

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
LINCOLN LAND COMMUNITY COLLEGE
ILLINOIS COMMUNITY COLLEGE DISTRICT #526**

The regular meeting of the Board of Trustees of Lincoln Land Community College, Illinois Community College District #526 was held on Wednesday, June 24, 2026 at 5:30 p.m. in the Robert H. Stephens Room with Chair Rosenthal presiding.

I. Preliminary Matters

A. Roll Call

Members present were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Mr. Holaway, Ms. Jones, and Mr. Rosenthal. Ms. Enz joined the meeting in progress.

B. Pledge of Allegiance

C. Introductions and Recognitions

Dr. Warren recognized LLCC's new president, Dr. Curt Oldfield, and welcomed him in attendance.

D. Adoption of Agenda of the June 24, 2026 Meeting

MOTION NO. 06-24-26-1:

Mr. Gates moved to adopt the agenda of the June 24, 2026 meeting. Dr. Davis seconded.

Chair Rosenthal called a voice vote, all members voted aye. PASSED

E. Hearing of Citizens - none

II. Consent Agenda

MOTION NO. 06-24-26-2:

Dr. Davis moved to:

- approve the minutes of the regular meeting of May 27, 2026 meeting;
- ratify disbursements of the bi-monthly checks, E-commerce refunds, ACH, and Wire transactions issued during May 2026 and ratify the May 31, 2026 Treasurer's Report;
- ratify out of state travel;
- approve out of state travel;
- approve the purchase order in the total amount of \$109,806.35 for payment of the CARLI membership fee, I-Share assessment fee, and 46 electronic databases, resources, or services;
- approve the purchase order in the total amount of \$85,320 for buying print and electronic books throughout FY27 from YBP;
- approve the establishment of blanket purchase orders for the purchase of textbooks, supplies, and shipping from the listed vendors;
- approve Gustafson Ford, Kewanee, IL to provide a 2023 Ford Mustang Mach E GT AWD (91 KWH Battery) to Lincoln Land Community College with a total commitment of \$38,913, in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2026-16;
- approve Ed Morse Ford, Geneseo, IL to provide a 2024 Lincoln Corsair PHEV Grant Touring SUV to Lincoln Land Community College with a total commitment of \$36,999, in accordance with the terms, conditions, and specifications of Invitation to Bid #FY 2026-17;
- approve Bob Ridings Ford, Taylorville, IL to provide a 2025 Jeep Wrangler Sahara 4XE Hybrid SUV to Lincoln Land Community College with a total commitment of \$33,788, in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2026-18;
- approve the purchases of the mobile training systems at a total cost of \$149,770 from Moss Enterprises, Johnston, IA in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2026-13;
- approve the purchase of two Portable AC/DC Trainers at a total cost of \$19,721 from Advanced Technologies, Northville, MI in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2026-14;
- approve GE Medical System to provide one new GE Vivid E95 Ultrasound System for \$114,475 and Phillips Healthcare to provide two refurbished Phillips EPIQ Ultrasound Systems for \$223,380, in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2026-15;
- approve the purchase of a refurbished vascular diagnostic system at a total cost of \$29,300 from Glaysher Cardiovascular, Cary, IL in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2026-21;
- approve the purchase of welding equipment and various accessories at a total cost of \$327,303.80 from ILMO Products, Jacksonville, IL in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2026-19;
- approve the contract with Judge Learning Solutions; ratify the contract with JBS; approve the Clinical Site Agreements with Carlinville Area Hospital, Illinois Assistive Technology Program, Springfield Public School District 186, Anderson Hospital and Quincy Medical Group; approve the Internship Affiliation

Agreement with Above and Beyond Cleaning Service and ratify the Intergovernmental Agreement with the State of Illinois;

- approve the Fiscal Year 2027 Professional Service Contract for Brown, Hay, and Stephens – Legal Services, not to exceed \$175,000;
- approve the three-year web hosting service agreement with Pantheon Systems, Inc. at a total cost of \$61,697;
- approve the establishment of blanket purchase orders for the purchase of telecommunication services from AT&T in the total amount of \$81,700;
- approve the contract with Ferrilli Information Group for Colleague Standard Core Foundation Support and Fractional Colleague Support services for one year for \$283,400;
- and ratify the grant application for the Adult Education Basic Grants in the amount of \$758,691 and the grant application for the Integrated English Literacy and Civic Education Grant in the amount of \$93,925. Mr. Gates seconded.

Chair Rosenthal called a voice vote, all members voted aye. PASSED

III. Action Agenda

A. Policies

1. Revisions to Board Policy 4.10 – Subject Advanced Credit/Credit by Examination

These revisions include changes to the policy to align with current practices.

Board Policy 4.10 – ~~Subject Advanced Credit/Credit by Examination~~ **Credit for Prior Learning**

Policy Statement:

Lincoln Land Community College recognizes that students may attain knowledge or skills beyond traditional educational methods and has established methods to alternatively award college credit in such instances. Established opportunities to award college credit for students' prior learning or demonstrated proficiency will be published in the College catalog and may include, but are not limited to, proficiency examinations, portfolio assessment, industry certifications, military training, documented work experience, non-credit-to-credit pathways, and competency-based assessments. All awarded credit must reflect demonstrated achievement of college-level learning outcomes equivalent to those of the corresponding course and must be supported by appropriate documentation.

The College shall, upon request, grant credit to a student who demonstrates proficiency through an approved prior-learning assessment method as determined by faculty subject matter experts. No student shall be granted more than 30 semester credit hours by prior learning assessment, and credit earned through prior learning assessment shall not count toward institutional residency requirements. Students may incur fees related to the prior learning credit options they pursue.

This is being presented for a first reading tonight. No action is required at this meeting. With Board concurrence, we will return this policy change to you for action at the regularly scheduled July 2026 meeting of the Board.

B. Academic Services Division Items - None

C. Student Services Division Items – None

Ms. Enz arrived at 5:36 p.m.

D. Administrative Services Division Items

1. FY2027 Deferred Maintenance Budget Request

Each year colleges are permitted to submit funding requests to the State of IL for Deferred Maintenance Grants. Deferred Maintenance Grants are State grants allocated proportionally to a community college district based on the latest on-campus nonresidential gross square feet of facilities as reported to ICCB. These grants are to be used for capital improvements such as rehabilitation and repair; architect/engineer services; supplies, fixed equipment, and materials; and all other expenses required to complete the work.

If approved, state funding provides for 75% of the funding needed for the project. The 75% funding comes in the form of Capital Development Bonds authorized by the General Assembly; hence the projects are administered by the Capital Development Board on the college's behalf. This year, the requests are due by June 29th.

The projects recommended for consideration by the Board to be submitted for state funding are as follows (in priority order):

1. **WINDOW REPLACEMENT IN SANGAMON HALL AND MENARD HALL**

Project will consist of replacing the existing aging exterior curtainwall (window) system on the pond-facing side of both Sangamon and Menard Halls. At Sangamon Hall, this will include removal and replacement of existing curtainwall system along the north Library wall including small sections on the east and west corners. At Menard Hall, this will include removal and replacement of the existing curtainwall system from the loading dock, past the VP offices, down to the northwest corner of the Student Union and continues down the west face of the Student Union back to the area near the elevator.

Total Cost Estimate		
\$5,300,000	\$3,975,000	\$1,325,000

2. **ROOF REPLACEMENT AND WATER INFILTRATION**

Project will consist of removing and replacing the roofs on 7 buildings on the Main Campus (Workforce, Trutter, Sangamon, Millennium, Storage, Facilities Building and Baseball/Softball Concessions) and tuckpointing at Workforce. We have prioritized roofs that have active leaks or roofs whose warranties have expired or will expire in the next 5-7 years.

Total Cost Estimate		
\$7,700,000	\$5,775,000	\$1,925,000

3. **PARKING LOT IMPROVEMENTS**

Project will consist of milling/resurfacing of parking lots that have not been recently completed and sealing/stripping lots that have recently been resurfaced. In addition, there are drainage and other miscellaneous repairs at parking lots needed at miscellaneous areas on the Main Campus. Also included is:

- Installation of new sidewalk at the Main Campus to provide safe pathways for students and staff going east and west on Millennium Drive
- Widening, oil & chip at Mischler Lane on the east end of campus

- Repairing miscellaneous concrete areas at the Truck Driver Training Lot entrance
- A new sidewalk east of Cass Gym
- Oil & chip of the road to the Lineman area
- Replacement of the concrete ramp west of Sangamon down to the boiler room
- Miscellaneous patching at the South Entrance on Foundation Drive

Total Cost Estimate	State Share (75%)	LLCC Share (25%)
\$4,800,000	\$3,600,000	\$1,200,000

MOTION NO. 06-24-26-3:

Mr. Gates moved to authorize the request for state funding for fiscal year 2027 of the projects defined herein. Mr. Holaway seconded.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Gates, Mr. Holaway, Ms. Jones (advisory), and Mr. Rosenthal. PASSED

2. FY2028 Capital Budget Request

Each year colleges are permitted to submit requests for state funding for construction projects. If approved, state funding provides for 75% of the funding needed for the project. The 75% funding comes in the form of Capital Development Bonds authorized by the General Assembly; hence the projects are administered by the Capital Development Board on the college's behalf. This year, the requests are due by August 1st. The projects listed below are included in the Facilities Master Plan approved by the Board of Trustees at the July 2024 meeting.

At this time, we are recommending the below long-term priority projects be submitted for state funding. The total estimated cost for each project reflects construction, design and engineering fees, contingency, furniture, equipment, and the CDB Construction Administration Fee in 2026 dollars. Note that these estimated project totals vary from the Master Plan totals due to an escalation factor that is allowed by ICCB/CDB and realignment of scope based on current Master Plan work. The recommended projects are as follows (listed in priority order):

1. MENARD HALL AND SANGAMON HALL RENOVATIONS

Master Plan 2024, Long-Term Priority Project - Phase A: Project will consist of renovating the Main and Upper Levels of both buildings to improve student services and college function. The renovation in Menard Hall will include Main Level Finance, VP Suite, and offices. The Upper-Level renovations at Menard Hall include updates to Faculty, Dean's, and Adjunct Offices. Toilet room renovations will occur on all three levels of Menard Hall. The renovation in Sangamon will include Lower-Level renovations in Sangamon Hall AIEL, Tutoring, Writing Center, Math Center, and Library seating and study area. In addition, Main Level toilet rooms will be renovated.

Total Cost Estimate	State Share (75%)	LLCC Share (25%)
\$21,500,000	\$16,125,000	\$5,375,000

2. SANGAMON HALL AND CASS GYMNASIUM RENOVATIONS

Master Plan 2024, Long-Term Priority Project - Phase B: Project will consist of renovating the Upper Level at Sangamon Hall and Main and Lower Levels of Cass

Gymnasium to improve student services and college function as well as athletic support spaces. The scope in Sangamon Hall will include Office, Corridor and Student Space Renovations. The renovation in Cass Gymnasium will include additional offices on the Main Level as well as toilet room renovations. The Lower Level will have a complete renovation for updated locker rooms and support/storage needs. Cass Gymnasium will also have an addition to the North side of the building for multi/purpose practice space and additional storage needs.

Total Cost Estimate	State Share (75%)	LLCC Share (25%)
\$19,300,000	\$14,475,000	\$4,825,000

3. NEW CHILD DEVELOPMENT CENTER

Master Plan 2024, Long-Term Priority Project - Phase C: Project will consist of construction of a new (approximate) 15,000 square foot, single-story, Child Development Center (CDC) immediately adjacent to the existing CDC. The new building will consist of Classrooms (Infants, Toddlers, Pre-school), Resource Room, Instructional Classroom, Offices, Lounge, Restrooms, Kitchen, Laundry, Observation, and other mechanical and storage support spaces. The new building will also include a new playground to support the children's development outside of the classroom.

Total Cost Estimate	State Share (75%)	LLCC Share (25%)
\$14,800,000	\$11,100,000	\$3,700,000

MOTION NO. 06-24-26-4:

Mr. Gates moved to authorize the request for state funding for fiscal year 2028 of the projects defined herein. Mr. Fulgenzi seconded.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Gates, Mr. Holaway, Ms. Jones (advisory), and Mr. Rosenthal. PASSED

E. Information Technology Items - None

F. Executive Division Items – None

IV. Information Items

A. Staff Reports

1. Academic Services – None
2. Student Services – None
3. Administrative Services

a. Position Vacancies and Hires

The item has been updated.

b. Construction Progress Update

c. Monthly Financial Report

4. Information Technology

The Information Security Program Annual Update FY2026 was provided.

5. Advancement Office – None

6. Executive Division

a. Review of Agenda Master Calendar

B. President's Report

Just before summer session started, 145 students graduated from our High School Diploma program. 82 of them participated in the ceremony — complete with caps and gowns — held in Cass Gym on June 2nd. We also hosted our English Language Learning Ceremony June 9th to recognize and celebrate the students participating in the program.

ICCTA's annual convention was held June 6th. Addy Blimling was named the Student Trustee Excellence Award Winner, and I was honored to receive a Certificate of Merit Award.

Our PTK Honor Society chapter received recognition at the recent regional convention for maintaining its Five Star Chapter status for 13 consecutive years, for Outstanding College Project, Addison Patrick for Hall of Honor Officer, Ryan Roberts for Outstanding Chapter Advisor, and Ryan and Dr. Gillian Bauer for Most Distinguished Chapter Advisor Team.

Professor of Geology Samantha Reif was recognized as a recipient of the NISOD Excellence Award, recognizing her outstanding contributions to the college and her unwavering commitment to student success and excellence in teaching.

Eleven ag students participated in a weeklong agricultural industry tour of California's San Joaquin Valley at the end of May. They met with fruit, nut and livestock producers, learned about growers' concerns about limited water resources, and got a behind-the-scenes look at agritourism businesses at local farmers markets.

Summer Campus Visit Day was held June 16th. We hosted 42 prospective students and their families at the event, showcasing programs and services, providing tours, and offering breakout sessions.

The college celebrated Juneteenth with "Journey to Juneteenth: Where History Meets Celebration." The event included many activities for students, employees, and the public, including a "timeline walk" to learn about milestones in the history and celebrations of Juneteenth.

LLCC-Litchfield welcomed community members and local Girl Scouts for Bee Day on June 2nd. Guests had the chance to taste honey, observe a queen bee and her colony up close, visit our beehives, and even decorate hive boxes for new colonies coming soon. The college also hosted the State Beekeepers Association Summer Meeting June 12th-13th.

In driving by the Kreher Agriculture Center, you may have seen our robotic lawn mower, fondly referred to as Snippy. It is helping maintain the lawn outside of Kreher and showcasing the growing role of technology in landscape management.

Other events this summer include:

Members of the Boys and Girls Club will be here every Monday this summer for 3 hours in the afternoon participating in various activities such as workforce, aviation, and health care. LLCC College for Kids began June 8th with camps running through July 16th in a variety of interest areas. We have a record-setting enrollment with 804 students enrolled.

We have also been offering a variety of free Career Quest Camps to introduce students to a variety of professions. These have included the Build – Code – Create Camp in Hillsboro, Try a Trade Camp in Litchfield, and Build and Wire Trades Skills Camp in Taylorville. Media Makers Camp — an inside-look at the field of 21st-century graphic design — is coming up July 13th-16th at LLCC-Medical District.

Community Education continues its presentations of “History Cooks” this summer, partnering with the Lincoln Home National Historic Site and Springfield Convention and Visitors Bureau. The series of free cooking and baking demonstrations feature dishes found along Route 66. The programs are being held on Fridays at noon through August 7th at the Lincoln Home National Historic Site.

C. Report from Faculty Senate - None

D. Report from Faculty Association - None

E. Report from Classified Staff – None

F. Report from Professional Staff - None

G. Report from Facilities Services Council - None

H. Chairman’s Report

Mr. Rosenthal thanked Dr. Warren for her 20 years of dedicated service to the college.

I. Secretary’s Report

Secretary Enz distributed the recent ICCTA Board highlights. She also reminded everyone that the September meetings will be held in Springfield September 18-19.

J. Foundation Report - None

K. Other Board Members’ Reports

Ms. Jones provided an update on various student activities taking place at all LLCC locations.

Mr. Elmore also thanked Dr. Warren for her dedication and many contributions to the college, noting that she has been the face of the institution for the past 20 years.

Mr. Fulgenzi stated that it has been an honor working with her for the last 13 years.

V. Executive Session

MOTION NO. 06-24-26-5:

Dr. Davis moved to hold an executive session for the purpose of discussing personnel matters, student matters, and pending/imminent legal matters. Mr. Gates seconded.

Chair Rosenthal called a voice vote, all members voted aye. PASSED

MOTION NO. 06-24-26-6:

Trustee Davis moved to return to open session at 6:30 p.m. seconded by Trustee Gates.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Gates, Mr. Holaway, Ms. Jones (advisory), and Mr. Rosenthal. PASSED

VI. Actions from Executive Session

MOTION NO. 06-24-26-7:

Trustee Fulgenzi moved to approve all personnel matters seconded by Trustee Holaway.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Gates, Mr. Holaway, Ms. Jones (advisory), and Mr. Rosenthal. PASSED

VII. Strategic Discussion - FY2027 Budget Workshop

VIII. Adjournment

There being no further business before the Board, the meeting thereupon recessed at 6:31 p.m. in advance of the budget workshop which adjourned at 6:57 p.m.

Chair Rosenthal

Secretary Enz

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Personnel Matters

DATE: June 24, 2026

We recommend the following personnel actions:

FACULTY

Mark Roehrs, Professor History, retirement effective 08/15/2026

ADMINISTRATOR

Dr. Amanda Turner, Director Student Success resignation effective 07/09/2026

Approve the appointment of Dr. Stephen Kim as Director, Institutional Research and Effectiveness. Dr. Kim earned a doctorate degree in Sociology from the University of Buffalo. Dr. Kim has over twenty years of research experience and most recently served as the head of institutional research and planning at Lewis University. Dr. Kim's appointment will be effective July 20, 2026 with placement in salary grade M.

Approve the appointment of Rebecca Smothers as Director, Student Success. Rebecca earned a Master of Science degree in College Student Affairs, Higher Education & Community College from Eastern Illinois University. Rebecca has worked at LLCC since 2016 in various capacities, most recently as a Senior Student Success Advisor. Rebecca's appointment will be effective July 13, 2026 with placement in salary grade K.

PART-TIME STAFFING

On & Off Campus

2026 Summer Semester

Adjunct Name	Class Section	Class Section Title
Abdelwahid, Dr. Eltyeb	BIO-176-103	Human Anatomy and Phys II
Blackburn, Jessie	EDU-210-600	Instructional Technology
Bock-Matlock, Tabitha	ESI-101-010	Employability Skills
Bock-Matlock, Tabitha	ESI-101-020	Employability Skills
Bowen, Stacy	EGL-102-602	Composition II
Bowen, Stacy	EGL-102-603	Composition II
Bradley, Pam	HLT-109-001	Medical Terminology
Bradley, Pam	HLT-109-004	Medical Terminology
Brizendine, Tayler	NAS-101-005	Basic Nurse Assistant
Brown, Linda	CSC-105-002	Computer Applications and Concepts
Bublitz, Daniel	AUT-208-500	Heating and Air Conditioning
Cecil, Joyce	NAS-101-001	Basic Nurse Assistant
Cecil, Joyce	NAS-101-002	Basic Nurse Assistant

Cockayne, Darlene	PSY-101-606	Introduction to Psychology
Cockerill, Linda	NAS-101-006	Basic Nurse Assistant
Collins, Todd	MAT-141-001	Introductory Statistics
Collins, Todd	MAT-004-002	Corequisite for Gen Ed Math
Corlas, Megan	OTA-210-001	Service Management
Cox, Cody	MAT-004-001	Corequisite for Gen Ed Math
Cox, Cody	MAT-004-003	Corequisite for Gen Ed Math
Daniel, Pamela	CMN-101-602	Public Speaking Fundamentals
Daniel, Pamela	CMN-101-100	Public Speaking Fundamentals
Darwish, Dr. Omar	CSC-130-001	IT Essentials
Davin, Dr. Kirsten	HLT-201-001	Health in Today's Society
Davis, Monique	CMN-101-001	Public Speaking Fundamentals
Davis, Monique	CMN-101-003	Public Speaking Fundamentals
D'Cruz-Endeley, Colette	ECO-131-600	Principles of Economics I
Deatherage, Tyler	CMN-101-603	Public Speaking Fundamentals
Dickey, Ashley	ART-101-600	Art Appreciation
Dickey, Ashley	ART-101-601	Art Appreciation
Dowell, Jan	CLA-136-500	Garde Manger
Ferreira, Nick	EMS-203-001	Paramedic - Specialized Care
Fines Workman, Elizabeth	CMN-101-600	Public Speaking Fundamentals
Freml, John	HUM-110-601	Intro to Women & Gender Studies
Hamm, Dr. Cynthia	CMN-101-601	Public Speaking Fundamentals
Hamm, Dr. Cynthia	CMN-101-604	Public Speaking Fundamentals
Hughes, James	PSY-101-106	Introduction to Psychology
Jagmohan, Swarup	CSC-105-001	Computer Applications and Concepts
Johnson, Lauren	EGL-100-001	Intro to Comp w/ EGL 101 001
Johnson, Lauren	EGL-100-003	Intro to Comp w/ EGL 101 001
Johnson, Lauren	EGL-101-001	Comp I w/ EGL 100 001 OR -003
Kadiani, Adil	ACC-103-600	Financial Accounting
Kadiani, Adil	ACC-103-601	Financial Accounting
Lascelles, Lori	NAS-101-003	Basic Nurse Assistant
Laub, Jill	BUS-121-602	Introduction to Business
Leamon, Patricia	EGL-101-002	Composition I
Lovelace, Chelsy	ESI-101-550	Employability Skills
Martinez, Ash	RCP-239-001	Clinical Practice III
Moore, Sierra	ART-101-602	Art Appreciation
Moore, Sierra	ART-101-603	Art Appreciation
Moran-Cortes, Elena	EGL-101-604	Composition I
Moran-Cortes, Elena	EGL-102-605	Composition II
Myers, Laurie	EGL-101-603	Composition I
Myers, Laurie	EGL-103-601	Tech & Prof Communication I
Nass, Paul	WIT-107-510	Mechatronics Blueprint Reading
Nichols, Saydee	NAS-101-002	Basic Nurse Assistant
Patton, Delaney	NAS-101-003	Basic Nurse Assistant
Pelser, Nicole	NAS-101-003	Basic Nurse Assistant
Prehoda, James	RCP-239-001	Clinical Practice III
Searcy, Scott	TES-121-500	Technical Shop Physics
Speagle, Kelsey	SGT-202-001	Surgical Procedures II
Spencer, Sonja	HLT-109-002	Medical Terminology
Spencer, Sonja	HLT-109-003	Medical Terminology
Warren, Stephanie	CLA-131-500	Food Production I

Wisdom, Peggy
Woods, Emily
Woods, Emily

NAS-101-006
EGL-101-101
EGL-100-104

Basic Nurse Assistant
Composition I
Intro to Comp w/EGL 101 104