

MEMORANDUM

TO: Members, LLCC Board of Trustees
FROM: Charlotte J. Warren
President
SUBJECT: Position Vacancies and Hires
DATE: August 26, 2020

POSITION VACANCIES

Classified

Testing Assistant (FT)
Education Services Representative, LLCC Jacksonville (PT)
Education Services Representative, LLCC Litchfield (PT)
Information Technology Specialist (FT)
General Merchandise Technician (FT)
Building Custodian (FT)

Professional

Nursing Skills Lab Professional (PT)
Adult Education Coordinator (FT)
Application Developer I - 2 (FT)

Administrator

Director, Student Support Services (FT)

RESIGNATION

Aaron Bernhardt	Education Services Rep, Litchfield (PT)	8/20/20
Dave Sexton	Application Developer II (FT)	8/28/20
Alex James	Police Officer (FT)	9/8/20

HIRES

Jacob Gulso	Admission and Registration Svcs Rep (FT)	8/31/20
Donald "Mark" Howard	Truck Driver Training Specialist (FT)	8/31/20

INTERIM ASSIGNMENT

Shawn Allen, Student Records Evaluator, has assumed additional responsibilities in the absence of the Records Coordinator. This assignment will be effective August 4, 2020 and will continue through October 18, 2020. She will receive an interim stipend of 10% of her base pay.