LLCC Board of Trustees Regular Meeting

November 18, 2026

Wayne Rosenthal, Chair

Ken Elmore, Vice Chair

Samantha Enz, Secretary

Vicki Davis

Gordon Gates

Jeff Fulgenzi

Mark Holaway

Rylie Jones, Student Trustee

Dr. Curt Oldfield, President

MISSION STATEMENT
The mission of Lincoln Land Community College is to transform lives and strengthen our communities through learning.

BOARD OF TRUSTEES
LINCOLN LAND COMMUNITY COLLEGE
ILLINOIS COMMUNITY COLLEGE DISTRICT #526

AGENDA
REGULAR MEETING

Wednesday, November 18, 2026
5:30 P.M.
Lincoln Land Community College
Robert H. Stephens Room

I. Preliminary Matters

A. Roll Call
B. Pledge of Allegiance
C. Adoption of Agenda of the November 18, 2026 Meeting
D. Introductions and Recognition
E. Hearing of Citizens

II. Consent Agenda

A. Approval of Minutes of the Regular Meeting of October 28, 2026
B. Ratify Payment of All Cash Disbursements for October and the October Treasurer's Report.
C. Out-of-State Travel
    1. Ratification of Out-of-State Travel
    2. Approval of Out-of-State Travel
D. Budget/Financial Items
E. Purchasing
    1. Ratification of Purchase of Laptop Computers for Sangamon Hall Learning Center Classroom
    2. Fleet Vehicle
    3. Semi Tractors and Trailers
    4. Obstetric Simulator
    5. Simformotion Skid Steer Simulator
    6. Snap-On Torque Certification Kit
F. Contracts/Agreements
    1. Monthly Training Contract/Clinical Agreement Status Report
    2. Lightcast Renewals
    3. Landis Contact Center Service
G. Monthly Grant Status Report
H. Facility Leases
I. Construction Items
    1. Workforce Cooling Tower Piping Replacement – Contractor Ratification

III. Action Agenda

A. Policies
    1. Revision to Board Policy 8.39 – Faculty Emeritus Status

B. Academic Services Division Items
C. Student Services Division Items
D. Administrative Services Division Items
    1. FY26 External Audit
E. Information Technology Items
F. Executive Division Items

IV. Information Items

A. Staff Reports
    1. Academic Services
    2. Student Services
    3. Administrative Services
        a. Position Vacancies and Hires
        b. Construction Progress Update
        c. Monthly Financial Report
    4. Information Technology
    5. Advancement Office
    6. Executive Division
        a.Review of Agenda Master Calendar
B. President's Report
C. Report from Faculty Senate
D. Report from Faculty Association
E. Report from Classified Staff
F. Report from Professional Staff
G. Report from Facilities Services Council
H. Chairman's Report
I. Secretary's Report
J. Foundation Report
K. Other Board Members' Reports

V. Strategic Discussion

VI. Executive Session

A. Personnel Matters
B. Pending/Imminent Legal Matters

VII. Actions from Open/Executive Session

A. Approval of Personnel Matters

VIII. Adjournment

I. Preliminary Matters

II. Consent Agenda

AGENDA ITEM II.B

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Ratify Payments of All Cash Disbursements for October and the October Treasurer's Report

DATE: November 18, 2026

In accordance with Lincoln Land Community College Board of Trustees Policy 6.1, the following items are available in the President's Office and Vice President, Administrative Services Office for your review and subsequent action:

A. The Cash Disbursement Register including the Check Register of bi-monthly accounts payable checks, E-commerce refunds, ACH and Wire transactions issued during October, 2026, (payments for purchase order payments, equipment, supplies, lease payments, maintenance agreements, travel in accordance with the Local Government Travel Expense Control Act, employee reimbursements, membership dues, subscriptions, club vouchers, medical claim payments, pre-paid purchase orders, and time sensitive payment due dates – generally, items included under Board Policy 6.6).

B. The Treasurer's Report for the month ending October 31, 2026.

MOTION: Ratify disbursements of the bi-monthly checks, E-commerce refunds, ACH and Wire transactions issued during October 2026, and ratify the October 31, 2026, Treasurer's Report.

Gleckler

AGENDA ITEM II.C.2

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Out-of-State Travel

DATE: November 18, 2026

Name	Meeting	Location	Purpose	Amount
Boyette, Duane	ATEC Conference	Wichita, KS	Professional Development	$2,838
Pietrzak, David	ATEC Conference	Wichita, KS	Professional Development	$2,838
Bauman, Holly	Ag Industry Trip to Spain	Spain	Professional Development	$6,121*
Jackson, Lori	Ag Industry Trip to Spain	Spain	Professional Development	$5,621*
Teeter, Rich	Ag Industry Trip to Spain	Spain	Professional Development	$4,871*
LLCC Ag Students (Est. 22 Students)	Ag Industry Trip to Spain	Spain	Student Experience	$110,162**
Coffey, Nichole	Ellucian Live 2027	New Orleans, LA	Professional Development	$4,098
Long, Tiffany	Ellucian Live 2027	New Orleans, LA	Professional Development	$3,753
Bergman, April	Ellucian Live 2027	New Orleans, LA	Professional Development	$3,090
Beckmier, Craig + 9 Students	Houston Livestock Show	Houston, TX	Student Experience	$4,390*
Beckmier, Craig + 14 Students	All East Livestock Show	Knoxville, TN	Student Experience	$4,420*
Beckmier, Craig + 9 Students	Iowa State Livestock Show	Ames, IA	Student Experience	$1,213*

Beckmier, Craig + 24 Students	Dixie Livestock Show	Jackson, MS	Student Experience	$2,896*
Beckmier, Craig + 9 Students	OK City & Denver Livestock Show	Oklahoma City, OK & Denver, CO	Student Experience	$6,611*
Beckmier, Craig + 9 Students	San Antonio Livestock Show	San Antonio, TX	Student Experience	$3,279*
Beutke, Kyle	Houston Livestock Show	Houston, TX	Student Experience	$525*
Beutke, Kyle	All East Livestock Show	Knoxville, TN	Student Experience	$345*
Beutke, Kyle	Dixie Livestock Show	Jackson, MS	Student Experience	$126*
Beutke, Kyle	San Antonio Livestock Show	San Antonio, TX	Student Experience	$345*
Suchland, Colin	2027 Summit for Dual Credit Program	South Padres Island, TX	Professional Development	$2,546
Bormida, Kaelyn	Society for Human Resource Management Conference	Nashville, TN	Professional Development	$1,422

**Foundation Kreher Fund*

***Foundation Kreher Fund and Student Payment*

AGENDA ITEM II.E.1

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Ratification of Purchase of Laptop Computers for Sangamon Hall Learning Center Classrooms

DATE: November 18, 2026

Approval was obtained from the Board Chair to purchase 108 Dell laptop computers at a total cost of $88,662.00 to equip four instructional classrooms as part of the Learning Center remodel in Sangamon Hall. The computers were purchased directly from Dell. Ratification of the purchase is requested this evening. Advance approval was necessary to ensure delivery before the renovated space opens for the spring semester.

Classroom Distribution

Classroom	Configuration	Quantity
SA1111	Dell Pro Education 11	24
SA1113	Dell Pro Education 11	24
SA1116	Dell Pro Education 11	30
SA1121	Dell Pro 14	30
Total	-	108

The distribution corresponds to the 78 Dell Pro Education 11 laptops and 30 Dell Pro 14 laptops included in the Dell quotation.

Equipment and Cost

Equipment	Quantity	Unit Price	Total
Dell Pro Education 11 PE11260	78	$761.15	$59,369.70
Dell Pro 14 PC14255	30	$976.41	$29,292.30
Total	108	-	$88,662.00

Budget Impact:

Total Funds Requested: $88,662
Source of Funds: 2025 Bond
Projected Revenue: N/A
Projected Savings: N/A

Cruz

Student Learning Impact:

How will the proposed agenda item impact student learning?

These classroom computers will provide faculty and students with critical up-to-date technology for classroom instruction.

How will the proposed agenda item be measured?

The effectiveness of student learning through new technology.

MOTION: Move to ratify the purchase of 108 Dell laptop computers, at a total cost of $88,662.

AGENDA ITEM II.E.2

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Fleet Vehicle

DATE: November 18, 2026

Proposals were recently solicited from qualified automobile dealers for the purchase and delivery of one (1) new, unused 2026 model-year or newer four-door sedan or mid-size SUV for use as a LLCC fleet vehicle. Vendors were allowed to submit more than one vehicle that met the requirements and specifications.

Preference was given to vehicles available from current dealer inventory; however, vendors were allowed to submit factory-order vehicles and were required to identify expected delivery timeframes. While cost was the major criterion considered, interior space, gas mileage, and vehicle warranties were also considered.

Through the selection process, we identified a vendor we believe is equipped to meet the needs of the college and can provide a vehicle of high quality at a reasonable cost.
The price grid below details the submitted bids:

Vendor	Location	Vehicle	Projected Cost
Morrie's Kia	Peoria, IL	2027 Kia K4	$24,573.63
Friendly Chevrolet	**Springfield, IL**	**2026 Chevrolet Trax 1LT**	**$25,607.82**
Morrie's Kia	Peoria, IL	2026 Kia Sportage LX	$29,621.63
Vogler Motor Co	Carbondale, IL	2026 Ford Bronco Sport	$30,562.56
Friendly Chevrolet	Springfield, IL	2027 Chevrolet Equinox LT	$30,773.77
Bob Brady Dodge	Decatur, IL	2026 Jeep Compass	$30,829.63
Miles Chevrolet	Decatur, IL	2027 Chevrolet Equinox LT	$32,096.95

As required by section 6.4 of the LLCC Board Policy, an advertisement for public bid was published in the Monday, October 26, 2026 edition of the Springfield State-Journal Register.

In addition to the bidders above, the solicitation was also sent to the following vendors:

Vendor	Location
Bob Ridings	Springfield, IL
Crown Toyota	Decatur, IL
Crown Nissan of Decatur	Decatur, IL
Ford of Peoria	Peoria, IL
Friendly Honda	Springfield, IL
Green Stores	Springfield, IL
Gustafson Ford	Kewanee, IL
Jackson Family of Dealerships	Decatur, IL
Jim Xamis	Springfield, IL
Landmark Chrysler Jeep Fiat	Springfield, IL
Landmark Ford	Springfield, IL
Landmark Mitsubishi	Springfield, IL
Lincoln Chrysler Dodge Jeep Ram	Lincoln, IL
NovaTech	Sainte-Julie, QC Canada
Peoria Toyota	Peoria, IL
PWXPress	Jacksonville, FL
S&K Buick GMC	Springfield, IL
Thomas of Petersburg	Petersburg, IL
Uftring Montgomery Chevrolet	Peoria, IL
United Chevrolet GMC	Jacksonville, IL
Victory Honda	Peoria, IL

Budget Impact:

Total Funds Requested: $25,607.82
Source of Funds: Operating Funds
Projected Revenue: N/A
Projected Savings: N/A

Student Learning Impact:

How will proposed agenda item impact student learning?
N/A

How will proposed agenda item be measured?
N/A

MOTION: Move to approve a purchase order to Friendly Chevrolet, Springfield, IL, to provide a fleet vehicle at the total estimated cost of $25,607.82 in accordance with the terms, conditions, and specifications of Request for Proposal #FY2027-11.

AGENDA ITEM II.E.3

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Semi Tractors and Trailers

DATE: November 18, 2026

Proposals were recently solicited from qualified vendors for the supply and delivery of four (4) Conventional Semi Tractors and Box Van Trailers for the Truck Driver Training Program. Vendors could submit a bid for either the tractors or the trailers. Bidding on both portions was not a requirement. The price grid below details the cumulative prices:

Vendor	Location	Semi Tractor Type	Semi-Tractor Price	Trailer Price
Truck Centers	**Troy, IL**	**2028 Western Star 49X**	**$571,416**	**$191,600**
Rush Truck Center	Springfield, IL	2028 International LT 625 6x5	$574,525.96	No Bid
Aria Contracting	Sarasota, FL	2028 International LT 625 6x5	$594,460	No Bid
CIT Trucks	Springfield, IL	2028 Kenworth T681	$691,444	No Bid
TLG Peterbilt	St Louis, MO	2028 Peterbilt 580	$701,912	No Bid
Arrow Trailer	Springfield, IL	N/A	No Bid	$220,000

As required by section 6.4 of the LLCC Board Policy, an advertisement for public bid was published in the Monday, October 26, 2026 edition of the Springfield State-Journal Register. In addition to the bidders above, the solicitation was also sent to the following vendors: Nextran Truck Centers, Decatur, IL; PWXPress, Jacksonville, FL; Springfield Tractor and Trailer Sales, Springfield, IL.

Budget Impact:

Total Funds Requested:	$763,016
Source of Funds:	DCEO Grant
Projected Revenue:	N/A
Projected Savings:	N/A

Student Learning Impact:

How will proposed agenda item impact student learning?

N/A

How will proposed agenda item be measured?

N/A

MOTION:	**Move to approve a purchase order to Truck Centers, Troy, IL, to provide (4) Conventional Semi Tractors and Box Van Trailers at a total estimated cost of $763,016 in accordance with the terms, conditions, and specifications of Request for Proposal #FY2027-11.**

Gleckler

AGENDA ITEM II.E.4

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Obstetric Simulator

DATE: November 18, 2026

The College is seeking approval to enter into a sole source agreement with Laerdal to provide an obstetric (OB) simulator for the Nursing Program. No equivalent product matches the proprietary features, cost structure, and required support. Laerdal is the sole manufacturer, sole software provider, and sole authorized service and repair which meets the needs of the department.

Budget Impact:

Total Funds Requested:	$63, 213.29
Source of Funds:	Perkins Grant
Projected Revenue:	N/A
Projected Savings:	N/A

Student Learning Impact:

How will proposed agenda item impact student learning?
Students will gain hands-on experience with new equipment that reflects current industry standards, better preparing them for real-world careers.

How will proposed agenda item be measured?
N/A

MOTION: Move to approve a purchase order to Laerdal for an OB simulator at the total cost of $63,213.29.

Gleckler

AGENDA ITEM II.E.5

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Simformotion Skid Steer Simulator

DATE: November 18, 2026

The College is seeking approval to enter into a sole source agreement with Simformotion to provide a skid steer simulator for the Agriculture Programs. The Simformotion Virtual Reality (VR) Skid Steer Simulator uniquely supports LLCC's agriculture programs by providing students with realistic, hands-on training in equipment operation commonly used in modern agricultural production, agribusiness, and land management. Using authentic Caterpillar controls and an immersive VR environment, students can develop skills in machine operation, material handling, grading, and job-site safety before operating actual equipment.

Comparable products do not offer the same combination of authentic equipment controls, virtual reality training, student performance management, and industry-recognized curriculum alignment, making this simulator the best fit for LLCC's agriculture workforce training needs and student preparation for careers in agriculture and related equipment-intensive industries.

Budget Impact:

Total Funds Requested:	$28,162.25
Source of Funds:	Kreher Funds
Projected Revenue:	N/A
Projected Savings:	N/A

Student Learning Impact:

How will proposed agenda item impact student learning?
Students will gain hands-on experience with new equipment that reflects current industry standards, better preparing them for real-world careers.

How will proposed agenda item be measured?
N/A

MOTION: Move to approve a purchase order to Simformotion for a VR Skid Steer Simulator at the total cost of $28,162.25.

Gleckler

AGENDA ITEM II.E.6

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Snap-On Torque Certification Kit

DATE: November 18, 2026

The College is seeking approval to enter into a sole source agreement with Snap-On to purchase a Post Secondary Torque Certification Kit for the Workforce Program. This kit is available through the Sourcewell Consortium under the Snap-On Contract #121223.

This high-end educational equipment package will allow the applicable Workforce programs (Diesel Technologies, Auto Technologies, Aviation, etc.) to administer official Snap-on Mechanical and Electronic Torque Certifications to students. Snap-On is the sole manufacturer, and no equivalent product matches the proprietary features, cost structure, and required support which meets the needs of the department.

Budget Impact:

Total Funds Requested:	$60,624.82
Source of Funds:	Perkins Grant
Projected Revenue:	N/A
Projected Savings:	N/A

Student Learning Impact:

How will proposed agenda item impact student learning?
Students will gain certifications that reflect current industry standards, better preparing them for real-world careers.

How will proposed agenda item be measured?
N/A

MOTION:	**Move to approve a purchase order to Snap-On for the Post-Secondary Torque Certification Kit at the total cost of $60,624.82.**

Gleckler

AGENDA ITEM II.F.1

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Monthly Training Contract/Clinical Agreement Status Report

DATE: November 18, 2026

The following is the current Training Contract/Clinical Agreement Status Report for LLCC.

The Professional Development Institute Department has entered into a contract with Compass for Kids to provide a 3-hour PDI workshop. The workshop will be held on December 11, 2026.

The Professional Development Institute Department has entered into a contract with Dometic to provide Excel Level 1 and Level 2 Training. The training will run from October 16, 2026, through November 13, 2026.

The Professional Development Institute Department has entered into a contract with Reel USA to provide a Welding Bootcamp. The bootcamp will be run from November 4, 2026, through January 6, 2027.

Academic Services seeks approval to enter into an Internship Affiliation Agreement with Drake-Scruggs for students enrolled in the College's Diesel Technology Program.

Academic Services seeks approval to enter into an Internship Affiliation Agreement with Cummins Dental Group for students enrolled in the College's Dental Assistant Program.

MOTION: Move to approve the Internship Affiliation Agreements with Drake-Scruggs and with Cummins Dental Group.

Gleckler

AGENDA ITEM II.F.2

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Lightcast Renewals

DATE: November 18, 2026

Board approval is requested for a three-year contract renewal for the following Lightcast solutions: Analyst (local data – Higher Education tool), Career Coach Widget Builder (real-time job market data tool), Module – Input/Output. Collectively, these allow for staff to better understand the labor market needs within our region and for students to explore career options and to better understand job availability and wages within specific fields.

Combined Solutions Cost

Solution	Cost
2027 Analyst- Local Data (Higher Education)	$ 15,000
2027 Career Coach Widget Builder	$ 9,700
2028 Analyst- Local Data (Higher Education)	$ 15,000
2028 Career Coach Widget Builder	$ 9,700
2029 Analyst- Local Data (Higher Education)	$ 16,350
2029 Career Coach Widget Builder	$ 10,573
2027-2029 Module-Input/Output	$ 0
Total	**$ 76,323**

Budget Impact:

Total Funds Requested: $76,323
Source of Funds: Perkins
Projected Revenue: N/A
Projected Savings: N/A

Student Learning Impact:

How will proposed agenda item impact student learning?
These help staff to make data-driven decisions for program development and review and help students to make more informed decisions about enrollment.

Dockter

How will proposed agenda item be measured?
Successful implementation of this system will be measured by student use in career exploration and staff use in program development and review.

MOTION: Move to approve the three-year contract with Lightcast solutions for the total cost of $76,323.

Dockter

AGENDA ITEM II.F.3

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Landis Contact Center Service

DATE: November 18, 2026

Board approval is requested for a one-year contract of Landis Contact Center service, a cloud-based, SaaS call center system. The Call Center System allows the college to manage incoming/outgoing calls, enhancing quality, routing, and response by providing Call Center Queues, Call Center Group, Quality Management, Workforce Management, and Reporting & Analytics.

Budget Impact:

Total Funds Requested:	$33,540
Source of Funds:	Operating Funds
Projected Revenue:	N/A
Projected Savings:	N/A

Student Learning Impact:

How will proposed agenda item impact student learning?
The Landis Contact Center system will continue to help staff receive and respond to student phone calls efficiently.

How will proposed agenda item be measured?
Student satisfaction when contacting LLCC and number of calls attended.

MOTION: Move to approve a one-year contract for the Landis Contact Center service in the amount of $33,540.

Cruz

AGENDA ITEM II.G

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Monthly Grant Status Report

DATE: November 18, 2026

Attached is the current Grant Status Report for LLCC. It includes all grant requests submitted and accepted during the month of October. It also includes a brief description of the purpose for which the funding is, or has been, solicited.

Health Professions seeks ratification of a grant application for the Nursing Educator Fellowship Grant. If awarded, this grant will support Brooke Greenwood, Assistant Nursing Professor, in her efforts to complete her doctorate in nursing education.

MOTION: **Move to ratify the grant application for the Nursing Educator Fellowship in the amount of $25,000.**

Sanders

AGENDA ITEM II.I.1

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Workforce Cooling Tower Piping Replacement – Contractor Ratification

DATE: November 18, 2026

Tonight, we are asking you to approve an emergency project to replace the condenser water piping at Workforce Careers Center (Workforce) and ratify an agreement with Henson Robinson Company in accordance with the emergency expenditures article in LLCC Board Policy 6.4.

A major water leak was discovered on October 8th in the underground condenser water piping from the cooling tower to the Workforce mechanical room. The piping is installed underground, and the pipes have corroded resulting in a water leak that will continue to send water into the ground until fixed. We have concerns that any delay could lead to erosion in and around the foundation and concrete drives behind the building. LLCC Facility Services was able to temporarily isolate the damaged piping to mitigate water loss. This piping supplies water to and from the cooling tower that provides air conditioning to the building.

Due to the need to have the piping installed before the spring 2027 cooling season, the volume of the leak, lead time of material, and the need to have water to the building shut off during repairs, it was determined the repairs need to be completed over Winter Recess. The existing piping will be abandoned in place; new interior piping will be installed above the ceiling inside the building and connected to new exterior elevated overhead piping. Additional minor scope performed by other contractors/vendors will include engineering services, ceiling modifications, electrical modifications, relocating sprinkler heads, final cleaning and other miscellaneous items necessary to complete the piping replacement. We are estimating the total cost for all work will be around $120,000 (inclusive of Henson Robinsons proposal below).

Due to significant water loss and schedule constraints, Henson Robinson Company was contacted to assist with mediating the emergency, developing a solution and subsequently contracted to complete the repairs. Henson Robinson Company currently provides mechanical and plumbing repairs and has successfully completed multiple construction projects on all LLCC campuses.

Per board Policy 6.4 Purchasing/Contracts, the President and Board Chair have approved the selection of a contractor to begin work on this project. Accordingly, this contractor selection is being presented for ratification.

This project will be funded by Fund Balances remaining in previous PHS projects which have been completed. Therefore, no PHS tax will be levied for this project.

Budget Impact:

Total Funds Requested:	$95,450 ($86,450 Bid Amount + $9,000 Contingency)
Source of Funds:	Excess Protection, Health, Safety
Projected Revenue:	N/A
Projected Savings:	N/A

Student Learning Impact:

How will proposed agenda item impact student learning?

By improving the physical environment in which instruction, study, administrative and leisure activities take place.

How will proposed agenda item be measured?

This project is measured first by completion within the predetermined budget and time allotted for completion, and then by the satisfaction of the users and stakeholders.

MOTION: Move to approve the Workforce Cooling Tower Piping Replacement Project and ratify the proposal from Henson Robinson Company in the amount of $86,450 and establishment of a project contingency in the amount of $9,000, for an aggregate amount of $95,450 to complete the Workforce Cooling Tower Piping Replacement Project at LLCC's Main Campus.

III. Action Agenda

AGENDA ITEM III.A.1

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Revision to Board Policy 8.39 – Faculty Emeritus Status

DATE: November 18, 2026

At the request of the Faculty Senate, we are recommending this change to the Board Policy to allow an option to nominate faculty for this status who might not fit the employment criteria established in the policy but are nonetheless worthy of consideration for emeritus status.

Policy Statement:

At the conclusion of a career at Lincoln Land Community College, select members of the full-time faculty with exceptional records of teaching excellence and service to the institution may be honored with the title "emeritus." Faculty who have served as administrators during part of their tenure may also be considered for this honor. To be considered for emeritus status, a faculty member should have served a minimum of twenty (20) full-time years at Lincoln Land Community College, have an exceptional personnel record, and not sought full-time academic employment elsewhere after leaving the College. If a recommendation from the Faculty Senate does not meet the "not sought full-time academic employment elsewhere" criteria, an exemption may be brought to the College President for consideration. The College President may grant an exemption only to the "not sought full-time academic employment elsewhere" criteria, and only upon the written request from the President of the Faculty Senate.

These changes were presented last month and are submitted for Board approval this evening.

MOTION: **Move to approve the revisions to Board Policy 8.39 – Faculty Emeritus Status.**

Dockter

AGENDA ITEM III.D.1

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: FY2026 Annual Comprehensive Financial Report (ACFR) and Single Audit

DATE: November 18, 2026

The FY 2026 Annual Comprehensive Financial Report (ACFR) and FY26 Single Audit (in draft form) are included as separate attachments for your review. Sikich, LLP performed the audit for the third year of their five-year contract. A representative of the auditing firm will be available during the meeting to answer any questions.

Annual Comprehensive Audit and Single Audit Report
Lincoln Land Community College once again received an unmodified ("clean") audit opinion. The auditors concluded that the College's financial statements present fairly, in all material respects, the financial position and results of operations of the College in conformity with generally accepted accounting principles.

The College's basic financial statements are presented in a consolidated format, similar to corporate reporting. Supplementary financial statements follow, providing additional detail. The audit also includes compliance testing related to Illinois Community College Board requirements for restricted grants and enrollment reporting. The Single Audit report addresses federal award compliance.

The FY2026 audit resulted in no audit findings, no material weaknesses, and no significant deficiencies reported in internal controls. The Single Audit also contained no findings related to federal program compliance.

Due to the delayed release of the U.S. Office of Management and Budget (OMB) Compliance Supplement for fiscal year 2026 audits, the Single Audit report is being presented in draft form. Based on work completed to date, no findings have been identified. If any changes are required following issuance of the Compliance Supplement and completion of final procedures, the Board will be notified promptly.

Following Board acceptance, the College will submit the ACFR to the Association of School Business Officials International (ASBO) for consideration of its Certificate of Excellence in Financial Reporting. LLCC has earned this prestigious recognition annually since its first submission in 2001.

The FY2026 Annual Comprehensive Financial Report and Single Audit reflect another successful audit with no findings reported, demonstrating continued strong financial management and compliance with applicable reporting requirements. I would like to thank the Finance Office and all College departments for their professionalism, cooperation, and commitment throughout the audit process.

MOTION: Move to approve the Fiscal Year 2026 Annual Comprehensive Financial Report, Fiscal Year 2026 Single Audit Report, and Auditor's Communication to the Board of Trustees.

IV. Information Items

AGENDA ITEM IV.A.3.a

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Position Vacancies and Hires

DATE: November 18, 2026

POSITION VACANCIES

Classified
Accounting Specialist (FT)
Administrative Assistant to the Dean, Health Professions (FT)
Program Assistant, Nursing (FT)
Public Safety Assistant, LLCC Beardstown (PT)

Professional
Concurrent Enrollment Coordinator (FT)
IT Project Manager (FT)
Recruitment and Outreach Support Specialist (FT)
Recruitment Specialist (FT)
Research & Analytics Associate I (FT)
Student Success Advisor (FT)

Full-time Faculty
Instructor, Nursing

AGENDA ITEM IV.A.3.b

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Construction Progress Update

DATE: November 18, 2026

Attached is the current Construction Project Status Report for LLCC. It includes all projects that are currently underway and projects that have formal plans and available funding but are not yet underway. The following information is intended to provide a brief overview of the progress of each of the projects since the previous Board Meeting:

PHS Projects – FY25

Interior Wayfinding Phase 2
The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

PHS Projects – FY26

Interior Wayfinding Phase 3
The project is underway and we anticipate completion in Summer 2027.

Child Development Center Mechanical Upgrades
The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

Deferred Maintenance Capital Project (CDB Managed)

Fire Alarm System Upgrades
Design is underway and we are awaiting response to review comments from CDB. We anticipate bidding this project in early 2027.

EDA Cares Act Grant

Renovate and Expand Campus Training Facilities
The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

DCEO Energy Transition Community Grant

Litchfield Science Lab Renovation
The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

Welding Lab Expansion
The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

Litchfield Truck Driver Training Expansion
The training pad portion of the project is substantially complete. We are awaiting completion of punchlist items and closeout documents. We anticipate the interior renovation portion of the project to bid in early 2027 (pending release of additional grant funds).

Memorial Health System Grant

Surgical Tech & Sonography Lab Upgrades
The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

2025 Bond

Master Plan Implementation – Phase A
Renovations in Millennium, main level Sangamon Hall

- Phase A1 Renovations of Millennium Center: Construction is ongoing and we anticipate substantial completion this month.
- Phase A2 Asbestos Abatement of Sangamon Hall: This phase of the project is complete.
- Phase A3 Renovations of Sangamon Hall: The project is underway and we anticipate substantial completion of 3 new classrooms this month and the rest of the project in mid-January 2027.

Master Plan Implementation – Phase B
Renovations in main level of Menard Hall Bookstore and PRM

- Phase B1 Asbestos Abatement of Menard Hall Main Level: Construction will begin in over Winter Recess
- Phase B2 Renovations of Menard Hall Main Level: Construction will begin in Spring 2027 pending completion of the B1 scope.

Master Plan Implementation – Phase C
Renovations in the main and lower levels of Menard Hall, and Trutter Center Classrooms.

- Phase C1 Asbestos Abatement of Menard Hall Lower Level: Development of construction documents are underway with bidding planned for December 2026.
- Phase C2 Renovations of Menard Hall Lower Level: Development of construction documents are underway with bidding planned for February 2027.

- Phase C3 Renovations of Trutter Center: Development of construction documents are underway.
- Construction will begin after Phase B is complete in Fall 2027 and continue in “sub phases” through 2028.

AGENDA ITEM IV.A.6.a

AGENDA MASTER CALENDAR

DECEMBER 2026	JANUARY 2027	FEBRUARY 2027	MARCH 2027
• Adopt CY26 Property Tax Levy • Board Meeting 12/14/26 • General Obligation Alternate Bond Levy Abatement	• Spring Adjunct Faculty Listing • Board Meeting 1/20/27	• Sabbatical Leaves • Approval of Faculty Positions • Faculty Tenure & Continuing Employment Recommendations • Board Meeting 2/24/27	• Administrative Positions • Board Meeting 3/24/27
APRIL 2027	**MAY 2027**	**JUNE 2027**	**JULY 2027**
• Seating of Student Trustee • Board Organization and Election of Officers • Foundation Gala 4/24/27 • Board Meeting 4/28/27	• Student Recognition • Employee Recognition • Commencement 5/14/27 • Board Meeting 5/26/27	• Summer Adjunct Faculty Listing • Budget Workshop • Board Meeting 6/23/27	• FY28 Tentative Budget • Board Meeting 7/28/27
AUGUST 2027	**SEPTEMBER 2027**	**OCTOBER 2027**	**NOVEMBER 2027**
• Board Meeting 8/25/27	• Budget Adoption/Public Hearing • Fall Adjunct Faculty Listing • Board Meeting 9/22/27	• PHS Projects • Board Meeting 10/27/27	• Financial Audit Review • Board Meeting 11/17/27

V. Strategic Discussion