AGENDA ITEM IV.A.3.a

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Position Vacancies and Hires

DATE: October 28, 2026

POSITION VACANCIES

Classified
Accounting Specialist (FT)
Program Assistant, Nursing (FT)
Public Safety Assistant, LLCC Beardstown (PT)

Professional
Concurrent Enrollment Coordinator (FT)
IT Project Manager (FT)
Recruitment and Outreach Support Specialist (FT)
Recruitment Specialist (FT)
Research & Analytics Associate I (FT)
Student Success Advisor (FT)

Full-time Faculty
Instructor, Nursing

NEW HIRES

Fitzpatrick, Michaela	Laboratory Coordinator	11/09/2026
Pilarte, Audra	Family & Community Engagement Specialist	11/02/2026

PROMOTIONS

Gerton, Lynn	Scholarship Coordinator	10/19/2026
Thompson, Kassie	Accountant	10/05/2026

RESIGNATIONS

Bailey, Sarah	WEI Program Navigator	10/15/2026

SALARY GRADE ADJUSTMENTS

Lara Marshall's position, now titled Assistant Director, Financial Aid, was recently reviewed for salary grade placement due to the additional responsibilities added to her position. The position is now placed in salary grade I. This change is effective September 16, 2026.

Sharon Fritt's position, now titled Administrative Operations Coordinator, was recently reviewed for salary grade placement due to the restructuring of administrative responsibilities in the Health Professions department. The position is now placed in salary grade E. This change is effective October 19, 2026.

Vickie Ward's position as Assistant to the Vice President, Academic Services, was recently reviewed for appropriate salary grade placement. The position is now placed in salary grade F. This change is effective October 16, 2026.