

**AGENDA ITEM IV.A.3.a**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Position Vacancies and Hires

**DATE:** October 28, 2020

**POSITION VACANCIES**

**Classified**

Building Custodian (FT)

**Professional**

Police Officer – 3 (PT)

Student Success Coach I (FT)

**Administrator**

Director, Student Success (FT)

**Faculty**

Certified Nursing Assistant Instructor (FT)

Practical Nursing Instructor (FT)

**HIRES**

Michael Adams	Building Custodian (FT)	10/05/20
Afia Baig	Child Development Assistant (FT)	10/26/20
Sean Edmondson	General Merchandise Technician (FT)	11/02/20
Edobor Efam	Information Technology Specialist (FT)	10/21/20
Mercedes Jones	Ed. Services Rep, LLCC Litchfield (PT)	10/20/20
Bertha Sneyd	Program Assistant, Adult Ed & Literacy (FT)	09/28/20
Diane Wilson	LLCC Foundation Marketing Specialist (FT)	10/01/20

**RETIREMENT**

Susan Mendenhall	Records Coordinator (FT)	10/31/20
------------------	--------------------------	----------

**INTERIM ASSIGNMENT**

Shawn Allen, Student Records Evaluator, will continue to assume additional responsibilities due to the Records Coordinator position now being vacant. Her interim stipend of 10% of her base pay will continue until the position is filled.