, the solicitation was distributed to the following vendors: Heller Motors, Pontiac, IL; Sam Leman, Bloomington, IL; Bob Ridings, Taylorville, IL; Victory Lane Ford, Litchfield, IL; Ron Tirapelli Ford, Shorewood, IL; Jackson Cars, Decatur, IL; Landmark Auto, Springfield, IL; and Trinity Dodge, Taylorville, IL.

**Budget Impact:**

Total Funds Requested: \$38,913  
 Source of Funds: Grant Funds  
 Projected Revenue: N/A  
 Projected Savings: N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

The purchase of an all-electric SUV will enhance student learning by providing hands-on training with current automotive technology used in today's workforce. Students in the Automotive Technology Program will gain practical experience diagnosing and servicing electric vehicle systems, better preparing them for employment in a rapidly evolving industry. Access to this updated equipment supports curriculum relevance, improves skill development, and increases student competitiveness in the job market.

**How will proposed agenda item be measured?**

Student performance in hybrid/electric vehicle coursework, successful completion of program competencies, and job placement rates in the automotive field.

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| <p><b>MOTION:     Move to approve Gustafson Ford, Kewanee IL to provide a 2023 Ford Mustang Mach E GT AWD (91 KWH Battery) to Lincoln Land Community College with a total commitment of \$38,913, in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2026-16.</b></p> |
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**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Plug-In Hybrid SUV

**DATE:** June 24, 2026

The College issued a Request for Proposals (RFP) from qualified vendors for the purchase of one 2022 or newer plug-in hybrid electric SUV to be used for training purposes in the Automotive Technology Program.

The tabulation of proposals received is as follows:

| Bidder  | Total Cost | Year/Make/Model                                |
|---|------------|--|
| Ed Morse Ford North<br>Geneseo<br>Geneseo, IL | \$36,999   | 2024 Lincoln Corsair<br>PHEV Grand Touring SUV |

As required by section 6.4 of the LLCC Board Policy, an advertisement for public bid was published in the Monday, May 18, 2026 edition of the State Journal Register.

In addition to the bidder listed above, the solicitation was distributed to the following vendors: Heller Motors, Pontiac, IL; Sam Leman, Bloomington, IL; Bob Ridings, Taylorville, IL; Bob Maxey Ford, Detroit, MI; Victory Lane Ford, Litchfield, IL; Ron Tirapelli Ford, Shorewood, IL; Jackson Cars, Decatur, IL; Gustafson Ford, Kewanee, IL; Landmark Auto, Springfield, IL; and Trinity Dodge, Taylorville, IL.

**Budget Impact:**

Total Funds Requested: \$36,999  
 Source of Funds: Grant Funds  
 Projected Revenue: N/A  
 Projected Savings: N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

The purchase of a plug-in hybrid electric SUV will enhance student learning by providing hands-on training with current automotive technology used in today's workforce. Students in the Automotive Technology Program will gain practical experience diagnosing and servicing hybrid and electric vehicle systems, better preparing them for employment in a rapidly evolving industry. Access to this

updated equipment supports curriculum relevance, improves skill development, and increases student competitiveness in the job market.

**How will proposed agenda item be measured?**

Student performance in hybrid/electric vehicle coursework, successful completion of program competencies, and job placement rates in the automotive field.

**MOTION: Move to approve Ed Morse Ford, Geneseo, IL to provide 2024 Lincoln Corsair PHEV Grand Touring SUV to Lincoln Land Community College with a total commitment of \$36,999, in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2026-17.**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Plug-In Hybrid Jeep SUV

**DATE:** June 24, 2026

The College issued a Request for Proposals (RFP) from qualified vendors for the purchase of one 2022 or newer plug-in hybrid electric Jeep SUV to be used for training purposes in the Automotive Technology Program.

The tabulation of proposals received is as follows:

| <b>Bidder</b>                       | <b>Total Cost</b> | <b>Year/Make/Model</b>           |
|-------------------------------------|-------------------|----------------------------------|
| Bob Ridings Ford<br>Taylorville, IL | \$33,788          | 2025 Jeep Wrangler<br>Sahara 4XE |

As required by section 6.4 of the LLCC Board Policy, an advertisement for public bid was published in the Monday, May 18, 2026 edition of the State Journal Register.

In addition to the bidder listed above, the solicitation was distributed to the following vendors: Heller Motors, Pontiac, IL; Sam Leman, Bloomington, IL; Bob Maxey Ford, Detroit, MI; Victory Lane Ford, Litchfield, IL; Ron Tirapelli Ford, Shorewood, IL; Jackson Cars, Decatur, IL; Gustafson Ford, Kewanee, IL; Landmark Auto, Springfield, IL; and Trinity Dodge, Taylorville, IL.

**Budget Impact:**

Total Funds Requested: \$33,788  
 Source of Funds: Grant Funds  
 Projected Revenue: N/A  
 Projected Savings: N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

The purchase of a plug-in hybrid electric Jeep SUV will enhance student learning by providing hands-on training with current automotive technology used in today's workforce. Students in the Automotive Technology Program will gain practical experience diagnosing and servicing hybrid and electric vehicle systems, better preparing them for employment in a rapidly evolving industry. Access to this

updated equipment supports curriculum relevance, improves skill development, and increases student competitiveness in the job market.

**How will proposed agenda item be measured?**

Student performance in hybrid/electric vehicle coursework, successful completion of program competencies, and job placement rates in the automotive field.

**MOTION: Move to approve Bob Ridings Ford, Taylorville, IL to provide 2025 Jeep Wrangler Sahara 4XE Hybrid SUV to Lincoln Land Community College with a total commitment of \$33,788, in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2026-18.**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Mobile Training Systems

**DATE:** June 24, 2026

The College issued an invitation to bid (ITB) from qualified vendors for the purchase of three (3) Portable Pneumatic Trainers, two (2) Portable Hydraulic Trainers, three (3) Portable Mechanical Drives Learning Systems Trainers and curriculum for use in the Industrial and Electrical Maintenance Program.

The tabulation of proposals received is as follows:

| <b>Bidder</b>                               | <b>Total Cost</b> |
|---|-------------------|
| Aidex Educational Systems<br>Rossville, IN* | \$98,849.23       |
| Moss Enterprises<br>Johnston, IA            | \$149,770         |

\* While the selected vendor does not represent the lowest-cost proposal received, the lower-cost vendor’s curriculum was not as comprehensive and did not sufficiently align with our current curriculum standards and instructional objectives.

The following companies were issued bid documents but chose not to submit a proposal: JBH Technologies, Glenview, IL; KC Reynolds, Chicago, IL.

As required by section 6.4 of the LLCC Board Policy, an advertisement for public bid was published in the May 18, 2026, edition of the State Journal Register.

**Budget Impact:**

Total Funds Requested: \$149,770  
 Source of Funds: Grant Funds  
 Projected Revenue: N/A  
 Projected Savings: N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

The purchase of the trainers will enhance student learning by providing hands-on training with current technology used in today’s workforce. Students will gain practical experience, better preparing them for employment in a rapidly evolving

industry. Access to this updated equipment supports curriculum relevance, improves skill development, and increases student competitiveness in the job market.

**How will proposed agenda item be measured?**  
Student performance, coursework, successful completion of program competencies, and job placement rates.

**MOTION: Move to approve the purchase the mobile training systems at a total cost of \$149,770 from Moss Enterprises, Johnston, IA in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2026-13.**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Portable AC/DC Trainers

**DATE:** June 24, 2026

The College issued an invitation to bid (ITB) from qualified vendors for the purchase of two Portable AC/DC Trainers for use in the Industrial and Electrical Maintenance Program.

The tabulation of proposals received is as follows:

| <b>Bidder</b>                               | <b>Total Cost</b> |
|---|-------------------|
| Advanced Technologies<br>Northville, MI     | \$19,721.00       |
| Moss Enterprises<br>Johnston, IA            | \$28,920.00       |
| Lucas-Nuelle, Inc.<br>Williamsburg, VA*     | \$8,277.93        |
| Aidex Educational Systems<br>Rossville, IN* | \$9,615.63        |

\* Lucas-Nuelle and Aidex Educational Systems did not meet the required specifications of the ITB.

The following companies were issued bid documents but chose not to submit a proposal: JBH Technologies, Glenview, IL; KC Reynolds, Chicago, IL.

As required by section 6.4 of the LLCC Board Policy, an advertisement for public bid was published in the May 18, 2026, edition of the State Journal Register.

**Budget Impact:**

Total Funds Requested: \$19,721  
 Source of Funds: Grant Funds  
 Projected Revenue: N/A  
 Projected Savings: N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

The purchase of the trainers will enhance student learning by providing hands-on training with current technology used in today's workforce. Students will gain practical experience, better preparing them for employment in a rapidly evolving industry. Access to this updated equipment supports curriculum relevance, improves skill development, and increases student competitiveness in the job market.

**How will proposed agenda item be measured?**

Student performance, successful completion of program competencies, and job placement rates.

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| <p><b>MOTION:     Move to approve the purchase of two Portable AC/DC Trainers at a total cost of \$19,721 from Advanced Technologies, Northville, MI in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2026-14.</b></p> |
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**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Ultrasound Machines

**DATE:** June 24, 2026

The College issued a Request for Proposals (RFP) from qualified vendors for the purchase of one GE Vivid Ultrasound Systems and two refurbished Phillips EPIQ Cardiovascular Ultrasound Systems to be used for training purposes in the Cardiovascular Sonography Program.

The tabulation of proposals received is as follows:

| <b>Bidder</b>                         | <b>Total Cost</b> | <b>Item</b>   |
|---------------------------------------|-------------------|---|
| GE Medical Systems<br>Chicago, IL     | \$114,475         | New GE Vivid E95<br>Ultrasound System (Qty: 1)          |
| USC Imaging,<br>Ronkonkoma, NY        | \$134,500         | New Phillips Affinity<br>Ultrasound System (Qty: 1)     |
| Phillips Healthcare,<br>Cambridge, MA | \$223,380         | Refurbished Phillips EPIQ<br>Ultrasound System (Qty: 2) |

As required by section 6.4 of the LLCC Board Policy, an advertisement for public bid was published in the Monday, May 11, 2026 edition of the State Journal Register.

In addition to the bidders listed above, the solicitation was distributed to the following vendors: RPS Imaging, Michigan City, IN; Avante Health Solutions, Concord, NC; Probo Medical, Tampa, FL.

**Budget Impact:**

Total Funds Requested: \$337,855  
 Source of Funds: Grant Funds  
 Projected Revenue: N/A  
 Projected Savings: N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

The purchase of the ultrasound machines will enhance student learning by providing hands-on training with current technology used in today's workforce. Students in the Cardiovascular Sonography Program will gain practical

experience, better preparing them for employment in a rapidly evolving industry. Access to this updated equipment supports curriculum relevance, improves skill development, and increases student competitiveness in the job market.

**How will proposed agenda item be measured?**

Student performance sonography coursework, successful completion of program competencies, and job placement rates in the healthcare field.

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| <p><b>MOTION: Move to approve GE Medical System to provide One New GE Vivid E95 Ultrasound System for \$114,475 and Phillips Healthcare to provide two Refurbished Phillips EPIQ Ultrasound Systems for \$223,380, in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2026-15.</b></p> |
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**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees  
**FROM:** Charlotte J. Warren  
President  
**SUBJECT:** Refurbished Vascular Diagnostic System  
**DATE:** June 24, 2026

The College issued an Invitation to Bid from qualified vendors for the purchase of a factory refurbished vascular diagnostic system.

The tabulation of proposals received is as follows:

| <b>Bidder</b>                        | <b>Total Cost</b> |
|--------------------------------------|-------------------|
| Glaysher Cardiovascular Inc, Cary IL | \$29,300          |

The following companies were issued bid documents but chose not to submit a proposal: US Instruments Lanoka Harbor, New Jersey, ReLink Medical Hazelwood, MO, MFI Medical San Diego, CA

As required by section 6.4 of the LLCC Board Policy, an advertisement for public bid was published in the June 3, 2026, edition of the State Journal Register.

**Budget Impact:**

Total Funds Requested: \$29,300  
Source of Funds: Grant Funds  
Projected Revenue: N/A  
Projected Savings: N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

The purchase of the cardiovascular system will enhance student learning by providing hands-on training with current technology used in today’s workforce. Students in the Cardiovascular Sonography Program will gain practical experience, better preparing them for employment in a rapidly evolving industry. Access to this updated equipment supports curriculum relevance, improves skill development, and increases student competitiveness in the job market.

**How will proposed agenda item be measured?**

Student performance sonography coursework, successful completion of program competencies, and job placement rates in the healthcare field.

**MOTION: Move to approve the purchase of a refurbished vascular diagnostic system at a total cost of \$29,300 from Glaysher Cardiovascular, Cary, IL in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2026-21.**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Welding Equipment

**DATE:** June 24, 2026

The College issued an Invitation to Bid from qualified vendors for the purchase of welding machines and various accessories for our Workforce Career Center Program.

The tabulation of proposals received is as follows:

| Bidder                                  | Total Cost   |
|---|--------------|
| ILMO Products Company, Jacksonville, IL | \$327,303.80 |
| Miami Industrial Gases, Inc., Miami, FL | \$370,940.00 |

The following companies were issued bid documents but chose not to submit a proposal: A & I Electrical, Percy, IL; Active Electrical Supply, Chicago, IL; Adam’s Trade & Services, Shaumburg, IL; ADS Electric, Vandalia, IL; City Electric Supply, Rockford, IL; Emmett-Scharf Electric Bloomington, IL; F.W. Electric Benton, IL; ILMO Jacksonville, IL; ITOR INC., Homer Glen, IL; K.P. Inc., Kankakee, IL; Loyd Electric & AG Supply, Sesser, IL; MEADE Inc., McCook, IL; Peters Electric & Technology, Maple Park, IL; Prime Electric Co., Chicago, IL; Pure Electric, Chicago, IL; Sessions Electric, Clinton, IL; Willow Electrical Supply, Schiller Park, IL; Wissehr Electric, Belleville, IL.

As required by section 6.4 of the LLCC Board Policy, an advertisement for public bid was published in the May 18, 2026, edition of the State Journal Register.

**Budget Impact:**

Total Funds Requested: \$327,303.80  
 Source of Funds: Operating FF&E Funds  
 Projected Revenue: N/A  
 Projected Savings: N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

The purchase of the machines and equipment will enhance student learning by providing hands-on training with current technology used in today’s workforce. Students will gain practical experience, better preparing them for employment in a

rapidly evolving industry. Access to this updated equipment supports curriculum relevance, improves skill development, and increases student competitiveness in the job market.

**How will proposed agenda item be measured?**

N/A

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| <b>MOTION:</b> Move to approve the purchase of welding equipment and various accessories at a total cost of \$327,303.80 from ILMO Products, Jacksonville, IL in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2026-19. |
|---|

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Monthly Training Contract/Clinical Agreement Status Report

**DATE:** June 24, 2026

The following is the current Training Contract/Clinical Agreement Status Report for LLCC.

The Continuing, Corporate & Professional Education Department has entered into a contract with ICCB to provide Training for ICCB PD Day. There will be 2 one-hour related training sessions on July 28th.

The Continuing, Corporate & Professional Education Department has entered into a contract with Reel International to provide development of 2 written pre-employment skills assessments.

The Community Education Department has entered into a contract with Abraham Lincoln Presidential Library & Museum to provide an ALPLM Etiquette Lunch Program. The Program will take place on June 10, 2026.

The Continuing, Corporate & Professional Education Department has entered into a contract with the Bureau of Home Services to provide an Intro to SharePoint for the End User. The one-day workshop will be held on July 29.

The Continuing, Corporate & Professional Education Department seeks approval to enter into a contract with Judge Learning Solutions to provide Project Management Curriculum Development. The 8-week training will begin in July.

The Professional Development Institute Department is seeking ratification for a contract with JBS to provide Industrial Maintenance Training. A series of sessions will take place from May to September.

The Health Professions Department seeks approval to enter into Clinical Site Agreements with Carlinville Area Hospital, Assistive Technology Program,

Springfield Public School District 186, and Quincy Medical Group for students enrolled in the College's OTA Program.

The Health Professions Department seeks approval to enter into a Clinical Site Agreement with Anderson Hospital for students enrolled in the College's CVS and DMS Programs.

Academic Services seeks approval to enter into an Internship Affiliation Agreement with Above and Beyond Cleaning Service for students enrolled in the College's Social Sciences and Business Programs.

Lincoln Land Community College seeks ratification to enter into the Upward Mobility Program Intergovernmental Agreement with the State of Illinois. Students who are also employed by the State of Illinois can take courses at LLCC and the State of Illinois will pay their tuition and fees.

**MOTION: Move to approve the contract with Judge Learning Solutions; ratify the contract with JBS; approve the Clinical Site Agreements with Carlinville Area Hospital, Illinois Assistive Technology Program, Springfield Public School District 186, Anderson Hospital and Quincy Medical Group; approve the Internship Affiliation Agreement with Above and Beyond Cleaning Service and ratify the Intergovernmental Agreement with the State of Illinois.**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Professional Services Contract

**DATE:** June 24, 2026

Under the provisions of the Illinois Public Community College Act, professional services may be acquired by colleges without seeking competitive bids.

We are proposing the continuation of the following contract for Fiscal Year 2027:

Brown, Hay and Stephens – Legal Services not to exceed \$175,000 – For Fiscal Year 2027. They request that fees reflect a \$15.00/hour rate increase for Partner Rate, a \$10.00/hour rate increase for Associate Attorney and a \$5.00/hour rate increase for Paralegal, which would make the Partner Rate \$285.00/hour, Associate Attorney rate \$195.00/hour, and Paralegal rate \$105.00/hour. Brown, Hay and Stephens have been paid \$87,600 to date for services during Fiscal Year 2026.

Therefore, the following motion is recommended.

**MOTION: Move to approve the Fiscal Year 2027 Professional Service Contract for Brown, Hay and Stephens – Legal Services, not to exceed \$175,000.**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Three-Year Pantheon Web Hosting Agreement

**DATE:** June 24, 2026

Board approval is requested for a three-year web hosting service agreement with Pantheon Systems, Inc. in the amount of \$61,697. The college’s website will continue to be hosted on Pantheon’s servers to provide reliability, security, and better performance.

A three-year contract offers a discounted annual escalation rate of 2%, yielding savings of \$4,353.15 over the life of the contract. The current year-to-year contract annual escalation rate is 6%.

| <b>Fiscal Year</b> | <b>12-Month Contract<br/>(6% Escalation Rate)</b> | <b>36-Month Contract<br/>(2% Escalation Rate)</b> | <b>Savings</b>     |
|--------------------|---|---|--------------------|
| FY2027             | \$ 20,747.00                                      | \$ 20,160   | \$ 587.00          |
| FY2028             | \$ 21,991.82                                      | \$ 20,563   | \$ 1,428.82        |
| FY2029             | \$ 23,311.33                                      | \$ 20,974   | \$ 2,337.33        |
| <b>Total</b>       | <b>\$ 66,050.15</b>                               | <b>\$ 61,697</b>                                  | <b>\$ 4,353.15</b> |

**Budget Impact:**

Total Funds Requested: \$61,697  
 Source of Funds: Operating Fund  
 Projected Revenue: N/A  
 Projected Savings: \$4,353.15

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

External web hosting will provide a more reliable website for students.

**How will proposed agenda item be measured?**

Information and web-based services reliability.

**MOTION:** Move to approve the three-year web hosting service agreement with Pantheon Systems, Inc. at a total cost of \$61,697.

**MEMORANDUM**

**AGENDA ITEM II.F.4**

**TO:** Members, LLCC Board of Trustees  
**FROM:** Charlotte J. Warren  
President  
**SUBJECT:** FY27 AT&T Telecommunication Services  
**DATE:** June 24, 2026

Board approval is requested to establish blanket purchase orders for AT&T telecommunication services for the college in the total amount of \$81,700.

| <b>Service</b>                 | <b>Amount</b> |
|--------------------------------|---------------|
| AT&T Mobility                  | \$10,000      |
| AT&T Mobility Student Hotspots | \$30,000      |
| AT&T Aviation Fire Alarm       | \$ 1,700      |
| AT&T Aviation Audio Codes      | \$ 700        |
| AT&T One Net                   | \$ 1,200      |
| AT&T Beardstown                | \$ 2,300      |
| AT&T Long Distance             | \$ 3,000      |
| AT&T Medical District          | \$ 4,800      |
| AT&T SIP Trunking-1            | \$21,000      |
| AT&T SIP Trunking-2            | \$ 7,000      |
| Total                          | \$81,700      |

**Budget Impact:**  
Total Funds Requested: \$81,700  
Source of Funds: Operating Fund  
Projected Revenue: N/A  
Projected Savings: N/A

**Student Learning Impact:**  
**How will proposed agenda item impact student learning?**  
Core telecommunication services are vital for all internet-dependent or voice-based learning systems and college operations.

**How will proposed agenda item be measured?**  
Learning systems and college operations being delivered via telecommunication services.

**MOTION:** Move to approve the establishment of blanket purchase orders for the purchase of telecommunication services from AT&T in the total amount of \$81,700.

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Ferrilli Information Group, Colleague Support Services

**DATE:** June 24, 2026

Board approval is requested to contract for Colleague Standard Core Foundation Support and Fractional Colleague Support services with Ferrilli Information Group (FIG) in the amount of \$283,400 for 12 months.

**Combined Support Services Cost for 12 Months**

| Service  | Annual Cost |
|--|-------------|
| Ferrilli - Colleague Standard Support              | \$ 59,400   |
| Ferrilli - Fractional Colleague Support (1,120hrs) | \$ 224,000  |
| Total  | \$ 283,400  |

By contracting the above services, LLCC will continue to gain access to Colleague and Salesforce expertise for enterprise application support. Services will be billed monthly.

**Budget Impact:**

Total Funds Requested: \$283,400  
Source of Funds: Operational  
Projected Revenue: N/A  
Projected Savings: N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

Help support the operation of the college.

**How will proposed agenda item be measured?**

Improving reliability and security of the Colleague system.

**MOTION:** Move to approve the contract with Ferrilli Information Group for Colleague Standard Core Foundation Support and Fractional Colleague Support services for one year for \$283,400.

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Monthly Grant Status Report

**DATE:** June 24, 2026

Attached is the current Grant Status Report for LLCC. It includes all grant requests submitted and accepted during the month of May. It also includes a brief description of the purpose for which the funding is, or has been, solicited.

Adult Education seeks ratification of the grant application for the Adult Education federal and state Basic grants and the Integrated English Literacy and Civic Education Grant. If awarded, the Adult Education grant will support adult education programming for high school equivalent classes, English language learning and bridge programming to career pathways. The Integrated English Literacy and Civic Education grant will support English language learners in developing basic and advanced skills in English and civics.

**MOTION:** Move to ratify the grant application for the Adult Education Basic Grants in the amount of \$758,691 and the grant application for the Integrated English Literacy and Civic Education grant in the amount of \$93,925.

### ***III. Action Agenda***

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Revisions to Board Policy 4.10 - Subject Advanced Credit/Credit  
by Examination

**DATE:** June 24, 2026

These revisions include changes to the policy to align with current practices.

Board Policy 4.10 – ~~Subject Advanced Credit/Credit by Examination~~ **Credit for Prior Learning**

**Policy Statement:**

Lincoln Land Community College recognizes that students may attain knowledge or skills beyond traditional educational methods and has established methods to alternatively award college credit in such instances. Established opportunities to award college credit for students' prior learning or demonstrated proficiency will be published in the College catalog and may include, but are not limited to, proficiency examinations, portfolio assessment, industry certifications, military training, documented work experience, non-credit-to-credit pathways, and competency-based assessments. All awarded credit must reflect demonstrated achievement of college-level learning outcomes equivalent to those of the corresponding course and must be supported by appropriate documentation.

The College shall, upon request, grant credit to a student who demonstrates proficiency through an approved prior-learning assessment method as determined by faculty subject matter experts. No student shall be granted more than 30 semester credit hours by prior learning assessment, and credit earned through prior learning assessment shall not count toward institutional residency requirements. Students may incur fees related to the prior learning credit options they pursue.

This is being presented for a first reading tonight. No action is required at this meeting. With Board concurrence, we will return this policy change to you for action at the regularly scheduled July 2026 meeting of the Board.

**AGENDA ITEM III.D.1**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees  
**FROM:** Charlotte J. Warren  
President  
**SUBJECT:** FY 2027 Deferred Maintenance Budget Request  
**DATE:** June 24, 2026

Each year colleges are permitted to submit funding requests to the State of IL for Deferred Maintenance Grants. Deferred Maintenance Grants are State grants allocated proportionally to a community college district based on the latest on-campus nonresidential gross square feet of facilities as reported to ICCB. These grants are to be used for capital improvements such as rehabilitation and repair; architect/engineer services; supplies, fixed equipment and materials; and all other expenses required to complete the work.

If approved, state funding provides for 75% of the funding needed for the project. The 75% funding comes in the form of Capital Development Bonds authorized by the General Assembly; hence the projects are administered by the Capital Development Board on the college's behalf. This year, the requests are due by June 29th.

The projects recommended for consideration by the Board to be submitted for state funding are as follows (in priority order):

- 1. WINDOW REPLACEMENT IN SANGAMON HALL AND MENARD HALL**  
Project will consist of replacing the existing aging exterior curtainwall (window) system on the pond-facing side of both Sangamon and Menard Halls. At Sangamon Hall, this will include removal and replacement of existing curtainwall system along the north Library wall including small sections on the east and west corners. At Menard Hall, this will include removal and replacement of the existing curtainwall system from the loading dock, past the VP offices, down to the northwest corner of the Student Union and continues down the west face of the Student Union back to the area near the elevator.

| <b>Total Cost Estimate</b> | <b>State Share (75%)</b> | <b>LLCC Share (25%)</b> |
|----------------------------|--------------------------|-------------------------|
| \$5,300,000                | \$3,975,000              | \$1,325,000             |

2. **ROOF REPLACEMENT AND WATER INFILTRATION**

Project will consist of removing and replacing the roofs on 7 buildings on the Main Campus (Workforce, Trutter, Sangamon, Millennium, Storage, Facilities Building and Baseball/Softball Concessions) and tuckpointing at Workforce. We have prioritized roofs that have active leaks or roofs whose warranties have expired or will expire in the next 5-7 years.

| <b>Total Cost Estimate</b> | <b>State Share (75%)</b> | <b>LLCC Share (25%)</b> |
|----------------------------|--------------------------|-------------------------|
| \$7,700,000                | \$5,775,000              | \$1,925,000             |

3. **PARKING LOT IMPROVEMENTS**

Project will consist of milling/resurfacing of parking lots that have not been recently completed and sealing/stripping lots that have recently been resurfaced. In addition, there are drainage and other miscellaneous repairs at parking lots needed at miscellaneous areas on the Main Campus. Also included is:

- Installation of new sidewalk at the Main Campus to provide safe pathways for students and staff going east and west on Millennium Drive
- Widening, oil & chip at Mischler Lane on the east end of campus
- Repairing miscellaneous concrete areas at the Truck Driver Training Lot entrance
- A new sidewalk east of Cass Gym
- Oil & chip of the road to the Lineman area
- Replacement of the concrete ramp west of Sangamon down to the boiler room
- Miscellaneous patching at the South Entrance on Foundation Drive

| <b>Total Cost Estimate</b> | <b>State Share (75%)</b> | <b>LLCC Share (25%)</b> |
|----------------------------|--------------------------|-------------------------|
| \$4,800,000                | \$3,600,000              | \$1,200,000             |

|   |
|---|
| <b>MOTION: Move to authorize the request for state funding for fiscal year 2027 of the projects defined herein.</b> |
|---|

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** FY 2028 Capital Budget Request

**DATE:** June 24, 2026

Each year colleges are permitted to submit requests for state funding for construction projects. If approved, state funding provides for 75% of the funding needed for the project. The 75% funding comes in the form of Capital Development Bonds authorized by the General Assembly; hence the projects are administered by the Capital Development Board on the college's behalf. This year, the requests are due by August 1st. The projects listed below are included in the Facilities Master Plan approved by the Board of Trustees at the July 2024 meeting.

At this time, we are recommending the below long-term priority projects be submitted for state funding. The total estimated cost for each project reflects construction, design and engineering fees, contingency, furniture, equipment, and the CDB Construction Administration Fee in 2026 dollars. Note that these estimated project totals vary from the Master Plan totals due to an escalation factor that is allowed by ICCB/CDB and realignment of scope based on current Master Plan work. The recommended projects are as follows (listed in priority order):

1. **MENARD HALL AND SANGAMON HALL RENOVATIONS**

Master Plan 2024, Long-Term Priority Project - Phase A: Project will consist of renovating the Main and Upper Levels of both buildings to improve student services and college function. The renovation in Menard Hall will include Main Level Finance, VP Suite and offices. The Upper-Level renovations at Menard Hall include updates to Faculty, Dean's and Adjunct Offices. Toilet room renovations will occur on all three levels of Menard Hall. The renovation in Sangamon will include Lower-Level renovations in Sangamon Hall AIEL, Tutoring, Writing Center, Math Center, and Library seating and study area. In addition, Main Level toilet rooms will be renovated.

| <b>Total Cost Estimate</b> | <b>State Share (75%)</b> | <b>LLCC Share (25%)</b> |
|----------------------------|--------------------------|-------------------------|
| \$21,500,000               | \$16,125,000             | \$5,375,000             |

2. **SANGAMON HALL AND CASS GYMNASIUM RENOVATIONS**

Master Plan 2024, Long-Term Priority Project - Phase B: Project will consist of renovating the Upper Level at Sangamon Hall and Main and Lower Levels of Cass Gymnasium to improve student services and college function as well as athletic support spaces. The scope in Sangamon Hall will include Office, Corridor and Student Space Renovations. The renovation in Cass Gymnasium will include additional offices on the Main Level as well as toilet room renovations. The Lower Level will have a complete renovation for updated locker rooms and support/storage needs. Cass Gymnasium will also have an addition to the North side of the building for multi/purpose practice space and additional storage needs.

| <b>Total Cost Estimate</b> | <b>State Share (75%)</b> | <b>LLCC Share (25%)</b> |
|----------------------------|--------------------------|-------------------------|
| \$19,300,000               | \$14,475,000             | \$4,825,000             |

3. **NEW CHILD DEVELOPMENT CENTER**

Master Plan 2024, Long-Term Priority Project - Phase C: Project will consist of construction of a new (approximate) 15,000 square foot, single-story, Child Development Center (CDC) immediately adjacent to the existing CDC. The new building will consist of Classrooms (Infants, Toddlers, Pre-school), Resource Room, Instructional Classroom, Offices, Lounge, Restrooms, Kitchen, Laundry, Observation, and other mechanical and storage support spaces. The new building will also include a new playground to support the children’s development outside of the classroom.

| <b>Total Cost Estimate</b> | <b>State Share (75%)</b> | <b>LLCC Share (25%)</b> |
|----------------------------|--------------------------|-------------------------|
| \$14,800,000               | \$11,100,000             | \$3,700,000             |

|   |
|---|
| <b>MOTION: Move to authorize the request for state funding for fiscal year 2028 of the projects defined herein.</b> |
|---|

***IV. Information Items***

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees  
**FROM:** Charlotte J. Warren  
President  
**SUBJECT:** Position Vacancies and Hires  
**DATE:** June 24, 2026

**POSITION VACANCIES**

**Classified**

Administrative Assistant to the Chief Communications Officer (FT)  
Building Custodian (FT)  
Child Development Assistant I (FT)  
General Maintenance Technician, LLCC Jacksonville (FT)  
Mechanical Maintenance Technician (FT)

**Professional**

Graphic Design Manager (FT)  
Learning Specialist (FT)  
Research & Analytics Associate I (FT)  
Student Care Coordinator (FT)

**Administrator**

Dean, Social Sciences and Business  
Dean, The Learning Center  
Director, Institutional Research & Effectiveness

**Full-time Faculty**

Instructor, Chemistry (one-year, temporary)  
Instructor, Diagnostic Medical Sonography

**NEW HIRES**

|                  |                                    |            |
|------------------|------------------------------------|------------|
| Hobrock, Scott   | Testing Assistant                  | 06/15/2026 |
| Jackson, Lori    | Ag Access & Engagement Coordinator | 06/29/2026 |
| Romang, Benjamin | Visual Media Specialist            | 06/22/2026 |

**RESIGNATIONS**

|                |                |            |
|----------------|----------------|------------|
| Wheeler, Derek | Police Officer | 06/09/2026 |
|----------------|----------------|------------|

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Construction Progress Update

**DATE:** June 24, 2026

*Attached is the current Construction Project Status Report for LLCC. It includes all projects that are currently underway and projects that have formal plans and available funding but are not yet underway. The following information is intended to provide a brief overview of the progress of each of the projects since the previous Board Meeting:*

**PHS Projects – FY25**

**Exterior Door & Eyewash Station Upgrades**

The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

**Interior Wayfinding Phase 2**

The project is underway and we anticipate completion in Summer 2026.

**Logan Hall Roof Replacement**

The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

**Main Campus Exterior & Interior Lighting Upgrade Phase 4**

The project is underway and we anticipate completion in Summer 2026.

**PHS Projects – FY26**

**Interior Wayfinding Phase 3**

Development of construction documents is underway, and we anticipate sign installation to start in Fall 2026.

**Child Development Center Mechanical Upgrades**

The project is underway and we anticipate completion in Summer 2026.

**Small Projects – FY25**

**FY25 Small Projects - 2025 Master Service Agreement (O'Shea)**

The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

### **Small Projects – FY26**

#### **FY26 Parking Lot & Sidewalk Improvements**

The project is underway and we anticipate completion in Summer 2026.

### **Deferred Maintenance Capital Project (CDB Managed)**

#### **Fire Alarm System Upgrades**

Design is underway. The CDB project schedule allows 48 weeks for design development. We don't anticipate bidding until Fall of 2026 with construction to start in early 2027.

### **Restricted O & M**

#### **Construction Training Lab**

The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

### **EDA Cares Act Grant**

#### **Renovate and Expand Campus Training Facilities**

The project is underway and Logan Hall is substantially complete. The storage building assembly is underway, and we anticipate completion in early July 2026.

### **DCEO Energy Transition Community Grant**

#### **Litchfield Science Lab Renovation**

The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

#### **Welding Lab Expansion**

The project is underway and we anticipate completion in early August 2026.

#### **Litchfield Truck Driver Training Expansion**

The project is underway and we anticipate completion in Fall 2026.

### **Illinois Green Economy Network (IGEN) Grant**

#### **Solar Powered Commercial Construction Training Lab**

The project is underway and we anticipate completion in early July 2026.

### **Memorial Health System Grant**

#### **Surgical Tech & Sonography Lab Upgrades**

The project is underway and we anticipate completion in late Summer 2026.

## 2025 Bond

### **Master Plan Implementation – Phase A**

Renovations in Millennium, main level Sangamon Hall

- The 1st Phase of this project has been broken out further into several smaller sub-phases.
- Phase A1 Renovations of Millennium Center: The project is complete and we are currently moving into the 2<sup>nd</sup> floor. Construction will start immediately on the 1<sup>st</sup> floor and continue through late Fall 2026.
- Phase A2 Asbestos Abatement of Sangamon Hall: The project is underway and we anticipate completion in early August 2026.
- Phase A3 Renovations of Sangamon Hall: The project is underway and we anticipate completion in late Fall 2026.

### **Master Plan Implementation – Phase B**

Renovations in main level of Menard Hall Bookstore and PRM

- Bidding through O’Shea Builders as a CM with anticipated bid opening in late August 2026.
- Construction would begin after Phase A is complete in late 2026 and continue in “sub phases” through December 2027.
- Phase B1 Asbestos Abatement of Menard Hall Main Level: We will request asbestos testing and design services be initiated in Summer 2026 to determine the extent of the scope.
- Phase B2 Renovations of Menard Hall Main Level: Design will continue when Phase A3 Sangamon Hall drawings are complete.

### **Master Plan Implementation – Phase C**

Renovations in the main and lower levels of Menard Hall, and Trutter Center Classrooms.

- Summer 2026 – User Group meetings to confirm scope and begin Design Development.
- November/December 2026 – Bidding through O’Shea Builders as a CM.
- Construction would begin after Phase B is complete in Summer 2027 and continue in “sub phases” through Spring 2028.
- Phase C1 Asbestos Abatement of Menard Hall Lower Level: We will request asbestos testing and design services be initiated in Fall 2026 to determine the extent of the scope.
- Phase C2 Renovations of Menard Hall Lower Level: Design will continue when Phase A3 Sangamon Hall drawings are complete.
- Phase C2 Renovations of Trutter Center: Design will continue when Phase A3 Sangamon Hall drawings are complete.

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Information Security Program

**DATE:** June 24, 2026

The Information Security Program Annual Update FY2026 is provided to you this evening.

**AGENDA ITEM IV.A.6.a**

**AGENDA MASTER CALENDAR**

|  |  |   |   |
|--|--|---|---|
| <p style="text-align: center;"><b>JULY 2026</b></p> <ul style="list-style-type: none"> <li>• FY27 Tentative Budget</li> <li>• Board Meeting 7/22/26</li> </ul>       | <p style="text-align: center;"><b>AUGUST 2026</b></p> <ul style="list-style-type: none"> <li>• Board Meeting 8/26/26</li> </ul>  | <p style="text-align: center;"><b>SEPTEMBER 2026</b></p> <ul style="list-style-type: none"> <li>• Budget Adoption/Public Hearing</li> <li>• Fall Adjunct Faculty Listing</li> <li>• Board Meeting 9/23/26</li> </ul>        | <p style="text-align: center;"><b>OCTOBER 2026</b></p> <ul style="list-style-type: none"> <li>• PHS Projects</li> <li>• Board Meeting 10/28/26</li> </ul>   |
| <p style="text-align: center;"><b>NOVEMBER 2026</b></p> <ul style="list-style-type: none"> <li>• Financial Audit Review</li> <li>• Board Meeting 11/18/26</li> </ul> | <p style="text-align: center;"><b>DECEMBER 2026</b></p> <ul style="list-style-type: none"> <li>• Adopt CY26 Property Tax Levy</li> <li>• Board Meeting 12/14/26</li> <li>• General Obligation Alternate Bond Levy Abatement</li> </ul>                         | <p style="text-align: center;"><b>JANUARY 2027</b></p> <ul style="list-style-type: none"> <li>• Spring Adjunct Faculty Listing</li> <li>• Board Meeting 1/27/27</li> </ul>  | <p style="text-align: center;"><b>FEBRUARY 2027</b></p> <ul style="list-style-type: none"> <li>• Sabbatical Leaves</li> <li>• Approval of Faculty Positions</li> <li>• Faculty Tenure &amp; Continuing Employment Recommendations</li> <li>• Board Meeting 2/24/27</li> </ul> |
| <p style="text-align: center;"><b>MARCH 2027</b></p> <ul style="list-style-type: none"> <li>• Administrative Positions</li> <li>• Board Meeting 3/24/27</li> </ul>   | <p style="text-align: center;"><b>APRIL 2027</b></p> <ul style="list-style-type: none"> <li>• Seating of Student Trustee</li> <li>• Board Organization and Election of Officers</li> <li>• Foundation Gala 4/24/27</li> <li>• Board Meeting 4/28/27</li> </ul> | <p style="text-align: center;"><b>MAY 2027</b></p> <ul style="list-style-type: none"> <li>• Student Recognition</li> <li>• Employee Recognition</li> <li>• Commencement 5/14/27</li> <li>• Board Meeting 5/26/27</li> </ul> | <p style="text-align: center;"><b>JUNE 2027</b></p> <ul style="list-style-type: none"> <li>• Summer Adjunct Faculty Listing</li> <li>• Budget Workshop</li> <li>• Board Meeting 6/23/27</li> </ul>  |

## ***V. Strategic Discussion***