

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
LINCOLN LAND COMMUNITY COLLEGE
ILLINOIS COMMUNITY COLLEGE DISTRICT #526**

The regular meeting of the Board of Trustees of Lincoln Land Community College, Illinois Community College District #526 was held on Wednesday, August 26, 2026 at 5:30 p.m. in the Robert H. Stephens Room with Chair Rosenthal presiding.

I. Preliminary Matters

A. Roll Call

Members present were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Gates, Mr. Holaway, Ms. Jones, and Mr. Rosenthal. Mr. Fulgenzi was absent.

B. Pledge of Allegiance

C. Introductions and Recognitions

D. Adoption of Agenda of the August 26, 2026 Meeting

MOTION NO. 08-26-26-1:

Mr. Holaway moved to adopt the agenda of the August 26, 2026 meeting. Mr. Gates seconded.

Chair Rosenthal called a voice vote, all members voted aye. PASSED

E. Hearing of Citizens – none

II. Consent Agenda

MOTION NO. 08-26-26-2:

Mr. Gates moved to:

- approve the minutes of the regular meeting of July 22, 2026 meeting;
- ratify disbursements of the bi-monthly checks, E-commerce refunds, ACH, and Wire transactions issued during July 2026 and ratify the June 30, 2026 and July 31, 2026 Treasurer's Reports;
- approve out of state travel;
- approve the purchase and installation of additional shelving for the mobile system in the Lower-Level Sangamon area, in the amount of \$46,670.45;
- approve a purchase order to FCL Graphics for the printing, mailing, and delivering of the Fall 2026 issue of the Forward Magazine at the total estimated cost of \$45,000 in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2027-04;
- approve the purchase of Function Generators/Multimeters from Advanced Technologies in the amount of \$40,175;
- approve the purchase of a John Deere Gator XUV845M with mounted utility blade from Sloan Implement in the amount of \$34,266.14;
- approve the purchase of the OEC CFD C-Arm at a total cost of \$176,000, less \$20,000 trade in allowance for a net cost of \$156,000 from Interstate Imaging, Evansville, IL in accordance with the terms, conditions, and specifications of Invitation to Bid #FY2027-01;
- approve the contract with Academy of Lifelong Learning, ratify the contract with Memorial Health, approve the Clinical Site Agreement with HSHS, approve the Internship Affiliation Agreement with Computer Banc, and ratify the Memorandum of Understanding with Smalltown Dental;
- approve the contract with Arena Foods to provide vended meals at the total estimated cost of \$90,000 in accordance with the terms, conditions, and specifications of Request for Proposal #FY2027-03;
- approve the four-year contract with AwardSpring at the total cost of \$53,985;
- approve the annual contract with Entrinsik for Enrole SaaS subscription at a total cost of \$27,600;
- approve a three-year contract with Service Express for server hardware protection at the total cost of \$51,256.08;
- approve a three-year agreement with Transcend AP for accounts payable automation software and implementation services at a total cost not to exceed \$65,985, with Year 1 costs of \$31,995 including implementation fees and annual costs of \$16,995 in Years 2 and 3;
- approve the three-year contract with SonoSim at the total cost of \$66,198;
- ratify the grant application for the Illinois Cooperative Work Study Grant in the amount of \$31,200;
- and approve the Base Bid in the amount of \$279,900 from American Asbestos Abatement, LLC dba Midwest Service Group and to establish a project contingency in the amount of \$28,00- for an aggregate amount of \$307,900 to complete abatement on the first floor of Menard Hall for the Master Plan Implementation - Phase B1 Asbestos Abatement of Menard Hall Bookstore and PRM Project at LLCC's Main Campus.

Dr. Davis seconded.

Chair Rosenthal called a voice vote, all members voted aye. PASSED

III. Action Agenda

A. Policies

1. Revisions to Board Policy 5.11 – Admission of Students

These revisions include changes to the policy to align with current practices.

Policy Statement:

~~In accordance with Section 805/3-17 of the Illinois Public Community College Act the College shall admit any student qualified to complete a program offered by the College. Upon acceptance, entry level competence must be demonstrated in advance of enrollment in transfer programs and selective admissions programs designated by the College, which competence may be achieved through preparedness programs conducted by the College.~~

The College shall admit students in accordance with all the requirements respecting qualifications and preferences set forth in the Public Community College Act (110 ILCS 805/3-17 and 805/3-28) and Administrative Rules of the Illinois Community College Board.

Information about admission requirements, procedures and options is published in the College catalog and other appropriate media. Admission to the College does not guarantee entrance into a particular course or program of study.

In special circumstances, the Vice President, Student Services (or the Vice President's designee) in conjunction with the Vice President for Academic Services, (or the Vice President's designee) may, with mutual agreement of affected faculty, authorize admission to the College and registration into college level course work by students who do not meet all **requirements** ~~admissions criteria~~.

The Vice President, Student Services (or the Vice President's designee) may deny admission to a person due to their prior conduct ~~or post-secondary~~ **at any educational** institution.

~~Persons who have been suspended or expelled from any other post-secondary institution for disciplinary or behavioral issues may be denied admission to Lincoln Land Community College by the Vice President, Student Services, or the Vice President's designee if their presence is deemed a threat to the college or its personnel.~~

The College reserves the right to verify the identity, academic records, and eligibility of all applicants for admission and students. Submission of false or misleading information—including the use of another person's identity or a fictitious identity—may result in denial of admission, cancellation of registration, withholding of refunds, and disqualification from all financial aid. The provisions under Board Policy 5.36, 5.37, 5.40, and 5.41 do not apply to applicants or students suspected of providing a false identity.

These were presented for a first reading. No action was required at this meeting. We will return this policy for action at the regularly scheduled September 2026 meeting of the Board.

2. Revisions to Board Policy 5.43 – Standards of Progress – Academic

These revisions include changes to the policy to align with current practices.

Policy Statement:

The College is committed to student success. Students enrolled in an academic program must maintain minimum academic achievement standards. Standards for academic achievement are published in the college catalog and are determined by cumulative grade point average of credit hours attempted. A student whose academic performance is below the acceptable standard will be placed first on academic probation **notice**, then ~~suspension~~, **academic recovery** then ~~multiple suspension~~ **academic supervision** status.

These are presented for a first reading. No action was required at this meeting. We will return this policy for action at the regularly scheduled September 2026 meeting of the Board.

B. Academic Services Division Items - None

C. Student Services Division Items – None

D. Administrative Services Division Items

1. Investment Management Services Agreement

College Administration recommended that the Board of Trustees authorize Lincoln Land Community College to enter into an Investment Management Agreement with PFM Asset Management, a division of U.S. Bancorp Asset Management, Inc., for professional investment management services.

Lincoln Land Community College maintains cash balances that support ongoing operations, capital projects, reserves, and other institutional priorities. While preserving safety and liquidity remains the College's primary objective, opportunities exist to enhance investment earnings through a more strategic management approach that remains fully compliant with the Illinois Public Funds Investment Act.

PFM Asset Management is a nationally recognized provider of investment management services focused on public sector entities, including local governments, municipalities, school districts, and higher education institutions. PFM currently serves numerous public entities throughout Illinois, including nine Illinois community colleges. The firm's specialization in public funds investing provides expertise in managing portfolios within the unique legal and operational requirements governing public institutions.

The proposed engagement would allow the College to implement a professionally managed investment strategy utilizing the investment instruments authorized under the Illinois Public Funds Investment Act and the College's investment policies. Under the agreement, PFM would provide discretionary investment management services, manage investments in accordance with the College's investment policy, and provide ongoing reporting and portfolio oversight.

The objective of this initiative is to improve the utilization of available funds through diversification, active portfolio management, and strategic investment of funds that are not immediately needed for operations. By leveraging the investment options available under state law, the College should be positioned to generate enhanced investment returns on a

portion of its available funds compared to simply earning whatever interest rate on our accounts through the bank.

The engagement with PFM Asset Management is expected to provide the following benefits:

- Professional management of a portion of the College's investable funds.
- Investment strategies designed specifically for public entities and compliant with Illinois statutes.
- Enhanced portfolio diversification using authorized investment instruments.
- Ongoing monitoring of market conditions and portfolio performance.
- Regular reporting and transparency regarding investment activity and results.
- Potential for improved annual investment earnings while maintaining the College's emphasis on safety and liquidity.

PFM Asset Management would be compensated according to the fee schedule included in the Investment Management Agreement. Fees are based on assets under management and range from 0.09% on the first \$50 million of assets to 0.07% on assets between \$50 million-\$100 million, with a minimum annual fee of \$40,000.

Administration believes that the anticipated increase in investment earnings over time will outweigh the management fees associated with the program and will provide a positive net benefit to the College.

The board discussed and agreed to table the topic until the September board meeting and vote on it then.

E. Information Technology Items - None

F. Executive Division Items – None

IV. Information Items

A. Staff Reports

1. Academic Services – None
2. Student Services - None
3. Administrative Services
 - a. Position Vacancies and Hires

The item has been updated.

- b. Construction Progress Update
- c. Monthly Financial Report
- d. Notification of April 2027 Board of Trustees Election

Under the legislative statute 110 ILCS 805/3-7 which first went into effect in the 2005 consolidated election, Board members were elected by trustee districts rather than at large. Lincoln Land Community College, District No. 526 is divided into 7 trustee districts. For the 2027 consolidated election, four LLCC Board of Trustee terms will expire.

District 1	Enz	6 years, 4 years	Stands for election in 2023, 2029, 2033
District 2	Davis	6 years, 4 years	Stands for election in 2023, 2029, 2033
District 3	Gates	4 years, 6 years	Stands for election in 2023, 2027, 2033
District 4	Rosenthal	6 years, 4 years	Stands for election in 2023, 2029, 2033
District 5	Fulgenzi	4 years, 6 years	Stands for election in 2023, 2027, 2033
District 6	Holaway	4 years, 6 years	Stands for election in 2023, 2027, 2033
District 7	Elmore	4 years, 6 years	Stands for election in 2023, 2027, 2033

Notification has been received that the 2027 election will be held on April 6, 2027. The official first day to file nomination papers is November 16, 2026, and runs through November 23, 2026.

4. Information Technology - None
5. Advancement Office – None
6. Executive Division
 - a. Review of Agenda Master Calendar

It is noted that the October board meeting will be held at LLCC – Jacksonville.

B. President's Report

The fall semester kicked off this week with staff and faculty welcoming students, and Student Engagement has been holding a variety of activities, including outdoor games, Pizza With Police and more. Fall enrollment is once again up — a little over 2% in credit hours.

Logger Launch was held before classes started to help new students find their classrooms, connect with support services, and finalize their to-do lists. On main campus, more than 200 students attended. Events were also held at Outreach Centers.

We hosted 44 of our dual credit instructors earlier this month for training on important processes and to connect with departments.

Forty-six of our student athletes were named to the 2025-2026 NJCAA All-Academic Teams, recognizing their outstanding academic performance during the past academic year.

We held a practical nursing (LPN) student graduation at the end of July. Forty-two LPN students from Hillsboro, Jacksonville and Springfield were recognized.

Six of our biology students successfully completed the SciPrep 2026 program, a collaborative initiative between LLCC and UIS, designed to prepare students for careers in science and research. This year marks the third year of the program.

LLCC was awarded a \$10,000 Pathways Step Grant from the Modern Language Association to enhance the connection between classroom learning in key humanities courses and career-ready skills. We were also the only community college to be awarded a grant in this cycle. The awarded project is “Thinking, Deciding and Connecting From Classroom to Career: Amplifying Humanities’ Durable Skills,” and students will build important abilities such as critical thinking, decision-making, communication, and problem-solving through hands-on undergraduate research projects.

Lincoln Land was out at the Illinois State Fair this year in ICCB’s tent near the Lincoln Stage. We had representatives out on the first Friday and Saturday as well as Monday. Friday was Agriculture Day, and we demonstrated a drone simulator and offered a “What Your Seeds Need to Grow” activity for kids. Monday was Senior Day, and folks from Community Education were there to share the opportunities we have for all ages. In addition, LLCC alumni and Community Education staff served as culinary judges in the Hobbies, Arts and Crafts Building during the fair.

Biology Professor Tony Rothering shared the final fall 2025 and spring 2026 reports from LLCC’s Bird Banding Station. These were the 26th and 27th banding seasons since the station began in 2012. The data collected is added to a global database that tracks such information as migration patterns and population growth. In fall, 503 birds of 62 species were banded over 24.5 days, and in the spring, 359 birds of 58 species were banded over 19 days. Some of the more interesting recaptures included a Blue Jay, Northern Cardinal and a Common Yellowthroat that were originally banded in 2020.

Academy of Lifelong Learning hosted 122 members and 44 guests at a fall kickoff event on August 13th. Through presentations and exhibits, it was an opportunity for current members and those interested in becoming members to learn about the opportunities being planned for this academic year. In fact, 19 of the guests signed up that day to become members.

The Trutter Museum & Murray Gallery is currently hosting the exhibit “House Rules” featuring sculptures, installations, games, and mixed media works by Danny Houk through September 18th. The exhibit blurs the boundaries between humor and critique through playful interaction, wordplay, and carefully hand-crafted objects. There will be an artist discussion on Wednesday, Sept. 16th from 5-7.

Upcoming events include: The Cardboard Regatta on September 25th; Bistro to Go will open on September 8th. We will host a Honey Harvest demonstration on September 23rd. Honey will be extracted from the beehives at West Lake Nature Grove, and then the honey supers will be moved to A. Lincoln Commons to extract honey from the frames, and samples of raw honey will be available.

The Career Expo will be held on September 24th. This is always a big event, in which we expect approximately 1,500 high school students to be on campus to take tours and visit with hundreds of employers in the exhibit area, learning about careers in workforce, healthcare, agriculture and more.

We will also be hosting the inaugural Healthcare Educators Conference on November 6th — a statewide continuing education conference for secondary and post-secondary educators, and registration is currently open.

C. Report from Faculty Senate

Mr. Leitner reported that he and the Senate Chair met with Dr. Oldfield earlier in the month. Discussion focused on issues of importance to the Senate, including strengthening shared governance and developing policies related to artificial intelligence (AI).

D. Report from Faculty Association

Chris McDonald reported that the Faculty Association continues to work with Dr. Dockter on issues reported earlier and also working on revisions to their constitution. Their union representatives also met with local legislators recently.

E. Report from Classified Staff – None

F. Report from Professional Staff – None

G. Report from Facilities Services Council - None

H. Chairman's Report - None

I. Secretary's Report

Ms. Enz stated that she recently attended the ICCTA Leadership Team Executive Committee Planning Retreat. The next ICCTA meeting will be held in Springfield on September 18-19. She encouraged all board members to attend.

J. Foundation Report

Ms. Sanders announced that the annual Take and Create Gourmet Dinner Kit pickup will be held on October 30. The kit features a five-course gourmet meal that can be finished at home with minimal preparation, includes adult beverages, and serves two people. New this year are a bulk kit option and free delivery.

Ms. Sanders also announced that the annual Giving Day will be held on November 13. A new Board Giving Day Match Appeal encourages LLCC Board and LLCC Foundation Board members to consider making a \$250 gift. If all Board members participate, a \$5,000 matching gift can be announced.

K. Other Board Members' Reports

Ms. Jones provided an update on various student activities taking place at all LLCC locations.

V. Strategic Discussion

Dr. Oldfield announced that the college will begin developing a new Strategic Plan, with the goal of having it in place in time for the college's 60th anniversary this spring. To start, he requested input on a few questions, which the Board discussed and answered.

VI. Executive Session

MOTION NO. 08-26-26-3:

Dr. Davis moved to hold an executive session for the purpose of discussing personnel matters and pending/imminent legal matters. Mr. Gates seconded.

Chair Rosenthal called a voice vote, all members voted AYE. PASSED

MOTION NO. 08-26-26-4:

Trustee Davis moved to return to open session at 6:54 p.m. seconded by Trustee Gates.

Those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Gates, Mr. Holaway, Ms. Jones (advisory), and Mr. Rosenthal. PASSED

VII. Actions from Executive Session

MOTION NO. 08-26-26-5:

Trustee Davis moved to approve all personnel matters attached seconded by Trustee Gates.

Those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Gates, Mr. Holaway, Ms. Jones (advisory), and Mr. Rosenthal. PASSED

VIII. Adjournment

There being no further business before the Board, the meeting adjourned at 6:55 p.m.

Chair Rosenthal

Secretary Enz

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Personnel Matters

DATE: August 26, 2026

ADMINISTRATOR

Laurie Rhodes, Director of Child Development Center retirement effective 12/31/2026

FACULTY

Approve the one-semester, temporary appointment of Lauren Johnson as English Instructor for the Fall 2026 semester. Lauren received a Master of Science degree in English from Illinois State University. Lauren has been an adjunct faculty member at LLCC since Fall 2025. This appointment will be effective August 17, 2026 with placement on Masters, Step 2 of the 2026-2027 faculty salary schedule.

Approve the one-year, temporary appointment of Paul Nass as Industrial Maintenance Instructor for academic year 2026-2027. Paul received a Bachelor of Science degree in Electronics Management from Southern Illinois University at Carbondale. Paul has been an adjunct faculty member at LLCC since Fall 2021. This appointment will be effective August 17, 2026 with placement on Bachelors, Step 12 of the 2026-2027 faculty salary schedule.

Approve the one-year temporary appointment of Kenneth Krake as Industrial Maintenance Instructor for academic year 2026-2027. Kenneth received a Master of Arts degree in History from University of Illinois at Springfield. Kenneth has been an adjunct faculty member at LLCC since Spring 2025. This appointment will be effective August 17, 2026 with placement on Masters, Step 12 of the 2026-2027 faculty salary schedule.