MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
LINCOLN LAND COMMUNITY COLLEGE
ILLINOIS COMMUNITY COLLEGE DISTRICT #526

The regular meeting of the Board of Trustees of Lincoln Land Community College, Illinois Community College District #526 was held on Wednesday, July 22, 2026 at 5:30 p.m. in the Robert H. Stephens Room with Chair Rosenthal presiding.

I. Preliminary Matters

A. Roll Call

Members present were Mr. Elmore, Mr. Gates, Mr. Holaway, Ms. Jones, and Mr. Rosenthal. Ms. Enz was absent. Dr. Davis and Mr. Fulgenzi arrived while the meeting was in progress.

B. Pledge of Allegiance

C. Introductions and Recognitions

D. Adoption of Agenda of the July 22, 2026 Meeting

MOTION NO. 07-22-26-1:

Mr. Holaway moved to adopt the agenda of the July 22, 2026 meeting. Mr. Gates seconded.

Chair Rosenthal called a voice vote, all members voted aye. PASSED

E. Hearing of Citizens - none

II. Consent Agenda

MOTION NO. 07-22-26-2:

Mr. Elmore moved to:

- approve the minutes of the regular meeting of June 24, 2026 meeting;
- ratify disbursements of the bi-monthly checks, E-commerce refunds, ACH, and Wire transactions issued during June 2026;
- ratify out of state travel;
- approve out of state travel;
- approve the purchase of Fortinet network equipment from RL Canning in the amount of $252,454.52;
- approve a purchase order to Henricksen for furniture in The Learning Center at the total cost of $742,452.69;
- approve the purchase of the OEC CFD C-Arm at a total cost of $149,900 from JEM Medical, New Lenox, IL in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2027-01;
- approve renewing the annual Microsoft Campus Software and Server Agreements from CDW-G at a total cost of $134,337.14;
- approve the one-year Adobe Creative Cloud Enterprise Term License Agreement at a total cost of $66,050.40;
- approve the three-year contract with Cidilabs for the use of TidyUP and UDOIT Advantage with the College's Canvas environment at the total cost of $25,035.17;
- approve a four-year contract with LinkedIn Learning for full campus services in the amount of $90,030;
- approve the three-year contract with Echo360 for the use of GoReact at the total cost of $52,500;
- approve a purchase order to MRI (Henricksen) for furniture installation in The Learning Center at the total cost of $35,531.25;
- approve GradComm as the college's digital marketing services for the 2026-2027 academic year for a total cost of $88,665;
- and ratify the grant application for the Commercial Motor Vehicle Operator Safety Training Program in the amount of $198,000 and the grant application for the Strengthening Institutions Education grant in the amount of $3,000,000.

Mr. Holaway seconded.

Chair Rosenthal called a voice vote, all members voted aye. PASSED

III. Action Agenda

A. Policies

1. Revisions to Board Policy 4.10 – Subject Advanced Credit/Credit by Examination

These revisions include changes to the policy to align with current practices.

Board Policy 4.10 – ~~Subject Advanced Credit/Credit by Examination~~ Credit for Prior Learning

Policy Statement:
Lincoln Land Community College recognizes that students may attain knowledge or skills beyond traditional educational methods and has established methods to alternatively award college credit in such instances. Established opportunities to award college credit for students' prior learning or demonstrated proficiency will be published in the College catalog and may include, but are not limited to, proficiency examinations, portfolio assessment, industry certifications, military training, documented work experience, non-credit-to-credit pathways, and competency-based assessments. All awarded credit must reflect demonstrated achievement of college-level learning outcomes equivalent to those of the corresponding course and must be supported by appropriate documentation.

The College shall, upon request, grant credit to a student who demonstrates proficiency through an approved prior-learning assessment method as determined by faculty subject matter experts. No student shall be granted more than 30 semester credit hours by prior learning assessment, and credit earned through prior learning assessment shall not count toward institutional residency requirements. Students may incur fees related to the prior learning credit options they pursue.

These changes were presented last month for a first reading and are submitted for Board approval this evening.

Dr. Davis arrived at the meeting.

MOTION NO. 07-22-26-3:

Mr. Gates moved to approve the revisions to Board Policy 4.10 – Credit for Prior Learning. Mr. Elmore seconded.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Mr. Gates, Mr. Holaway, Ms. Jones (advisory), and Mr. Rosenthal. PASSED

B. *Academic Services Division Items* - None

C. *Student Services Division Items* – None

D. *Administrative Services Division Items*

1. Tentative Fiscal Year 2027 Budgets

We are in the process of preparing budget documents following the June 24th Budget Workshop. No changes have been made to the tentative budget since the Board Budget Workshop.

Additional adjustments may be necessary but are not anticipated before the final FY27 budget is adopted in September.

As required by law, the budgets for the operating funds (Education Fund and Operations and Maintenance Fund) must be available for public review for at least 30 days prior to adoption by the Board of Trustees. Accordingly, no action on the budget is requested at this time other than authorization to place the tentative budget on file.

We anticipate presenting the final budget for approval at the September Board meeting.

MOTION NO. 07-22-26-4:

Mr. Elmore moved to place on file for at least thirty days, for public review, the Tentative Fiscal Year 2027 Operating Budget. Mr. Gates seconded.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Mr. Gates, Mr. Holaway, Ms. Jones (advisory), and Mr. Rosenthal. PASSED

E. *Information Technology Items* - None

F. *Executive Division Items* – None

IV. Information Items

A. *Staff Reports*

1. Academic Services – None

2. Student Services - None

3. Administrative Services

   a. Position Vacancies and Hires

The item has been updated.

   b. Construction Progress Update

   c. Monthly Financial Report

4. Information Technology - None

5. Advancement Office – None

6. Executive Division

   a. Review of Agenda Master Calendar

B. *President's Report*

Summer session will wrap up next week for students. The fall semester will start on August 24th. We will have extended hours for fall enrollment, including the week before classes begin and Saturday, August 22nd from 10 a.m. to 1 p.m.

Two of our Workforce Institute students — Daniel Welchel, of Lincoln, and Tamara Rahman, of Rochester — placed in the top five of their respective categories at the SkillsUSA National Leadership and Skills Conference held in Atlanta, Georgia, in June. Daniel placed fourth in the Heavy Equipment Operation category, and Tamara placed fifth in the HVAC category.

The Workforce Institute is also holding a series of information sessions this month, offering a chance for prospective students to learn about our programs, including electrical distribution lineman, automotive technology, commercial electrical and industrial technology, hospitality and culinary, diesel and welding. Nearly 60 prospective students have registered.

LLCC Aviation Maintenance celebrated students who successfully received their airframe certificates this summer. These students are now prepared to test with the FAA to receive their official Airframe Mechanic Certification, making them employable as certified mechanics halfway through their schooling with LLCC. They are continuing on to also earn the PowerPlant Technician Certification.

Our Humanities, Arts, Communication and English Department has been awarded a $50,000 Advancing Developmental Education Reform Project Grant from the Illinois Community College Board. The grant will support professional development and collaboration opportunities focused on helping more students succeed in college-level English courses. Through the grant, the department will offer free virtual and in-person learning opportunities, including a workshop called the “Corequisite Convening” in December. They will also launch a faculty mentorship pilot program and develop a free online resource library.

Media Makers Camps were held July 13th-16th, providing high school students an introductory, inside-look at the field of 21st century graphic design, also known as integrated media design. The morning camp focused on digital photography and video, and the afternoon camp focused on animation and game design.

College for Kids summer camps wrapped up last week. We had a record-setting year with 831 students enrolled. And once again this year, Chef Kim Carter, and her College for Kids “Make, Bake and Donate” camp not only had fun with hands-on learning, but also fed the community in the process. They made over 1,100 items of baked goods — from cookies, breads, and cupcakes to dog treats. All human food went to St. John's Breadline in Springfield, and the dog treats went to PAWS in Jacksonville.

The Springfield Lucky Horseshoes recently honored Assistant Athletic Director and Head Baseball Coach Steve Torricelli. They named their stadium locker room “Coach Tor’s Doghouse” in recognition of his impact to the Springfield community.

Some upcoming events include:
Practical nursing (LPN) student graduation on July 30th at 6 p.m. in Cass Gym. LPN students from Hillsboro, Jacksonville and Springfield will be honored.

Community Education continues its popular presentations of “History Cooks” this summer — Fridays at noon at the Lincoln Home National Historic Site. There will be three more cooking demonstrations of dishes found along Route 66. This week, it will be Chicken Fried Steak from Tulsa, Oklahoma.

C. *Report from Faculty Senate* - None

D. *Report from Faculty Association*

Mr. Chris McDonald reported that the Faculty Association has been collaborating with the Administration to clarify faculty expectations during the summer term, including questions related to the calculation of work hours.

E. *Report from Classified Staff* – None

F. *Report from Professional Staff* – None

G. *Report from Facilities Services Council* - None

H. *Chairman’s Report* - None

I. *Secretary’s Report* - None

J. *Foundation Report*

Ms. Sanders reported that the Foundation Board is scheduled to meet next week to review the FY2027 Strategic Plan and budget. She also announced that the "Take & Create" event is scheduled for October 30 and will include several new features this year, including a delivery option.

K. *Other Board Members’ Reports*

Ms. Jones provided an update on various student activities taking place at all LLCC locations.

Mr. Elmore welcomed our new president, Dr. Oldfield.

V. Executive Session

MOTION NO. 07-22-26-5:

Dr. Davis moved to hold an executive session for the purpose of discussing personnel matters, reviewing executive session minutes, and approving recording matters, and pending/imminent legal matters. Mr. Gates seconded.

Chair Rosenthal called a voice vote, all members voted AYE. PASSED

Mr. Fulgenzi arrived at the meeting.

MOTION NO. 07-22-26-6:

Trustee Davis moved to return to open session at 6:30 p.m. seconded by Trustee Gates.

Those members voting aye were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Mr. Holaway, Ms. Jones (advisory), and Mr. Rosenthal. PASSED

VI. Actions from Executive Session

MOTION NO. 07-22-26-7:

Trustee Davis moved to approve all personnel matters seconded by Trustee Holaway.

Those members voting aye were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Mr. Holaway, Ms. Jones (advisory), and Mr. Rosenthal. PASSED

MOTION NO. 07-22-26-8:

Trustee Elmore moved to approve and release Executive Session Minutes without redaction:

Regular Board Meeting, January 21, 2026
Regular Board Meeting, February 25, 2026
Regular Board Meeting, March 25, 2026
Regular Board Meeting, April 29, 2026
Regular Board Meeting, May 27, 2026
Regular Board Meeting, June 24, 2026

and to continue confidentiality of Executive Session recordings, and to authorize and direct the Board Secretary to destroy such recordings on or after the identified dates:

Regular Board Meeting, January 21, 2026
authorized destruction date – July 22, 2027

Regular Board Meeting, February 25, 2026
authorized destruction date – August 26, 2027

Regular Board Meeting, March 25, 2026
authorized destruction date – September 26, 2027

Regular Board Meeting, April 29, 2026
authorized destruction date – October 30, 2027

Regular Board Meeting, May 27, 2026
authorized destruction date – November 28, 2027

Regular Board Meeting, June 24, 2026
authorized destruction date – December 25, 2027

Trustee Davis seconded.

Those members voting aye were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Mr. Gates, Mr. Holaway, Ms. Jones (advisory), and Mr. Rosenthal. PASSED

VII. Strategic Discussion

The trustees toured Millennium to see the new second-floor renovations.

VIII. Adjournment

There being no further business before the Board, the meeting adjourned at 5:57 p.m.

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Chair Rosenthal

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Secretary Enz

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Personnel Matters

DATE: July 22, 2026

We recommend the following personnel actions:

FACULTY

Approve the appointment of Lauren Tisdale to the tenure-track position of Diagnostic Medical Sonography Instructor. Lauren received a Bachelor of Arts in Communication from University of Illinois at Urbana-Champaign a Diagnostic Medical Sonography Certificate from Danville Area Community College. Lauren has been in the sonography field for seven years. This appointment will be effective August 17, 2026 with placement on Bachelors, Step 7 of the 2026-2027 faculty salary schedule.

Approve the appointment of Dr. Wafa Tonny to the one-year temporary position of Chemistry Instructor. Dr. Tonny received a Master of Science in Chemistry and Biochemistry from University of Texas at Arlington and a Doctorate in Materials Science & Engineering from University of Houston. Dr. Tonny has six years of teaching experience. This appointment will be effective August 17, 2026 for the 2026-2027 academic year with placement on Doctorate, Step 6 of the faculty salary schedule.

Approve the one-semester, temporary appointment of Kristen Huffman as Biology Instructor for Fall 2026. Kristen received a Master of Science degree in Biology from University of Saint Joseph. Kristen is a current adjunct and has twelve years of teaching and science lab experience. This is a continuation of her temporary assignment from academic year 2025-2026. This appointment will be effective August 20, 2026 with placement on Masters, Step 11 of the 2026-2027 faculty salary schedule.

ADMINISTRATOR

Approve the appointment of Sarah Hill as Dean, The Learning Center. Sarah earned a Master of Science in Educational Administration from Eastern Illinois University and a Master of Arts in Information Science and Learning Technologies from University of Missouri. Sarah has over twenty years of library experience and currently serves as the Director of Library Services at Lake Land College. This appointment will be effective October 1, 2026 with placement in salary grade O.