MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
LINCOLN LAND COMMUNITY COLLEGE
ILLINOIS COMMUNITY COLLEGE DISTRICT #526

The regular meeting of the Board of Trustees of Lincoln Land Community College, Illinois Community College District #526 was held on Wednesday, October 28, 2026 at 5:35 p.m. at LLCC-Jacksonville with Chair Rosenthal presiding.

I. Preliminary Matters

A. Roll Call

Members present were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Gates, Mr. Holaway, and Mr. Rosenthal. Ms. Jones was absent.

B. Pledge of Allegiance

C. Introductions and Recognitions

D. Adoption of Agenda of the October 28, 2026 Meeting

MOTION NO. 10-28-26-1:

Dr. Davis moved to adopt the agenda of the October 28, 2026 meeting. Mr. Holaway seconded.

Chair Rosenthal called a voice vote, all members voted aye. PASSED

E. Hearing of Citizens – none

F. Jacksonville Presentation

Keri Mason, Director LLCC Western Region welcomed the Board and provided a brief overview of LLCC Jacksonville operations.

II. Consent Agenda

MOTION NO. 10-28-26-2:

Mr. Gates moved to:

- approve the minutes of the regular meeting of September 23, 2026 meeting;
- ratify disbursements of the bi-monthly checks, E-commerce refunds, ACH, and Wire transactions issued during September 2026 and ratify the September 30, 2026 Treasurer's Report;
- approve out of state travel;
- ratify the contract with Reynolds and approve the Internship Affiliation agreement with Schuyler Dental;
- approve the annual Data Cookbook System subscription and support services in the amount of $42,180;
- ratify the application for the REACH grant in the amount of $514,025, the application for the ROOTS grant in the amount of $310,005, the application for the Noncredit Workforce Training grant in the amount of $110,000 and the application for the Innovative Bridge and Transition grant in the amount of $375,000;

Mr. Fulgenzi seconded. Chair Rosenthal called a voice vote, all members voted aye. PASSED

III. Action Agenda

A. Policies

1. Revisions to Board Policy 5.16 – Residency

These revisions include changes to the policy in accordance with the IL Public Community College Act and administrative rules of the Illinois Community College Board.

Policy Statement:

Student residency classification (in-district, in-state out-of-district, or out-of-state, ~~or out-of-country~~) and verification will be in accordance with the provisions of the *Illinois Public Community College Act,* 110 ILCS 805/1 *et seq.*, and the administrative rules of the Illinois Community College Board (ICCB). When residency of a student or prospective student is not clear, proof of residency may be required.

~~To be classified as a resident of the State of Illinois or of the community college district, a student shall have occupied a dwelling within the State or district for at least 30 days immediately before the date established by the district for classes to begin.~~

~~The College shall maintain documentation verifying State or district residency of students.~~

~~Students occupying a dwelling in the State or district who fail to meet the 30-day residency requirement may not become residents imply by attending classes at a community college for 30 days or more.~~

~~Students who move from outside the State or district and who obtain residence in the State or district for reasons other than attending the community college shall be exempt from the 30-day requirement if they demonstrate through documentation a verifiable interest in establishing permanent residency.~~

~~Students who are currently under the legal guardianship of the Illinois Department of Children and Family Services or have been recently emancipated from the Department and had a placement change into a new community college district shall be exempt from the 30-day requirement if they demonstrate proof of current in-district residency. Documentation of current residency may be submitted to the district from the student, a case worker or other personnel of the Department, or the student's attorney or guardian ad litem.~~
Legal Citation
110 ILCS 805

These changes were presented last month for a first reading and are submitted for Board approval this evening.

MOTION NO. 10-28-26-3:

Mr. Gates moved to approve the revisions to Board Policy 5.16 - Residency. Mr. Holaway seconded.

Those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Gates, Mr. Holaway, and Mr. Rosenthal. PASSED

2. Revisions to Board Policy 5.42 – Schedule Changes

These revisions include changes to the policy to align with current practices.

Policy Statement:

Students may enroll or withdraw from courses as follows:

1. Enrolling in Course(s): Students may enroll before a term begins. After the starting date of a term, a student may not initially enroll. Students already enrolled in a course(s) for a given term may add a course(s) to their schedule through Wednesday of the first week in that term. In special and unusual circumstances, the Vice President, Student Services, or the Vice President's designee, may, after consultation with the relevant faculty member and the appropriate dean, authorize a registration after the late registration period. ~~A late fee shall be assessed if the student adds a course(s) after the first meeting.~~ Courses with irregular start and end dates may have different enrollment dates.

2. Withdrawing from Course(s): Students may officially withdraw from courses up to one full week before the last day of classes in a regular college semester or term. After the ~~sixth day~~ first week of ~~class~~ the term a student will receive a grade of "W." Shorter term courses will have a proportionate withdrawal period. Refunds shall be in accordance with Board Policy 5.18, "Tuition and Fee Refund," and the grade recorded at the time of withdrawal shall be in accordance with Board Policy 5.8, "Grades Given Upon Withdrawal."

These changes were presented last month for a first reading and are submitted for Board approval this evening.

MOTION NO. 10-28-26-4:

Ms. Enz moved to approve the revisions to Board Policy 5.42 – Schedule Changes. Dr. Davis seconded.

Those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Gates, Mr. Holaway, and Mr. Rosenthal. PASSED

3. Revision to Board Policy 8.39 – Faculty Emeritus Status

At the request of the Faculty Senate, we are recommending this change to the Board Policy to allow an option to nominate faculty for this status who might not fit the employment criteria established in the policy but are nonetheless worthy of consideration for emeritus status.

Policy Statement:

At the conclusion of a career at Lincoln Land Community College, select members of the full-time faculty with exceptional records of teaching excellence and service to the institution may be honored with the title "emeritus." Faculty who haveserved as administrators during part of their tenure may also be considered for this honor.To be considered for emeritus status, a faculty member should have served a minimum oftwenty (20) full-time years at Lincoln Land Community College, have an exceptional personnel record, and not sought full-time academic employment elsewhere after leaving the College. If a recommendation from the Faculty Senate does not meet the "not sought full-time academic employment elsewhere" criteria, an exemption may be brought to the College President for consideration. The College President may grant an exemption only to the "not sought full-time academic employment elsewhere" criteria, and only upon the written request from the President of the Faculty Senate.

This is being presented for a first reading tonight. No action is required at this meeting. With Board concurrence, we will return these policies to you for action at the regularly scheduled November 2026 meeting of the Board

B. Academic Services Division Items - None

C. Student Services Division Items – None

D. Administrative Services Division Items

1. Approval of FY27 Protection, Health, and Safety Project

Attached is a resolution for the project listed below to approve it as a Protection, Health, and Safety Project. Note that Public Act 099-0655 effective July 1, 2016, eliminates the need to have locally funded projects approved by the ICCB. Once approval has been obtained from the LLCC Board the project can be bid and the work commenced.

Project Title	Cost Estimate
Master Plan Implementation – Phase B – PHS Scope: Partial funding of PHS eligible scope includes abatement, renovating toilet rooms, upgrading lighting and mechanical systems, access control, security cameras, fire alarm system, and rescue assistance on the main floor of Menard Hall.	$2,100,000
Total PHS Project	$2,100,000

MOTION NO. 10-28-26-5:

Mr. Gates moved to approve the resolution authorizing the above listed project to be undertaken as Protection, Health, and Safety (PHS) project for Fiscal Year 2027. Ms. Enz seconded.

Those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Gates, Mr. Holaway, and Mr. Rosenthal. PASSED

2. Approval of Purchase of Real Estate, LLCC - Medical District

Administration is recommending that the Board of Trustees authorize Lincoln Land Community College to execute the Contract for Sale of Real Estate for the acquisition of three property parcels near LLCC-Medical District. The parcels are currently used as parking lots and are located adjacent to Mason Street and First Street. The properties are commonly addressed as 105 and 109 West Mason Street and 405 North First Street in Springfield, IL.

The proposed purchase price is $155,000, which is equal to the appraised value of the property. The contract provides for the College to acquire the real estate, parking areas, improvements, fixtures, easements, and other associated property interests.

The College currently leases 36 parking spaces located on the property at an annual cost of $17,110. Purchasing the parcels will eliminate this recurring lease expense while securing College ownership and long-term control of parking immediately adjacent to LLCC-Medical District. Under the contract, the existing lease will terminate upon closing.

The contract includes customary contingencies related to inspections, environmental review, title, survey, zoning, and Board approval. The College will have 60 days from the effective date to evaluate and satisfy these contingencies, with closing to occur within 30 days following the conclusion of the contingency period.

MOTION NO. 10-28-26-6:

Mr. Fulgenzi moved to approve the contract for Sale of Real Estate authorizing the College to purchase the designated property parcels for $155,000 from Patrick J. Giacomini, as Trustee of the Dominic C. Giacomini Revocable Declaration of Trust dated May 16, 2012, and Patricia A. Giacomini, as Trustee of the Dominic C. Giacomini Revocable Declaration of Trustee dated May 16, 2012, subject to the terms and contingencies contained in the contract. Ms. Enz seconded the motion.

Those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Gates, Mr. Holaway, and Mr. Rosenthal. PASSED

E. Information Technology Items - None

F. Executive Division Items

1. Approval of the 2027-2030 Strategic Plan Goals

Board approval is requested to approve the following 2027-2030 Strategic Plan Goals as presented last month:

Learner Success
We provide the support learners need to enroll, complete, and thrive in their next steps, using quality, innovative approaches in teaching, programs of study, delivery formats, and student support services while equipping individuals for lifelong learning.

Leveraging Resources
We align our people, facilities, technology, and partnerships to their greatest impact, encouraging creative solutions and continuous improvement so that investments advance our mission.

Culture of Engagement
We build a culture where learners and employees feel they belong, are encouraged to share ideas, have meaningful input, and take part in learning opportunities that engage them across the college and in the community.

Connections with the Community
We build and strengthen partnerships with employers, education partners, and communities, serving as an educational leader to advance quality of life across Central Illinois.

MOTION NO. 10-28-26-7:

Mr. Elmore moved to approve the 2027-2030 Strategic Plan Goals . Mr. Holaway seconded.

Those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Gates, Mr. Holaway, and Mr. Rosenthal. PASSED

IV. Information Items

A. Staff Reports

1. Academic Services – None

2. Student Services - None

3. Administrative Services

   a. Position Vacancies and Hires

The item has been updated.

b. Construction Progress Update

c. Monthly Financial Report

d. Quarterly Budget Transfer Report

The Quarterly Budget Transfer Report reflects transfers at the end of the first quarter of this fiscal year.

We continue to be well within statutory requirements limiting the amount of transfers to 10% or less in any fund.

4. Information Technology - None

5. Advancement Office – None

6. Executive Division

   a. Review of Agenda Master Calendar

B. President's Report

Spring registration is underway. We are currently up 3% in enrollment compared to last year at this time.

In the meantime, the fall semester has been busy with events for students including the Internship and Job Fair with around 30 employers, Lit Fest, Black Student Union's Fall Harvest event, Multicultural Fest, Hispanic Heritage Month, blood drives and more.

Board members have copies of the FORWARD magazine, and it has been arriving in mailboxes across our district since last week. It covers the latest happenings at the college, including articles about the newly remodeled welding and surgical technology labs, financial aid and scholarship support, Geology Professor Samantha Reif bringing her Antarctic expedition to the classroom, generations of family members attending LLCC, learning opportunities in Community Education, and a look back at Lincoln Land's history as well as a look forward to our upcoming 60th anniversary.

Our Livestock Judging Team has been collecting awards at competitions across the Midwest this fall — including 35 Top 10 placings across team and individual competitions. Team members learn to evaluate beef cattle, swine, sheep and goats, classify, and rank the animals, and deliver oral reasoning to officials.

Our Phi Theta Kappa Honor Society chapter held its fall induction ceremony on Monday in the Student Union on the Springfield campus. The event formally recognized new members and was also attended by family, friends, faculty, and staff. During the ceremony, chapter officers were also installed.

Two of our Integrated Media Design students — Myles Sanders and Isabella Weisenmeyer were selected for a statewide juried art exhibition at Northeastern Illinois University's Fine Arts Center Gallery that was held this fall.

Fall Campus Visit Day was held October 12th. We welcomed prospective learners and their families to campus to learn about our programs and services, meet faculty, and staff, and take tours. The next Visit Day will be held Monday, February 15th.

We have been holding FAFSA completion events this fall. From the FAFSA Fiesta on main campus to the sessions here in Jacksonville, Taylorville and one even being held this evening at our outreach center in Litchfield — we are helping current and prospective students and parents with financial aid resources and assistance in filling out the Free Application for Federal Student Aid.

Our Professional Development Institute continues to offer customized training for businesses and is also offering upcoming workshops on topics such as project management, AI, entrepreneurship foundations, small business finance, supervision essentials, and OSHA. I had the opportunity to join the Greater Springfield Chamber for their Shoes, Brews & Biz Expo. As a part of that event, we shared information on our professional development workshops with attendees and connected with several alumni.

Dr. Oldfield met with eighth graders at LLCC-Taylorville last week. The outreach center hosted 160 students to learn about LLCC and various career paths.

We hosted former U.S. Diplomat Tom Selinger last week. He provided a presentation on American diplomacy, and the role diplomats have played in advancing U.S. interests around the world.

Nearly 300 community members joined us for our Haunted Lab this past Friday. Within the first 30 minutes of the doors opening, we exceeded last year's attendance. There were experiments by our Chemistry Club and hands-on activities from our Biology Club. The DNA extraction room was very popular and filled to capacity all evening.

Our new pawfficer, Everest, was sworn in on Monday. Everest is a husky-mix and will serve as our therapy and outreach dog, providing stress relief and comfort to students, employees, and visitors.

As of today, Bistro Verde has begun the dine-in portion of this semester's restaurant experience. Bistro is open for lunch Tuesdays through Thursdays through December 3rd in the Workforce Careers Center.

Upcoming events:
Our women's soccer team is playing in the semi-finals of the Region 24 playoffs this Friday at 2 p.m. against Kaskaskia. New art exhibit, "Lines," will open Monday in the Trutter Museum / Murray Gallery on main campus and a Veterans Day Ceremony will be held Wednesday, November 11th at 12:30 p.m.

C. *Report from Faculty Senate* - None

D. *Report from Faculty Association* - None

E. Report from Classified Staff – None

F. Report from Professional Staff – None

G. Report from Facilities Services Council - None

H. Chairman's Report - None

I. Secretary's Report

Ms. Enz stated that the next ICCTA meeting will be held November 13-14 in Naperville.

J. Foundation Report - None

K. Other Board Members' Reports

Mr. Gates shared his key insights from the ACCT Leadership Congress.

V. Strategic Discussion

VI. Executive Session

MOTION NO. 10-28-26-8:

At 6:30 p.m. Dr. Davis moved to hold an executive session for the purpose of discussing personnel matters and pending/imminent legal matters. Mr. Gates seconded.

Those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Gates, Mr. Holaway, and Mr. Rosenthal. PASSED

MOTION NO. 10-28-26-9:

Trustee Davis moved to return to open session at 6:40 p.m. seconded by Trustee Gates.

Those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Gates, Mr. Holaway, and Mr. Rosenthal. PASSED

VII. Actions from Executive Session

MOTION NO. 10-28-26-10:

Trustee Davis moved to approve all personnel matters seconded by Trustee Gates.

Those members voting aye were Dr. Davis, Mr. Elmore, Ms. Enz, Mr. Fulgenzi, Mr. Gates, Mr. Holaway, and Mr. Rosenthal. PASSED

VIII. Adjournment

There being no further business before the Board, Trustee Holaway made a motion to adjourn the meeting, seconded by Trustee Davis, and the meeting was adjourned at 6:41p.m. by unanimous vote.

_____
Chair Rosenthal

_____
Secretary Enz

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MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Dr. Curt Oldfield
President

SUBJECT: Personnel Matters

DATE: October 28, 2026

We recommend the following personnel actions:

Dee Hood, Associate Professor Nursing retirement effective 07/31/2027

Susan McClintock, Professor Mathematics retirement effective 07/31/2027

Sonja Spencer, Associate Dean, Health Professions resignation effective 12/11/2026

Approve the appointment of Stacey Gilmore as Director, Child Development Center. Stacey earned a Master of Arts in Human Development and Family Studies from University of Missouri-Columbia. Stacey has twenty-three years of experience running the childcare center at University of Illinois at Springfield. This appointment will be effective November 2, 2026 with placement in salary grade J.

Resolution to Approve Protection, Health, and Safety Project for Master Plan Implementation – Phase B – PHS Scope

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Lincoln Land Community College District #526, is authorized to complete necessary projects dealing with health or safety of students, employees, or visitors; and

WHEREAS, there is a need for repair and alteration of certain facilities of Lincoln Land Community College District #526; and

WHEREAS, Section 3-20-3.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects, to levy a tax to pay for such repairs or alterations upon the equalized assessed value of all the taxable property of the district at a rate not to exceed .05 percent per year for a period sufficient to finance such repairs and alteration; and

WHEREAS, Section 3-20-3.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects to sell protection, health, and safety bonds, not to exceed 4.5 million dollars, for such repairs or alterations and levy a tax sufficient to retire said outstanding bond issue over a period of years; and

WHEREAS, the Board has received reports from a licensed professional architect or engineer that there are the following projects at Lincoln Land Community College which require repair and alterations, as defined in ICCB Rule 1501.601; and

WHEREAS, the project recommended for repair and alteration is Master Plan Implementation – Phase B – PHS Scope, in the amount of $2,100,000.

WHEREAS, the Board certifies this project meets the requirements of 805/3-20.3.01 of the Public Community College Act and is necessary for energy conservation, health or safety, environmental protection, or accessibility for the Disabled and is not a routine maintenance project.

NOW, be it resolved by the Board of Trustees of Lincoln Land Community College District #526, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.

2. The physical facilities described in the project set forth above require alterations or repairs and are necessary to remove a health or safety hazard to students, employees, or visitors of Lincoln Land Community College District #526.

3. There are not sufficient funds available in the Operation and Maintenance Fund of Lincoln Land Community College District #526 to complete the project set forth above.

4. The cost of the project set forth above, as determined in the certified estimate of a licensed architect or engineer, shall be financed in accordance with Recital C as stated above, in the total dollar amount of $2,100,000.

5. Note that Public Act 099-0655 effective July 1, 2016, eliminates the need to have locally funded projects approved by the ICCB. Once approval has been obtained from the LLCC Board the projects can be bid and the work commenced, and no application forms need to be submitted to ICCB.

Signature _____ Witness _____

Chair of Board Secretary of Board